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Town Meeting Coordinating Committee	
Veterans' Services.	
Zoning Board of Appeals	
Town Comptroller	
Town Clerk	
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At Your Service

TOWN OF AMHERST DEPARTMENTS AND SERVICES

In Case of Emergency CALL 911 for Fire, Police, or Ambulance

Accounting		259-3026	Parks, Playgrounds, Swimming Pools	259-3065
Aging Services		259-3060	Planning Department, Planning Board	259-3040
Ambulance-Emergencies Only		911	Police Department:	259-3014
Animal We	elfare Officer	478-7084	Chief of Police	259-3016
Assessmen	ts	259-3024	Detective Bureau	259-3015
Building P	ermits, Inspections	259-3030	Records Bureau	259-3016
Cherry Hil	Golf Course	256-4071	Rape Hotline	259-3011
Communit	y Services Department	259-3074	Public Works Department	259-3050
Conservati	on Services	259-3045	Recreation Department	259-3065
Council on	Aging, Senior Center	259-3060	Recycling	259-3050
Design Rev	view Board	259-3040	Redevelopment Authority	259-3040
Engineerin	g	259-3050	Refuse Collection	259-3050
Finance Di	rector	259-3022	Schools:	
Fire Depart	tmentTo Report a Fire	911	Administration	362-1810
For	Other Business	259-3082	Crocker Farm	362-1600
General In	formation	259-3002	Fort River	253-9731
Health Board, Health Department		259-3077	Mark's Meadow	549-1507
Highways, Water, Sewer, Trees		259-3050	Wildwood	362-1400
Housing A	uthority	256-0206	Regional High School	362-1700
Housing Pl	anner	259-3040	Regional Middle School	362-1850
Human Re	sources	259-3009	Select Board	259-3001
Human Rig	ghts	259-3079	Town Clerk	259-3035
Information	n Technology	259-3098	Town Manager	259-3002
Leisure Sei	vices	259-3065	Treasurer/Collector	259-3020
Libraries:	Hours and events	259-3090	Veterans' Services	259-3028
	Jones Library	259-3090	Vital Statistics and Records	259-3035
	Munson Library	259-3095	Voting, Registration	259-3035
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	English as a Second	259-3093	Weights and Measures	259-3030
	Language		Wiring Permits	259-3030
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Maintenan	ce	259-3039	`	

DEPARTMENT E-MAIL ADDRESSES

Name E-mail Addresses

Accounting accounting@amherstma.gov
Assessor's Office assessors@amherstma.gov
Community Services community@amherstma.gov
Collector/Treasurer collector@amherstma.gov
Council on Aging/Senior Center seniorcenter@amherstma.gov

Conservationconservation@amherstma.govFire Departmentfire@amherstma.govHealth Departmenthealth@amherstma.gov

Human Resourceshumanresources@amherstma.govHuman Rightshumanrights@amherstma.govInformation Technologyinfotech@amherstma.gov

Inspection Services inspections@amherstma.gov
Leisure Services lsse@amherstma.gov

Maintenance <u>maintenance@amherstma.gov</u>

Parking <u>police@amherstma.gov</u>
Planning <u>planning@amherstma.gov</u>
Police <u>police@amherstma.gov</u>

Public Works

Public Works

Select Board

Town Clerk

Town Manager

ponce@antherstma.gov
publicworks@amherstma.gov
selectboard@amherstma.gov
townclerk@amherstma.gov
townmanager@amherstma.gov

Veterans' Services <u>veterans@amherstsma.gov</u>

AMHERST LEGISLATORS AND FACTS

U.S. SENATOR Edward M. Kennedy 362 Russell Building Washington, DC 20510 U.S. SENATOR John Kerry 315 Russell Building Washington, DC 20510 U.S. REPRESENTATIVE John W. Olver (1st District) 2300 Rayburn Building Washington, D.C. 20510

STATE SENATOR Stanley C. Rosenberg (Hampshire and Franklin District) Room 320, State House Boston, MA 02133 STATE REPRESENTATIVE Ellen Story (3rd Hampshire District) Room 167, State House Boston, MA 02133

TAX RATE \$16.02/\$1,000.00 Area 27.79 square miles

ELEVATION - 313 feet above sea level at Town Hall

LOCATION
Geodetic position of Town Hall:
Latitude – 42 degrees 22'00"
Longitude – 72 degrees 30'30"

ROAD MILEAGE (not including state highways) 105.56 Miles

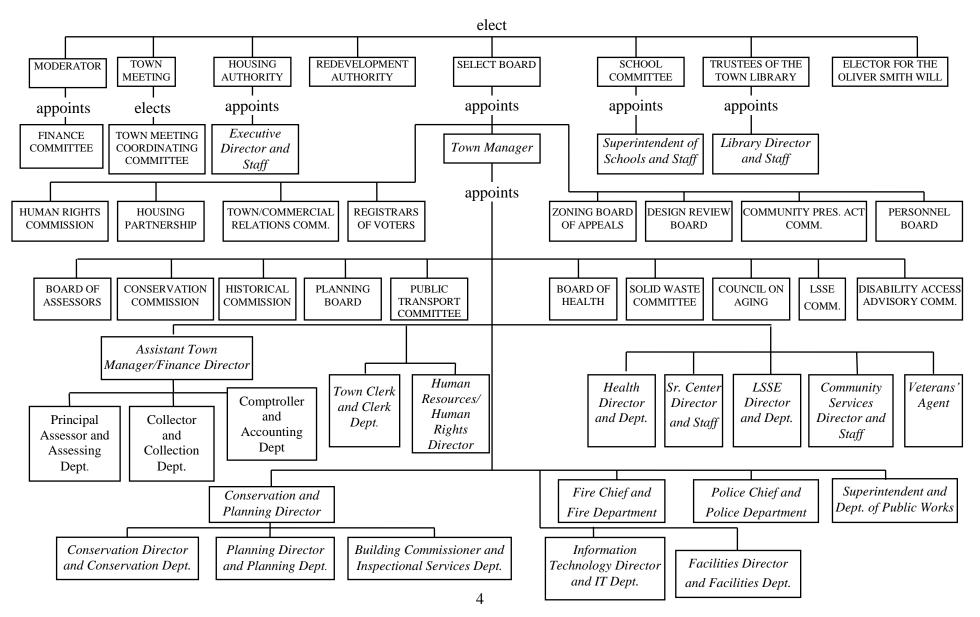
POPULATION - 34,874 (source: 2000 Federal Census)

TOWN OF AMHERST ORGANIZATION CHART

Staff

ELECTED AND APPOINTED BOARDS, COMMISSIONS AND COMMITTEES

VOTERS



APPOINTED MUNICIPAL EMPLOYEES

ADMINISTRATION AND FINANCE

SELECT BOARD

Seaman, Katherine E. Administrative Assistant

TOWN MANAGER

Laurence R. Shaffer Town Manager

Zlogar, Kay Trust Manager/Labor Relations Arcamo, Judith Administrative Assistant

FINANCE DEPARTMENT

John A. Musante Finance Director/Treasurer

Boucher, Cheryl A. Asst. Treasurer

ACCOUNTING

Sonia R. Aldrich Comptroller

Bowser, Holly
Fleurent, Theresa M.
Littmann, Kim

Asst. to the Comptroller
Payroll & Benefits Coordinator
Customer Service Assistant II

COLLECTOR

Claire E. McGinnis Collector Loven, Jennifer Asst. Collector

Cary, Cynthia Customer Service Assistant II
Goodhind, Susan Customer Service Assistant II
Ricker, Melissa Customer Service Assistant II

ASSESSORS

David Burgess Principal Assessor Bouthilette-Sarna, Theresa Administrative Assistant Turati, Lori Administrative Assistant

INFORMATION TECHNOLOGIES

Kristopher Pacunas, Sr. Director

*Soucie, David Asst. Dir./Network Administrator

Hannon, Sean Network Administrator
Olkin, Michael GIS Administrator
Racca, Maria R. Financial Analyst
Dudkiewicz, Richard Network Systems Specialist

HUMAN RESOURCES & HUMAN RIGHTS

Eunice Torres Director

TOWN CLERK

Sandra J. Burgess. Town Clerk

Audette, Susan Assistant Town Clerk
Olanyk, Patricia J. Customer Service Assistant

PUBLIC SAFETY

FIRE DEPARTMENT

Keith E. Hoyle Chief

Zlogar, Michael V. Assistant Chief Stromgren, Lindsay E. Assistant Chief

West-Davis, Vera Management Assistant II

FIRE DEPARTMENT: Captains

Goodhind, Timothy S. Ingram, John S

Johnson, James B. Klaus, William B. Jr.★★★ McKay, Donald R. Miner, David P

Olmstead, Jeffrey D.
Sterling, Brian C.

Miner, David P
Sell, Jennifer
Theilman, Paul

FIRE DEPARTMENT: Firefighters

Adair, Robert W. Jr. Bascomb, Christopher Bennett, David Bergeron, Casey M. Chandler, Steven A., Jr. Burgess, Nathanael R. Clooney, David Cooney, John T. Dion, David J. Doherty, Charles Dunn, William T. ★★★ Flynn, Gary M. Gaughan, Stephen P. Frailey, Reed M. Gianetti, Lee P Gillispie, George Goodhind, Christopher Gwyther, Ryan R. Lagasse, Joseph D. Kennedy, John P. Martell, David Moriarty, Monica E. Parr, Jeffrey F. Roe, Sarah M. Roy, Michael Ryczek, Ronald E.

Singh, Jayant D.

Valle, Thomas L.

Szewczynski, Michael

Tebo, Lawrence

CALL FORCE

*Shanley, Joshua

Snowden, James ★★

Mientka, Edward Deputy Chief Gladu, Kevin Captain Hawkins, Michael Lieutenant Lindberg, Kristen A. Lieutenant #Pollack, David Lieutenant

Call Firefighters

Arbour, Bruce T.

Burgess, Andrew
Kinchla, John W
Lisle, Randolph T.

*McLinden, Matthew
Prather, Christopher
Venman, Peter

Broder, Samuel
Hart, John
Laverty, Allison P.

*Maguire, Steven
Nizamani, Abdullah
*Rogue, Jacobo
*Wayne, Jacob

Webster, William B.

POLICE DEPARTMENT
Charles L. Scherpa Chief

*Rocha, Maryann Administrative Assistant Matuszko, Michele A, Glover, William P. Administrative Assistant Records/Systems Analyst

Jolie, Joy Records Clerk
Kent, Michael R. Captain
+ Sullivan, Timothy M. Jr. Captain
Livingstone, Scott P. Captain

Lieutenants

Gundersen, Jennifer A. O'Connor, Robert J. Pronovost, Christopher G. Young, Ronald A★★★.

Sergeants

Daly, Brian C.

Knightly, David R.

Millar, Jerry

Sullivan, Michael D.

Johnson, Brian

Menard, William N.

Nelson, Charles H.★★★

Patrol Officers

Attesi, Megan L. Arocho, Jesus +Bonnayer, Jeannine *Batchelor, Frank W. Chudzik, John M. Clock, Noah A. Corsetti, Dominick Damouras, James A. +Epiceno, Sabino S. Feliciano, Felipe Forcum, Michael Foster, David W. Frydryk, Matthew R. Gallagher, Scott Geary, Douglas J. Guiles, Hunter J. Humber, Marcus Jackson, Glenn M. ★★ Johnson, Michael A. Knightly, Christina Lamoureux, Derick B. Lang, Todd S. Laramee, William R. Lopez, Janet MacLean, Richard *Matusko, Brian T.

Patrol Officers Continued

Molin, Yvonne
Reardon, Jamie P.
*Russell, Jonathan E.
Thurston, Scott C.
Tivnan, Jared R.

Newcomb, Linda★★★
Rhoades, David A★★
Seymour, Brandon M.
Ting, Gabriel
Wise, Gregory D.

ANIMAL WELFARE

Carol Hepburn Animal Welfare Officer

COMMUNICATIONS CENTER

+Rita K. Burke★★ Director

Emergency Dispatchers

Alvaro, Jessica Chudzik, Elizabeth
Cicia, Joshua Curtin, Michael
Del Pozzo, Scott Kinnas, Carly
Rushford, Jason Sharp, Janet M.
Suter, Whitney P. Worthley, William B.

PARKING ENFORCEMENT

Hrasna, Malissa Enforcement Officer MacMahon, Thomas Enforcement Officer

MAINTENANCE/CUSTODIAL STAFF

Imbimbo, John E. Facilities Supervisor

Building Supervisors

Cormier, Debra R. Fuller, Richard A.

Mosakewicz, James K.

Building Assistants

Bailly, Nancy P. Decker, Mary G.★★★

Thun, Robert

PLANNING AND CODE ENFORCEMENT

CONSERVATION DEPARTMENT

M. David Ziomek
Lass, Elizabeth
Ciccarello, Stephanie
*Hutcheson, Douglas S.

Conservation Services Director
Management Assistant
Wetlands Technician
Land Management Assistant

McKinnon, David C. Asst. Land Manager

INSPECTION SERVICES

Bonita Weeks
Lynch, Lorraine****
Waskiewicz, David
French, Andrew K.
+Staples, George W. Jr.

Building Commissioner
Administrative Assistant
Building Inspector
Plumbing Inspector
Gas Inspector

PLANNING DEPARTMENT

Jonathan Tucker Planning Director
Bagg, Jeffrey Senior Planner
Brestrup, Christine M. Senior Planner

Krzanowski, Susan T.★★★ Management Assistant I

HUMAN SERVICES

COMMUNITY SERVICES

Roy Rosenblatt Community Services Director Taylor, Ruth Administrative Assistant

COUNCIL ON AGING

Nancy Pagano Senior Center Director
Erman, Karen Management Assistant II
Plante, Maura E. Congregate Housing Coordinator

Mix, Giovanna Administrative Assistant

HEALTH DEPARTMENT

Epi Bodhi★★★ Health Director

*Federman, Julie Nurse

Srey, Lauren Outreach Worker Bokina, Ellen Sanitarian *Dion, Thomas H. Health Inspector Saulsberry, Leslie A. Health Educator

LEISURE SERVICES & SUPPLEMENTAL EDUCATION

Linda L. Chalfant Director

Bilz, Barbara J. Assistant Director *Brandts, John R. Program Director

Rogers, Carol Program Director
Coelho, John Crew Supervisor
Lecuivre, Anastasia Program Assistant
Roy, Donna Administrative Assistant
Desmarais, Patrice Customer Service Assistant
Cumps, Erika Management Assistant
Dumpson, Michael Management Assistant

VETERANS' SERVICES

Kathleen M. Pollard Veterans' Agent & Graves Officer

JONES LIBRARY

Bonnie Isman Library Director Radosh, Sondra Asst. Director

Kimball, Tevis
Girshman, Beth
Anaya, Amy
Loomis, Rosemary
Ryan, Janet

Curator: Special Collections
Adult Services Librarian
Circulation Librarian
Reference Librarian
Reference Librarian

Ryan, Janet Reference Librarian
Spiegel, Marjorie N. North Amherst Librarian
Hugus, Susan Munson Memorial Librarian

Platt, Carolyn B. Cataloger

Allan, Henry
Swift, Tina
Weintraub, Lynne
Rothberg, Seth
Verts, Catherine
Boyle, Cathy
Computer Technician
Management Assistant II
ESL Coordinator
Circulation Supervisor
Audiovisual Specialist
Special Collections Specialist

Grabigel, Bryan R. Clerk/Receptionist
Hicks, George F. Building Supervisor
Faith, Colin Maintenance Assistant
Otero, Miguel A. Maintenance Assistant

Library Assistants

Atteridge, Theresa I.
Eve, Tomi
Lincoln, Judith★★★
Stokes, Lace

Brinkerhoff, Sylvia
Hurwitz, Ralph
Pyfrom, Joan
White, Christine H.

PUBLIC WORKS

ADMINISTRATION

Guilford B. Mooring, II Superintendent of Public Works Pariseau, Robert Water Resources Dir./Asst. Supt.

Skeels, Jason Town Engineer
Dethier, Paul G.
*Ehle, Eric J. Engineering Technician
Marshall, Elizabeth L. Utilities Technician

McNamee, Cheryl A. Assistant to the Superintendent Murphy, Nancy M. Assistant II

EQUIPMENT MAINTENANCE

Raskevitz, Paul D.★★★★ Division Supervisor

MacDonald, Robert Mechanic
Willis, Rodney W.★★ Mechanic

HIGHWAY DIVISION

+Loven, Matthias Division Director Isabelle, Kenneth Crew Supervisor III Longto, Keith Crew Supervisor II

Banks, Timothy Roadway Sign & Paint Technician

Waterman, Thomas R★★★ Maintenance Worker

Suzuki, Yasuaki T. Laborer

Equipment Operators

Boucher, John Drake, Charles III Stacy, Gary L. Woynar, Mark

Skilled Laborer/Truck Drivers

Barton, Robin D. Gormely, Patrick M.

Tidlund, Janice

LANDFILL AND RECYCLING

Telega, Steven Facilities Supervisor
O'Brien, Timothy Equipment Operator

Bardwell, Erik Skilled Laborer/Truck Driver

PARKS AND COMMONS

Orrell, David Crew Supervisor III Zakaitis, Robert Jr. Maintenance Worker Kosloski, Todd Maintenance Worker

Feltovic, Stephen Skilled Laborer/Truck Driver

Mitchell, Stanley Laborer

STREET & TRAFFIC LIGHTS

Moore, Michael K. Division Director Hartwell, Frederic P. Electrician

KEY:

Retired

++ Laid Off

* Resigned

** Terminated

*** Leave of Absence

@ Transferred

@@ Position Eliminated

Deceased

TREE CARE AND PEST CONTROL

LaFountain, Daniel Crew Supervisor II Mongeon, Peter Equipment Operator

Baker, Donald Laborer

WASTEWATER TREATMENT PLANT & PUMPING STATION

Laford, James ★★★★
Felton, Frederick C.

#Dunbar, Linda
Jordan, James
Klimczyk, Duane

Mechanic/Supervisor
Lab Technician
Crew Supervisor II
Crew Supervisor II

Coombs, Russell Mechanic Crowley, John L. Mechanic

Bowser, Jeffrey★★ Maintenance Worker Knightly, Brian Maintenance Worker

Plant Operators

Burrows, Glenn Miraglia, Joseph J. ★★★

Ritter, Harry

WATER DIVISION

Osborne, Jeffrey C. Division Director
Sampson, Kevin Division Supervisor
Luippold, Thomas Treatment Operator II

Hagar, Darryl Mechanic
Carlson, Peter Meter Reader

Ansaldo, Todd Skilled Laborer/Truck Driver Bartus, Kenneth Maintenance Worker

Call, Stephen Treatment Operator
Orrell, Robert J. ** Treatment Operator
Szwed, Michael *** Treatment Operator

★ Denotes recognition of 10 years of service.

★★ Denotes recognition of 15 years of service.

★★★ Denotes recognition of 20 years of service.

Denotes recognition of 25 years of service.

**** Denotes recognition of 30 years of service.

***** Denotes recognition of 35 years of service.

TOWN OF AMHERST BOARDS AND COMMITTEES Fiscal Year 2009

KEY: D Deceased

SB = TM = M = CC = ALT = Select Board Appointment Town Manager Appointment Moderator Appointment Conservation Commission Appointment Governor Appointee Resigned Term Completion Vice Chair G-A =R = TC = V-C =

Alternate Chair

ELECTED OFFICIALS

	Elected	Expires		Elected
Amherst School Committe		2010	Town Meeting Coordinating Com	<u>nittee</u>
Kathleen Anderson	2007	2010	Staff Liaison:	2004
Elaine Brighty (VC)	1999	2009	Harry O. Brooks (VC)	2004
Andrew Churchill (C)	2004	2010	Carol Gray	2007
Sonia Correa Pope	2005	2009	Philip Jackson	2006
Chrystel Romero	2007	2008	Stephanie O'Keeffe	2006
	_		Margaret Roberts (C)	2005
Elector, Oliver Smith Will			Judy Simpson	2007
John W. Coull	2008	2009	Otto Stein	2004
Housing Authority			APPOINTED POSITION	
Judith Brooks	1994	2010		<u>ppointed</u>
Jean Haggerty (Ch.)	2006	2011	Agricultural Commission (formerl	<u>y Amherst</u>
Peter Jessop	1999	2009	Farm Committee (SB)	
Steve Rogers	2002	2008	Staff Liaison: D. Ziomek	
Joan Ross Logan	1981	2012	Touria Eaton	2009
			Sally Fitz	2009
Jones Library Trustees			Ruth Hazzard (C)	2007
Nonny Burack	2007	2010	Linda Hess	2007
Ann Grose	2003	2009	John Ingram	2007
Patricia Holland	2005	2008	Bob Saul	2007
Anita Page	2002	2008	Jaime Tidlund	2007
Merrylees Turner	2003	2009	Patricia Wagner	2007
Kathleen Wang (Pres)	2004	2010		
			Amherst Cultural Council (SB)	
Moderator			Staff Liaison: S. Radosh	
Harrison Gregg	1994	2009	Anne Burton	2005
			Edith Byron (C)	2004
Redevelopment Authority			Hope Crolius	2007
Staff Liaison: J. Tucker			Ekaterinia Ites	2005
Nancy Gordon	2005	2008	Laurie Nisonoff	2006
Larry Kelley	2007	2012	Ann Woodbridge	2006
Jeanne Traester (G-A)	2006	2010		
Frances VanTreese	1994	2009	Audit Committee (TM)	
			Staff Liaison: J. Musante, S. Aldrich	
Select Board			Anne Awad	2005
Anne Awad	2000	2009	Willis Bridegam	2005
Alisa Brewer	2007	2010	John Fox	2006
Stephanie O'Keeffe	2008	2011	Bob Saul	2009
Diana Stein	2008	2011		
Gerry Weiss (C)	2004	2010		

	Appointed		Appointed
Amherst/La Paz Centro, Nicaragu	<u>a Sister</u>	Comprehensive Planning Committ	
City Committee (SB)		Yuri Friman	2006
Cynthia Asebrook	2001	William Gillen	2005
Carol Baker	2008	Rosemary Kofler	2006
Paul Baker	2008	Douglas Kohl	2002
Charles Milch	2004	Joanne Levenson	2001
Nancy Milch	2004	Eric Nakajima (C)	2006
Kathleen Mullin	2006	James Oldham	2005
Walter Mullin	2006	Larry Orloff	2006
Anne Stanek (C)	2004	Anita Page	2005
Edward Stanek	2004	Barry Roberts	2006
		Alan Root	2002
Assessors, Board of (TM)		Bob Saul	2006
Staff Liaison: D. Burgess		Claude Tellier	2006
Connie Kruger	2004	Merrylees Turner	2007
Carl Mailer	2009	James Wald	2004
Donald Wise	2006	Mary Wentworth	2007
		Walter Wolnik	2004
Cherry Hill Advisory Committee (<u>TM)</u>	Stan Ziomek	2005
Staff Liaison: Musante, Chalfant, Zie	omek	Cheryl Zoll (VC)	2006
Youssef Fadel	2002	•	
		Conservation Commission (TM)	
Committee on Homelessness (SB)		Staff Liaison: D. Ziomek	
Staff Liaison: Rosenblatt		Harvey Allen	2006
Hwei Ling Greeney	2008	Liv Baker	2006
Stanley Maron	2007	John Gerber (C)	2002
Eleanor Manire-Gatti	2008	Elizabeth Hamin	2008
Jon Nelms	2007	Daniel Kaplan	2006
Reikka Simula	2007	Otto Stein	2002
		Todd Walker	2009
Community Development Commit	tee (SB)		
Staff Liaison: Rosenblatt	7	Council on Aging (TM)	
Mary Jane Laus	2006	Staff Liaison: N. Pagano	
Jana McClure	2007	Daniel Clapp	2006
Claude Tellier	2006	Joel Gordon	2008
		Doris Holden	2004
Community Preservation Act Commit	tee (SB)	Rosemary Kofler	2005
Staff Liaison: Aldrich	<u>-</u>	Thomas McAuley (resigned 1/10/2008)	2005
John Gerber	2009	Barbara Sutherland	2004
Michael Jacques	2009	Juana Turgillo	2008
Peter Jessop	2001	David Yaukey	2006
Ellen Kosmer	2009	Duvia Tuakey	2000
Vladimir Morales	2006	Council on Youth (SB)	
Vincent O'Connor	2005	Staff Liaison: R. Rosenblatt	
Mary Streeter	2007	Michael Katz	2004
Stan Ziomek	2007	Elaine Puleo	2004
	_00,	Liame i dico	2004
Comprehensive Planning Commit	tee (SB)	Disability Access Advisory Commi	ttee (TM)
Staff Liaison: J. Tucker,	-05:	Staff Liaison: Malloy	
Harvey Allen	2006	Reginald Andrade	2007
James Bess	2006	Irene Barelett	2008
Marilyn Blaustein	2005	Seren Derin (C)	2007
Cyrus Cox	2005	Dana Goddard	2008
Robert Crowner	2006	Joseph Tringali	2007

	Appointed		Appointed
Design Review Board (SB)		Housing Partnership/Fair Housing	
Staff Liaison: J. Tucker		Committee (SB)	
Kathyrn Grandonico	2008	Staff Liaison: R. Rosenblatt	
Jonathan Salven	2008	Nancy Gregg (C)	2003
Janet Winston	2007	Christopher Hoffmann	2005
		Ellen Kosner	2008
Economic Development and Indus	<u>trial</u>	Flo Stern	2005
Corporation		Claude Tellier	2004
Staff Liaison: J. Tucker		Franklin Wells	2002
Dormant		Walter Wolnik	2008
Electricity Deregulation Study Com	mittee (SB)	Human Rights Commission (SB)	
Staff Liaison:		Staff Liaison: E. Torres	
Andrew Bellak	2005	Magda Ahmed (VC)	2003
Nancy Gordon	2005	Kathleen Anderson	2006
		Sarah Cycon	2007
Fence Viewer (TM)		Samia Elshallali	2003
Dormant		Frank Gatti	2002
		Lois Raj	2006
Field Driver (TM)		Reynolds Winslow (C)	1999
Dormant		•	
		Kanegasaki Sister City Committee	(SB)
Finance Committee (M)		Staff Liaison: N. Pagano	
Staff Liaison: J. Musante		Nancy Bess	2004
Marilyn Blaustein	2003	Denise Boyd	2004
Kay Moran (VC)	2004	Florence Boynton	2008
Brian Morton (C)	1996	Juliana Dupre	2009
Bob Saul	2009	William Hutchinson	2009
Douglas Slaughter	2006	Stephanie Joyce	2006
Andrew Steinberg	2005	Byron Koh (C)	1999
Marylou Theilman	2007	Helen MacMellon	2006 2009
Joseph Tringali	2007	Kathy Woods-Masalski Carolyn Platt	2009
vosopii iiinguii	_00,	Yuko Takahashi	2006
Fire Station Study Committee (TM	T)	Tuko Tukulusii	2000
Staff Liaison: K. Hoyle	<u>=7</u>	Kendrick Park Committee (TM)	
DORMANT		Staff Liaison: L. Shaffer	
		Peter Blier	2008
Health, Board of (TM)		William Harris	2008
Staff Liaison: E. Bodhi		William Hutchinson	2008
David Ahlfield (C)	2007	Christina Mata	2008
Nancy Gilbert	2007	Margaret Roberts (C)	2008
David Kaufman	2008	Marilyn Rodzwell	2008
Ellen Leahy-Pile	2003	Liz Rosenberg	2008
Sandra Sulsky	2004	Susan Sheldon	2008
Sundru Suisky	2001	Stan Ziomek	2008
Historical Commission (TM)		Stan Zionick	2008
Staff Liaison: J. Tucker		LSSE Commission (TM)	
Gai Carpenter	2005	Staff Liaison: L. Chalfant	
Lyle Denit	2005	Peter Blier	2004
Lynda Faye (VC)	2006	James Patulak	2005
Michael Hanke	2006	Monica Wisniewski	2008
1.1101mur 11mmu	2000	Stan Ziomek	2003
		Juli Zionek	2001

			Appointed		
	Appointed	Recycling & Refuse Management			
Munson Memorial Building Trus	stees (TM)	(TM)			
Staff Liaison:		Staff Liaison: Mooring/Waite			
Robert Kusner	2007	Harvey Allen	2001		
Claudia O'Brien	2001	Clare Bertrand	2004		
Janice Ratner	2007	Janet Brown	2006		
		Marianne Lorenzelli	2007		
Nyeri, Kenya Sister City Commi	ttee (SB)	Lucy McMurrer	2006		
Staff Liaison:		Margaret Vickery (C)	2003		
Anne Awad	2008				
Florence Boynton	2008	Registrar of Voters (SB)			
Julie Jones	2007	Staff Liaison: S. Burgess			
		Harry Oldham Brooks	2006		
Parking Commission (SB)		Sandra Burgess (Town Clerk)	2006		
Staff Liaison: J. Tucker		Joyce Crouch	2008		
Dormant		Barbara Fenton	2005		
		Gladys Rodriguez	1995		
Personnel Board (SB)					
Staff Liaison: Torres		Town/Commercial Relations Com	nmittee (SB)		
D. Anthony Butterfield	2006	Staff Liaison: J. Tucker			
Patrick Brock	2008	Leslie Arriola	2006		
Jacquelyn Smith-Crooks	2007	Jeffrey Blaustein	2006		
Flo Stern (C)	2004	Leigh Dunlap	2006		
Kathleen Wang	2004	Peter Grandonico, Jr.	2002		
		Jeff Krauth	2007		
Planning Board (TM)		Tony Maroulis	2008		
Staff Liaison: J. Tucker		Mark Parent (C)	2002		
Bruce Carson	2008	Barry Roberts	2006		
Jonathan O'Keeffe	2007	•			
Jonathan Shefftz	2007	Water Supply Protection Commi	ttee		
V 011W11W11 & 11011VL	2007	(formerly Aquifer Protection Com			
Public Art Commission (SB)		Staff Liaison: Pariseau/Mooring	, , ,		
Staff Liaison: S. Radosh		Steve Dunn	2007		
Sylvia Cuomo	2007	Stephen Mabee	2007		
Carl Erikson	2005	W. Jesse Schwalbaum	2007		
Harriet Goodwin	2005	John Tobiason	2007		
Terry Rooney (C)	2004	Lyons Witten (C)	2007		
1411) 1100110) (0)	200.	•			
Public Transportation & Bicycle Co	mmittee (SB)	Zoning Board of Appeals (SB)			
Staff Liaison: J. Tucker		Staff Liaison: C. Brestrup			
Jane Ashby	2006	Jane Ashby (Assoc)	2005		
Karen Kowles	2006	Eric Beal	2008		
Andrew Melnechuk	2006	Barbara Ford (Full 2006)	2003		
Frances VanTreese	2007	Hilda Greenbaum (Assoc)	2005		
Trances vanificate	2007	Thomas Simpson (Full 2003)	2000		
Public Works Committee (SB)			2000		
Staff Liaison: Mooring					
Steven Braun	2007				
Michael Cann	1998				
Robert Crowner (C)	2004				
Donald George	2004				
Charles Moran	2006				
Charles Moran	2000				

OTHER APPOINTMENTS

Constables 2007-2008 (TM)

Broussard, James A

Commager, Mary

Daly, Brian C

Dean, Samuel R.

Dubuc, Michael

Edwards, Jeffrey W.

Grundstrom, Leonard M.

Gundersen, Jennifer A.

Hepburn, Carol A.

Keedy, James R.

Kent, Michael R.

Knightly, David R. Jr.

Lafond, Joseph

Lee, Matthew

Lenart, Michael F.

Leverett, Eddie

Livingstone, Scott P.

MacMahon, Thomas

McCarthy, James E.

McKenzie, Llewllyn

Menard, William N.

Merullo, Wilfred A.

Millar, Jerry

Nelson, Charles H. III

O'Connor, Robert J.

O'Connor, Thomas J.

Olanyk, Kelly P.

Perez, Mark

Pronovost, Christopher

Reynolds, Jennifer A.

Robinson, Donald S. Jr.

Rocasah, Joseph

Scherpa, Charles L.

Shea, Jeffrey

Shumway, Wilbur

Smead, Fredrick C.D.

Smigiel, Theodore

Sullivan, Michael D.

Tassinari, Leo

Trompke, David E.

Weeks, Bonita J.

Wheeler, Willie J.

Young, Ronald A.

Pioneer Valley Joint Transportation

Committee

Guilford Mooring 2002 Jason Skeels 2002

Public Shade Tree Committee (CC)

Staff Liaison: D. Ziomek

Hope Crolius 2007
Robert Erwin 2004
William Hutchinson 1997
H. Dennis Ryan 2006
Otto Stein 2006

Tree Warden (TM)

Staff Liaison:

Alan Snow 2007



Town of Amherst Committee Recognition

The Town of Amherst relies on the energy and commitment of those citizens who participate each year on the many boards and committees that are an integral part of our form of government. These citizens volunteer their time and expertise to help improve the quality of life in our community. The Town is indeed fortunate to be able to depend on the hard work and dedication of its committee members. The following citizens have completed their service of at least two full, three-year terms

SELECT BOARD, TOWN MANAGER AND MODERATOR APPOINTEES:

Council on Aging Housing Partnership/Fair Housing

Elsie Fetterman 2002 – 2008 Franklin Wells 2002 – 2008

(Posthumous Recognition)

Comprehensive Planning Committee

Douglas Kohl 2002 – 2008 <u>Public Works Committee</u>

<u>Conservation Commission</u> <u>Town/Commercial Relations</u>

Eleanor Manire-Gatti 2002 – 2008 Committee

Peter Grandonico, Jr. 2002 – 2008

Finance Committee

Alice Carlozzi 1993 – 2008

SELECT BOARD

Fiscal Year 2009

The highlight of FY 09 came in the second half, when calendar year 2009 kicked off the Town's 250th birthday. The Founder's Day event in February was the first of many events which the Select Board participated in and enjoyed throughout the year. It was a privilege to serve during this historic celebration.

Amherst's 250th coincided with our "mother" Town of Hadley's 350th, so we had the added honor and good fortune to be included in several of their events as well.

But the year was not just about cakes and parades. The Select Board put considerable effort in to creating and improving its processes in FY 09, particularly as relate to the budget, and to guidance and evaluation of the Town Manager. The following report seeks to summarize our work.

Membership

The fiscal year began with Gerry Weiss as Chair, and members Anne Awad, Alisa Brewer, Diana Stein and Stephanie O'Keeffe. Ms. Awad resigned her seat in August, to move to another town. A reception was held in appreciation of her nearly three full terms of service on the Select Board. After much consideration of when elections can and should be held in Amherst, taking into account the significant student population and the 1975 Appeals Court decision in the case "Walgren v. Amherst Board of Selectmen," a special election was held in November, concurrent with the Presidential election, and Aaron Hayden was elected. Shortly thereafter, and following adoption of a formal policy that reorganization votes should be held after every Select Board election or whenever a majority of members so desire, Ms. O'Keeffe became Chair. Mr. Hayden was reelected during the Annual Town election in the spring, and the fiscal year ended with Ms. O'Keeffe, Mr. Weiss, Ms. Brewer, Ms. Stein and Mr. Hayden as members.

Budget

Much time was spent defining budget policies in order to assist the Town Manager in creating an FY 10 budget that would reflect Select Board philosophy and community values. A budget with significant input on its development would require less revision afterwards and increase the ability to go to Town Meeting united around a municipal budget proposal. Determining and working through this process took time, and included multiple meeting discussions, as well as a Saturday meeting with presentations from Department Heads, and ultimately lead to the Select Board presenting the Town Manager with a formal budget policy document in mid-December. While that was later than optimal, the many discussions around the issue were valuable for informing the Town Manager about Select Board priorities. Having a process and document to work from will make this important task easier in subsequent years.

Guidance on FY 10 budget policy also came from the report generated by the Facilitation of Community Choices Committee, a citizens group tasked with studying the town-wide budget situation, educating the public about it, seeking public input and making recommendations to the Select Board. Those recommendations helped to shape response to the deteriorating economic situation that began in the fall and continued into the spring, leading to an Annual Town Meeting with so much uncertainty about State aid that it necessitated postponing budget consideration to late June. Adhering to FCCC recommendations and Select Board policies, with expert guidance from the Town Manager and Assistant Town Manager/Finance Director, allowed for an approved FY 10 budget that identified and pared down to core programs and services, with the goal of protecting those going forward.

It was an extraordinarily challenging budget situation, but we were fortunate to have clear and prudent policy recommendations to assist us.

Town Manager Evaluation and Goal Setting

An important issue throughout the fall was refinement of the process for evaluating the Town Manager, with the addition of a vital component -- goal setting for the coming year. Such a process benefits from annual updating and improvement, and the model we have created, which includes staff input, will serve us well going forward. Creating the process and clarifying the legalities of what documents could be confidential and what must be public, took time. The Select Board presented the Town Manager with completed evaluations for FY 08 from all Select Board members in early December, and with a formal document outlining FY 09 goals in February. While both were completed later then would have been optimal, the time invested in creating a sound process will pay dividends in future years.

Public Way Issues

As part of our responsibility over the public way, the Select Board approved new and relocated electrical poles related to campus construction projects at Amherst College and UMass. We heard updates on and approved road projects and line painting plans. We approved a crosswalk on Pelham Road to allow safer access to the Amethyst Brook Conservation area, and a new plan allowing parking on one side of Cottage Street to better accommodate emergency vehicles. A temporary lane closure experiment on Lincoln Avenue, to occur in September 2009, was approved as a way to collect data on reducing traffic volume and speed and the effects on surrounding streets, to help inform the planned Town-Wide Traffic Calming Policy.

In the downtown area, new sections of the sidewalk and curb reconstruction plans were approved. Additionally, in an effort to better serve downtown businesses by creating turnover in the prime on-street parking spaces, the Select Board endorsed a Parking Task Force proposal to deter meter feeding through active enforcement of that Town Bylaw.

Town - Gown Relations

The Select Board continues to participate in productive discussions with the colleges and other stakeholders, including the Town of Hadley, the Chamber of Commerce and representatives from State Government to address issues of mutual benefit and mutual concern. A discussion among all of these parties and more was held in January on the subject of regional economic development as it relates to tourism.

We continue to have representation on the Campus Community Coalition, a group that works to discourage high-risk drinking behaviors among students. The Coalition addresses that issue in terms of health and safety, as well as the effect on quality of life in the community.

Such neighborhood concerns continue to be brought to the Select Board, and we attempted to facilitate solutions to specific concerns among neighbors on Sunset Avenue and East Pleasant Street.

General Obligations

Approval of new, revised and renewal licenses under our purview continued as required. We also approved the standard event-related parking requests and street closures. Additionally, the Select Board approved the property tax classifications and the water and sewer rates. Our approval was also required and received for the establishment of a trench permit fee, and reducing fees for driveway, drainage and street opening permits. We also increased the fine for illegal parking in a bus stop. We approved a flat Cost of Living Adjustments (COLA) distribution for non-union employees for FY 09, an experimental alternative to the usual equal-percentage COLA increase. All of these approvals were based on the recommendations of staff and appropriate boards and committees.

Committee appointments are among the Select Board's key responsibilities, and we have been working to improve our policies and procedures in this area. In an effort to make sure we have the ability to appoint the best volunteers available to meet each committee's needs, we have opted to end the de facto policies of prohibiting volunteers from serving more than two consecutive terms, and of assuming automatic reappointment to a second term. We have also begun the process of revising and updating the Appointed Committee Handbook and our internal logistics for managing applications and appointments.

In addition to making a year's worth of committee appointments and reappointments, we also established two new committees, both of limited duration: the Save Our Stop committee is dedicated to advocacy for maintaining Amherst's AMTRAK stop and making sure that the Town gets due consideration as area rail changes are contemplated; and the Local Historic District Study Committee is analyzing the opportunities and issues related to establishing Local Historic Districts in Town.

New Initiatives

In an effort to provide greater access to information, the Select Board arranged to make all of its packet materials available on the Town web site. We also sought to reduce waste by minimizing the paper in those packets – saving materials for a future meeting, rather than distributing them again, requesting agendas and minutes of committees that provide them to us electronically rather than in hard copy, etc. We have also ended the longstanding practice of having the Police Department deliver our packets, opting to instead mail them (or make them available for pick up) whenever possible.

Informing the Public

To better inform the public and ourselves, we have established a formal schedule for receiving detailed budget updates. The Assistant Town Manager/Finance Director reports quarterly on how revenue and expenses are tracking compared to expectations, and answers questions from the Select Board. Similarly, we began what we hope will be an annual update on the Town's litigation costs, detailing expenses incurred for lawsuits involving the Town for the previous calendar year. Both help to provide better understanding of the Town's financial resources and how they are being used.

It was also to Select Board meetings that people turned for information about important Town issues and initiatives including: the Kendrick Park planning progress; the fire and ambulance contract negotiations with Hadley; the Town's emergency preparedness situation, Master Plan updates, The Donahue Institute's successful challenge to our Federal census numbers; and of course, Select Board recommendations on Town Meeting warrant articles. Providing a forum to inform the public about vital workings of Town government is one of the Select Board's most important roles.

Other Issues and Accomplishments

- We created a policy for flying the commemorative flags downtown for September 11th, opting for 2008, and every third year thereafter, modeled on the one-third vote of support by Town Meeting in 2007, when it was asked about flying them annually.
- We dealt with our first serious dog complaint in several years, and on the advice of Town Counsel, opted to delegate authority for holding a hearing to the Town Manager. Ultimately, an order of compliance conditions was approved by the Select Board, and the owner was allowed to keep the dog as long as compliance is maintained.
- The Select Board sponsored a warrant article updating the Town's Human Rights Bylaw to include gender identity and expression, and genetic information, among the categories of non-discrimination.

- We took an active role in advocacy this year, with a particular focus on State legislation to assist municipalities. We wrote letters and made phone calls on the key issues of local option meals tax and increased local lodging tax, and eliminating the property tax loophole on telecom poles and wires and the State legislature ultimately approved these. Our efforts regarding greater local control of health care plan design and a single-payer national health care system continue. We also wrote or signed on to letters supporting clean energy initiatives, distribution of federal stimulus funds for important local and regional projects, and more. When Town Meeting approved placing a question to increase the Community Preservation Act surcharge on the ballot, the then four-member Select Board decided to write pro and con columns for the newspaper about the issue, reflecting our 2-2 split on the issue.
- We negotiated an understanding between the Town and the private Fourth of July Parade Committee for 2009 to encourage broad participation, including expression of political viewpoints in a manner that is in keeping with the celebratory spirit of the parade. The parade was a big success, and we hope to continue this productive partnership with the parade committee for many years to come.
- Mr. Weiss is representing the Select Board on the search committee for a new Chief of Police, and Mr. Hayden will represent us on the search committee for a new Fire Chief, with both searches to be completed in FY 10.

It is an honor to serve Amherst as members of the Select Board, and we appreciate the opportunity to do so.

Respectfully submitted by:

Stephanie O'Keeffe Gerry Weiss Alisa Brewer Diana Stein Aaron Hayden

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TOWN MANAGER'S REPORT

Fiscal Year 2009

Introduction

The Town of Amherst experienced a challenging financial environment for FY 09, the period from July 1, 2008 to June 30, 2009. The structural deficit was well documented with the predominant condition of expense growth exceeding the community's ability to generate revenue. The focus throughout the year was to identify and implement systems that would generate additional revenue or to provide opportunities for greater efficiencies or effectiveness. The following is designed to provide a summary of the major actions and themes pursued throughout the year.

Town Manager's Report

The effort to regionalize emergency dispatch service began with the convening of a meeting with many of the region's communities and the University of Massachusetts Amherst to discuss the potential to collaborate on this important service. After receiving a positive indication from the participants, I formally proposed legislation to Senator Stan Rosenberg to amend the authorizing legislation that allows for deep subsidies for the creation and operation of regional dispatch centers to allow the University of Massachusetts Amherst to participate as a municipality. Senator Rosenberg's advocacy was successful and the University was given formal status to participate in such an eligible regional effort. A grant in the amount of \$125,000.00 was prepared, submitted and awarded to study the feasibility of a region that would include ten (10) area towns and the University. A firm from Virginia was selected to conduct the study. It would appear that the goal to create a regional dispatch center to improve upon the service and to dramatically reduce the cost of said service is achievable.

The centralization of the core Inspection and Planning services was completed in 2009. The merger of the Inspections Department and the Office of Community Development into the Planning and Conservation Office allows for the sharing of essential and related services into one office suite. That change in geography along with the introduction of a mutual data base and software platform creates a one-stop shopping environment that improves customer service with the delivery of coordinated support services such as clerical, reception, copy and meeting space. The improvement has resulted in the dramatic reduction in back log of building permit issuance, and zoning violation complaint handling. With the blending of the Community Development Office into the department, many of the support requirements are readily available, thereby increasing the speed and quality of Community Development Services. Sharing clerical services has allowed for a reduced employee count without a discernable reduction in service.

The creation of the Kendrick Park Committee was completed in FY 09. That committee was charged with the exciting task of gathering community input and creating a document that outlines recommendations for how to proceed with the newly acquired three and one half (3 ½) acre park in downtown Amherst. The Kendrick Park Committee, chaired by Peg Roberts, visited a recently created urban park in Keene, New Hampshire. The committee conducted surveys, created focus groups and even held a pizza party to entice young people to engage in the process

to create a vision for the park. The next step is to secure an architect to prepare plans and cost estimates consistent with the committee's vision and to prepare plans and cost estimates for the grant writing process.

A grant was secured by the Health Department to study and identify opportunities to teach and improve social justice conditions as caused by the delivery of municipal services. The purpose of the grant was to provide education to department heads and employees about those conditions that perpetuate conditions detrimental to social justice. A Social Justice Committee was formed by the staff and a full day seminar was conducted for department heads to explain the concept in detail and to outline those activities that might provide for a greater level of social justice. This innovative concept has important implications for the citizens that we serve and I am proud to be a part of an organization that places such an activity as a top priority.

The budget process and the lack of resources dominated the day to day operation of the Town. Although I did not focus on that topic, it is hard to overemphasize its significance to the organization and community. The entire Amherst team devoted many hours to the task at hand and successfully implemented the many changes needed to balance the budget. Without the hard work and dedication of all Town staff, this great achievement would not be possible. I owe our team a debt of gratitude.

Laurence Shaffer Town Manager

BOARD OF ASSESSORS AND ASSESSORS OFFICE

Fiscal Year 2009

The members of the Board of Assessor's for FY 09 were Connie Kruger, Donald Wise and Michael Bell.

FY 09 was a revaluation year for the Town of Amherst and values were approved by the Department of Revenue at the end of November 2008. In general, values increased by 7% but areas of Town saw larger increases. The Board held information meetings on the values at the Bangs Community Center, Town Hall and the Munson Library that were well attended by citizens concerned about changing values. The increase in values saw a large increase in abatement applications, the Board dealing with a total of 487 abatement applications.

The Board met on December 8th 2008 with the Select Board to discuss consideration of a split residential commercial rate and the possible adoption of the Residential Exemption. The Select Board must make a determination for each of these options each year. The Principal Assessor and the Board of Assessors provide information and recommendations regarding the annual determination. In FY 09, the Board of Assessors recommended against the split rate because its adoption could further dampen the vitality of Amherst's business sector. The Board also voted against the Residential Exemption.

FY 09 TAX RATE RECAPITULATION

(A) Class	(B) Levy Percentage	(C) Levy by Class	(D) Valuation Class	(E) Tax Rate (C)-(D) X1000(A)
Residential	90.7750%	31,654,537.33	2,000,917,881	15.82
Open Space				
Commercial	6.6978%	2,335,618.40	147,637,219	15.82
Industrial	0.2070%	72,183.85	4,563,700	15.82
Personal Prop.	2.3202%	809,086.84	51,143,300	15.82
TOTAL	100.00%		2,204,262,100	****

BOARD OF ASSESSORS

Fiscal Year 2009

The Amherst Board of Assessors held 11 public meetings during FY 09. Board activities associated with these meetings are summarized in the following report. Details on the information in this report can be found in the minutes of the Board of Assessors meetings. The Board also had joint meetings with the Select Board to discuss a potential residential exemption and the classification hearing.

REAL/PERSONAL PROPERTY TAX

Commitments/Warrants

The Board signed summary FY 09 property tax commitments and water/sewer warrants for the following:

Real Estate Tax	\$34,074,327.97
CPA	\$370,870.42
Personal Property	\$809,086.94
Water Liens Interest	\$9,500.89
Water Liens	\$110,217.34
Sewer Liens	\$75,833.05
Sewer Liens Interest	\$7,664.17
Proforma	\$1,942.42
Omitted	\$1,536.12
Pro-Rata	\$535.06
Revised	\$18,468.29

Abatements

Of 486 applications for abatement in FY 09 real/personal property tax, 320 were approved for some reduction in tax and 166 were denied any abatement.

Personal Exemptions and Deferrals

The Board signed a form that was submitted to the Department of Revenue for partial reimbursement of FY 09 personal exemptions. For FY 08 there were a total of 130 personal exemptions and deferrals totaling \$152,015.04, as follows:

	<u>#</u>	<u>Value</u>		#	<u>Value</u>
Clause	17D	123,689.82	Clause 37A	11	\$ 9,112.05
Clause	18	00.00	Clause 41C	39	62,109.19
Clause	22	5759,992.18	Clause 41A	6	14,611.80
Clause	50	52500.00			

MOTOR VEHICLE EXCISE TAX

Abatements

The following total amounts of motor vehicle excise tax abatements for July 2008 through June 2009 were signed by the Board:

2003	24.58
2004	33.75
2006	431.67
2007	3,849.18
2008	56,328.63
2009	155,211.35

Commitments/Warrants

Motor Vehicle excise tax commitments and warrants for the following yearly totals were signed by the Board:

2007	3,285.63
2008	225,504.88
2009	1,383,226.37

SPECIAL MEETINGS

The Select Board is responsible for allocation of the tax rate (Minimum Residential Factor): whether or not to have a Residential Exemption, and other distributions of the tax burden within classes, as allowed by the law. The required public meeting to discuss these issues was held on December 8, 2008 in the Town Hall. Board of Assessors recommendations included not to have a split rate and not to exercise the Residential Exemption. The Select Board approved a single tax rate for all classes and no shifts of the tax burden within classes.

TAX RATE/ETC.

Board members signed the Tax Rate Recapitulation form for FY 09 on December 5, 2008, showing a tax rate of \$15.82. The rate was reviewed and approved by the Department of Revenue (DOR) on December 11, 2008.

Prepared from the Board meeting minutes.

For: Constance Kruger
Donald Wise
Michael Bell

Amherst Board of Assessors

OFFICE OF THE COLLECTOR Central Services

	TAX RATE	Beginning Balance JULY 1,2008	Commitments	Less Abatements & Transfers	Transfers To Tax Title/ Deferred Tax	Less Collections	Uncollected Balance JUNE 30,2009	% Collected (Inc. Bbal)	Change From 08	Work Area
REAL EST	ATE	•					•	• •	_	
FY07	15.68	\$26,438			14,865	11,491	\$82			
FY08	16.02	439,006		654	158,459	264,923	14,970			
FY09	15.82	•	34,086,204	309,526		33,272,174	504,504	98.51%	-0.10%	
		\$465,444	\$34,086,204	\$310,180	\$173,324	\$33,548,588	\$519,556 #	ŧ		
	AL ESTATE		#44.000			# 4.000	Ø7.450			
Supplemen		(\$1)	\$11,989			\$4,830	\$7,158			
Rollback Ta		0					0			
ProForma/F	ProRata	0 (\$0)	535	\$0	\$0	535	0			
		(\$0)	\$12,524	\$0	\$0	\$5,365	\$7,159			
PERSONA	L PROPERT	Y								
FY 02	19.00	\$198					\$198			
FY 03	17.11	147					147			
FY 04	17.40	112					112			
FY 05	16.69	83					83			
FY06	15.06	1,071		261		0	810			
FY07	15.68	1,953		286		144	1,523			
FY08	16.02	10,600		436		8,271	1,893			
FY09	15.82		809,120	33		803,625	5,462	99.32%	0.65%	
		\$14,163	\$809,120	\$1,016	\$0	\$812,040	\$10,227			
MOTOR VE	EHICLE EXC	ee								End
PRIOR YEA		\$82,771				479	\$82,292			20,542
FY 02	25.00	16,055				141	15,914			20,005
FY 02	25.00	15,787		25		275	15,487			21,885
FY 03	25.00	18,918		34		1,007	17,877			19,861
FY 05	25.00	21,183		34		1,739	19,444			19,001
FY06	25.00	23,276		432		3,365	19,444			
FY07	25.00	51,701	3,286	3,849		12,301	38,836			
FY08	25.00	99,132	225,505	56,329		236,460	31,848			
FY09	25.00	99,132	1,383,226	155,211		1,178,462	49,553	95.96%	3.47%	
F109	25.00	\$328,823	\$1,612,017	\$215,880	\$0	\$1,434,229	\$290,731	95.96%	3.47%	
		Ψ020,020	Ψ1,012,017	Ψ2.10,000	Ψ3	ψ1, 10 1,220	Ψ200,701			
WATER		.								
RATES		\$470,154	\$3,976,797	\$50,654	\$110,217	\$3,917,358	\$368,722	89.11%	1.86%	
LIENS		6,900	110,217	3,731	5,340	97,574	10,472			
		\$477,054	\$4,087,014	\$54,384	\$115,557	\$4,014,932	\$379,195		89.25%	
SEWER									00.2070	
RATES		\$450,041	\$3,536,783	\$24,349	\$75,833	\$3,542,299	\$344,343	89.40%	2.29%	
LIENS		5,994	75,833	3,191	4,224	65,250	9,161			
		\$456,035	\$3,612,616	\$27,541	\$80,057	\$3,607,549	\$353,504			Beg
AMBULAN	CE	\$5.47.90C	¢2 904 262	\$822,966		\$1,750,275	\$868,825	66 900/	-8.07%	0 49 7 190
Collected a		\$547,806	\$2,894,260	\$822,966		\$1,750,275 2,631	\$868,825 0	66.83%	-8.07%	487,180 48,382
Collected a	iter abate	\$547,806	\$2,894,260	\$822,966	\$0	\$1,752,906	\$868,825 #	84.50% t		48,382 11,892
		φο 17,000	Ψ2,00 1,200	\$ 022,000	Ψ3	\$1,762,666	φοσο,σ2σ .			,002
COMM. LA		\$12,374	\$118,158	\$64		\$119,994	\$10,474	91.97%	1.58%	352
REFUSE L	IENS	0				О	0_			
		\$12,374	\$118,158	\$64	\$0	\$119,994	\$10,474			547,806
PARKING I	EINES	\$362.026	¢270 20F	\$44.278		\$288 00 7	\$408.036	41.33%	0.71%	
Collected a		\$362,926	\$378,385	\$44,278		\$288,097 5	\$408,936 0	41.33% 86.23%	0.71%	233,703
3000.0d a	abato	\$362,926	\$378,385	\$44,278	\$0	\$288,102	\$408,936 #			77,605
										51,618
COMMUNI	TY PRESERV									
	FY08	\$3,083	6	10	1,495	1,539	\$45			
	FY09		370,971	4,219		362,839	3,913	98.93%	-0.18%	
		\$3,083	\$370,977	\$4,229	\$1,495	\$364,378	\$3,958 #	‡		

Levies with zero balances will no longer be displayed in subsequent years.

COMMUNITY PRESERVATION ACT COMMITTEE

Fiscal Year 2009

The Community Preservation Act (CPA) was adopted by Amherst voters in April 2001, which established a local fund based on a 1% tax surcharge (subsequently amended to 1.5%) on property valuations above \$100,000 "for the acquisition, creation and preservation of open space; for the acquisition, preservation, rehabilitation and restoration of historic resources; for the acquisition, creation and preservation of land for recreational use; for the creation, preservation and support of community housing; and for the rehabilitation or restoration of open space, land for recreational use and community housing that is acquired or created." The law also established a State Trust Fund, from which annual allocations are made to towns that have accepted the Act, partially or fully matching local appropriations. This has allowed for a wide range of projects to be undertaken. As of FY 08 local allocations have been matched 100% by the state. In FY 09 the percentage was reduced to 68% and in FY 10 is anticipated to be reduced to 35%. The declines in the match for communities stem from the falling real estate market and a growth in the number of communities participating in the program, thus spreading the funds out over a larger base.

The Community Preservation Act Committee (CPAC) is charged with assessing the needs of the Town in those areas identified by the Act, and recommending relevant expenditures to Town Meeting. By state law, CPA funds are to be spent only on community housing, historic preservation, open space, and recreation. A minimum of 10% of the available funds (from the surcharge and the state match) must be set aside each year (although not necessarily spent) for each of three categories of community housing, historical preservation, and open space. Recreation is the fourth recipient, or beneficiary, but is not mandated to receive the minimum 10%.

In allocating the Community Preservation Act 1.5% surcharge and matching state funds the Community Preservation Act Committee (CPAC) committed to:

- a) Advancing projects currently underway
- b) Projects broadly supported across committees and Town departments, or
- c) Meeting ongoing legal obligations

Under the Community Preservation Act cities and towns are required to spend 10% of collected funds on each of the three following categories:

- Affordable Housing creation and support
- Historic Building and Landscape acquisition and preservation
- Open Space acquisition and preservation

The remaining 70% may be directed toward any of the above three categories or for land used as Recreation Space.

FINANCIAL REVIEW:

Beginning Fund Balance July 1, 2008	\$195,704.58
Current Year Tax Surcharge at 1.5%	\$ 365,257.65
State Reimbursement at	\$ 233,919.00
Other	\$ 50,387.56
Appropriations or Reserves made for FY2009	\$ (573,482.00)
Ending Fund Balance June 30, 2009	\$ 271,786.79

FY2009 APPROPRIATED BY CATEGORY	Community Housing	Historical Preservation	Open Space	Admin. Other	TOTAL APPRN.
Project					
Community Housing - Olympia Drive	\$150,000.00				
Habitat for Humanity - Stanley Street	\$ 30,000.00				
Woman's Club Carriage House		\$ 8,800.00			
Archival Documents Conservation		\$ 20,000.00			
575 North East Street Kimball Farm		\$ 25,600.00			
Hills Mansion		\$ 81,000.00			
Debt Service/Town Hall Renovations		\$ 44,250.00			
Debt Service/Plum brook			\$ 42,332.00		
appraisals and Surveys - recreation land			\$ 20,000.00		
Appraisals and Surveys - open space			\$ 20,000.00		
Tiejen APR			\$ 80,000.00		
Kimball House Compensation Agreement			\$ 50,000.00		
CPAC - Administration				\$1,500.00	
			_		_

\$180,000.00 \$179,650.00 \$212,332.00 \$1,500.00 \$573,482.00

CPAC members in 2009:

Peter Jessop (Chair) Housing Authority

Mary Streeter (Clerk) at Large
Ellen Kosmer at Large
Stanley Ziomek LSSE

Denise Barberet Planning Board

Louis Greenbaum Historical Commission

Vincent O'Connor (V Chair) at Large

Liv Baker Conservation Commission

Vladimir Morales at Large

COMMUNITY SERVICES DEPARTMENT

Fiscal Year 2009

The Amherst Community Development Department provides a variety of services to Amherst families and the Amherst community. During FY 05, the Community Services Department's responsibilities increased significantly; during August 2004, the Director of Community Services was appointed staff liaison to the Housing Partnership/Fair Housing Committee, and when the Town was notified it had been designated a Mini-Entitlement community by the state Department of Housing and Community Development, the Director of Community Services also became responsible for managing the Town's Community Development Block Grant program.

The Community Development Director: 1. manages the Town's Community Development Block Grant activities; 2. provides emergency assistance to low-income individuals and families using interest from the Alfred Field Charitable Trust Fund and other funds as appropriate; and 3. provides staff assistance to the Community Development Committee, the Housing Partnership/Fair Housing Committee and the Committee on Homelessness.

HOUSING

Housing Partnership:

The Housing Partnership/Fair Housing Committee's major responsibility is to increase the availability of affordable housing for low- and moderate-income Amherst individuals and families. In 1989, the Town acquired a parcel of land, referred to as "Olympia Drive," mainly for open space preservation. Approximately six acres of this parcel were reserved for the development of affordable housing. A joint development plan with the University of Massachusetts had been under discussion – when the University made it known that they did not wish to proceed with a cooperative project, the Housing Partnership and Director of the Community Development Department began planning for the construction of affordable housing. During FY 07 it became apparent that since the University owned the road that provides frontage for the proposed development, the Town lacked the legal frontage necessary to comply with zoning regulations. A comprehensive permit would, however, permit a developer to proceed without regard to this legal requirement. During FY 08, the Housing Partnership/Fair Housing Committee voted to request CPA funding to pay for the expense of applying for a comprehensive permit. It was agreed that the Town would dispose of the property to a developer with a purchase and sale agreement, with the purchase of the property contingent on the approval of this permit.

During FY 09 the Town issued a request for proposals for the development and construction of an affordable homeownership project. Due to the economic crisis and the fact that the state is not providing subsidies for homeownership projects, there were no responses. During the late spring of this fiscal year the Housing Partnership/Fair Housing Committee voted to have the Community Development Director request proposals from architects to develop schematic design, a site plan and cost estimates for affordable housing on the Olympia Drive site. The estimates would determine if in fact an affordable homeownership project was feasible in this fiscal environment.

Committee on Homelessness:

The Committee on Homelessness began meeting in FY 08. The Committee's major priorities are two: 1. to provide support for homeless individuals; and 2. to increase housing options for homeless individuals. After discussion with the Select Board, Committee members agreed that a

feasibility study would first be necessary to identify a series of alternative strategies that will be most effective in increasing housing options. At the very end of the fiscal year, it was determined that the Town's FY 08 CDBG grant would most likely have funds available to pay for this study. The Town requested proposals from eligible providers to complete a feasibility study to assess properties in Town that may be suitable for the construction or renovation of housing for homeless individuals. Valley CDC was awarded this contract and the Town anticipates the completion of this study to occur during the next fiscal year, FY 10.

COMMUNITY DEVELOPMENT

During the fall of FY 08, the Town was notified by DHCD that it will be designated a minientitlement community for two years after which the Department (DHCD) will reevaluate each communities status. The Town's 2008 CDBG grant request included the following

North Amherst School: \$480,143

The Town requested funding for building repair and improvements at the North Amherst School that will include re-pointing bricks, fixing window trim, the front steps and all handicapped accessible ramps.

Homeless Outreach: \$85,000

The Town requested funding to provide case management and outreach services for homeless individuals. The Town will contract with the Center for Human Development to provide services as specified in the grant agreement.

Childcare Tuition Assistance: \$75,000

The Town requested \$75,000 to continue to provide childcare subsidies for low-and moderate-income households with parents working or attending school.

During the summer of FY 09 the Town received notification that its 2008 application for funding had been approved.

During the summer of FY 09 the Amherst Housing Authority began renovating 33 kitchens at Chestnut Court Apartments with additional CDBG funding. This project proved to be difficult as it involved not only rehabilitation of kitchens, but temporary relocation of tenants during the reconstruction of their apartments.

The North Amherst School repair project was also complicated in that it required a waiver from the state Architectural Access Board because of the impossibility of constructing an accessible entrance to the front door of the building. In addition it the projected required approval from both the Amherst Historical Commission and the State Historical Commission, as the building is a contributing property to an Historic District. All approvals were received during FY 09 and the bid documents prepared and advertised. Five Star Construction Inc. won the bid with construction to begin during the summer of FY 10.

HUMAN SERVICES

As part of its charge, the Community Development Committee reviews proposals for funding from human service agencies and makes funding recommendations to the Select Board, Finance Committee and Town Meeting.

Though the Community Development Committee continued to face difficult decisions, the Committee, along with the Select Board, Town Manager and Finance Committee all recommended that FY 09 funding be the same as that provided in FY 08. The Committee's priorities for funding continue to follow the guidelines established by the Select Board, namely: 1. emergency services: survival or critical; 2. preventive services; and 3. Information and referral. Town Meeting voted the following:

Program Name	FY 09
Amherst Survival Center	\$19,000
Big Brother Big Sister	\$14,000
Family Outreach of Amherst	\$13,000
Not Bread Alone	\$ 6,000
Men's Resource Center	\$ 4,900
Center for New Americans	\$ 4,200
Service Interfaith Cot Program	\$ 4,900

The budget projections for FY 10 continued to worsen; the Town Manager therefore requested that the Community Development Director develop a plan to fund social service activities with Community Development Block Grant funds and therefore relieve the municipal budget of this obligation. After many discussions with agencies, it was determined that the 2009 Community Development Block Grant would include the following:

Big Brother Big Sister: Campus to Kids Activity, \$25,000

Amherst Family Night, \$20,000

Family Outreach of Amherst, \$13,000 to provide emergency rental and heating assistance.

Other Services

During this fiscal year the courts awarded the Town previously unexpended funds from an old Housing Review Board case that they (the courts) had previously required to be returned to the state as unclaimed funds. The restriction was that these funds be used for emergency rental and fuel assistance. The Community Development Director proposed that the Town use these funds to contract with Family Outreach to provide emergency assistance, therefore allowing \$30,000 of CDBG funds to be available for additional social service. The Community Development Committee discussed using these funds to help support families attending programs operated by the Town's Leisure Services and Recreation Department. Requests for emergency funds continue to increase each year. The increased cost of rent, utilities, etc. makes it more difficult for the Town to provide funding for all those in need.

Roy Rosenblatt Director of Community Services

COMPREHENSIVE PLANNING COMMITTEE

Fiscal Year 2009

Please see FY 08 Annual Report for complete final report of this committee. The following appeared as a postscript to that report.

Postscript and Prospects

Update:

Because the charge of the Committee was to run out at the end of this past fiscal year, I will take the liberty of including this addendum, which brings matters up to date. Given that we were close to concluding our work, the Select Board this summer authorized us to continue till completion with our original membership, regardless of the status of individual members on their respective home committees. We set ourselves the ultimate target of completion by 31 October, which is to say: just before elections and Fall Town Meeting. I am very pleased to report that we completed our formal work at a meeting on 9 September. Pending a few technical corrections and insertion of supporting material by Town Staff, we will be able to turn the Master Plan over to the Planning Board on deadline.

Issues:

Because this is the final formal report of the Comprehensive Planning Committee, this is also, as promised last year, the appropriate place to offer a few more general observations about the nature, strengths, and weaknesses of our process.

Quality of service by consultants

The single most glaring and consistent problem involved Stantec Consulting, which was supposed to have been responsible for assistance with select components such as Services and Facilities and Transportation and Circulation. Stantec failed to provide the complete services promised - and moreover, to respond to repeated calls for rectification. In particular, "existing conditions" sections of relevant chapters were incomplete or curiously skewed. As a result, Town Staff and members of the CPC task forces and Review Subcommittee this year found their work unnecessarily complicated, as they were forced either to work around lacunae or to seek out additional information on their own, in either case expending time that they did not have and should not have needed to waste.

Some CPC members felt that the presentation of the survey results by David Loomis lacked closure: that raw data were not fully and usefully put at the disposal of the Committee, or overall results, more generally, presented in the most effective and complete manner. The latter were moreover not shared with the CPC until the time that ACP was ready to make use of them. In fairness, however, the survey was distributed well behind schedule, the responsibility for which indisputably lies at CPC's door (more on related matters below).

Views on the performance of ACP (the lead consulting team) were more positive, but not unmixed. The firm came to us highly recommended, and known in particular for its public-input process, which was of course of paramount importance in Amherst. In the beginning, the communication between consultants and CPC could arguably have been smoother. In particular, at the time of the initial citizens' gatherings, the consultants' instructions arrived on very short

notice, and their explanation and application of the principles at times seemed somewhat mechanical. One occasionally had the feeling that Amherst was just a name inserted in a template.

That said, the amount and degree of cooperation steadily increased, and the consultants soon got a very accurate feel for Amherst, its values, and its modus operandi. Since becoming Vice Chair and Chair, I of course had the opportunity to interact more often and more closely with ACP. It was a pleasure to work with the consultants as we entered the most challenging phase of work. Their advice was sound, and their patience admirable.

CPC and Town staff and bodies

Patience was indeed a necessary virtue. The biggest disappointment that some of us felt was that this Plan could have been much more: something richer, more distinctive, and more creative, which made fuller use of the intellectual resources of the citizens and the tools at the disposal of the Planning Department. The biggest practical problem that we faced was that we were consistently behind schedule. These issues are intimately related. Several problems stand out.

(1) For several years, there was clearly a lack of complete trust and/or effective communication between the Select Board and CPC. In response, the Select Board, somewhat controversially, mandated a significant expansion of CPC membership in 2006. As we noted in last year's report, that presumed advantage clearly came at a price: New members, many unfamiliar with planning issues in general and this committee and its workings in particular, joined the CPC and needed to be brought up to speed just as the newly hired consultants were conducting the rampup to the public input process. Not coincidentally, as we also noted last year, the consultants' monthly status reports almost immediately began to contain "red flags" warning of missed deadlines.

Deadlines remained a problem, but in the past two years, thankfully, we have seen no further signs of discord between CPC and Select Board. Cooperation between the two bodies has grown steadily, and indeed, relations are cordial and productive.

(2) A related issue is a certain (some would say: pervasive) climate of distrust between many citizens, on the one hand, and Town staff and other professionals, on the other. Both the consultants and Town Staff occasionally expressed frustration, saying they felt they were not being allowed to use their training to the fullest. They felt constrained in their ability to make professional recommendations, and as a result, forced to confine their input to generic administrative tasks. Proposals that they made were sometimes not validated unless and until a committee member at-large had made the same point, often much later. To their mind, staff and consultants were not criticizing popular participation, as such, but rather, what they perceived as a reflexive and ultimately paralyzing suspicion of all forms of expertise and authority (under which rubric critics sometimes lumped Town employees, chairs of boards and commissions, and commercial interests). This was certainly one factor behind the departure of a senior member of the Planning Department in the middle of the Master Planning process. The other side of the coin is that some on CPC felt that consultants or members of Town staff were taking too direct and personal a hand in things, trying to impose their views or otherwise proceed too rapidly, and thus seeking to shove pre-cooked proposals down the throats of rank-and-file committee members. It is not beyond the realm of possibility that the one tendency inadvertently reinforced the other.

(3) Finally, there is the seemingly changeless Amherst passion for deliberation, discussion - and inadvertently, but unavoidably: delay. To what extent the delays were a product of proverbially making the perfect the enemy of the good, or simply of a congenital inability to reach any decision and meet any deadline, is hard to say. Whatever the cause, the fact is indisputable.

All three factors caused us to fall and consistently remain behind schedule. In the abstract, this is not the worst thing in the world (acting precipitously on the basis of erroneous information or faulty logic or both, for example, might be). However, there was a concrete price to be paid.

The persistent slowness and failure to meet deadlines forced us constantly to scale back our ambitions: to focus on basic facts and policies, to deliberate at great length (at times: quibble) over fine points of wording rather than to reach for more adventurous proposals or a bold vision that we could support and convey with the latest technological and methodological tools at our disposal. Ironically, then, our incorrigible indecisiveness as well as skepticism regarding expertise arguably produced a more anodyne document that, although duly acknowledging and incorporating the mass of public input, actually looks and sounds much more like the generic product of a consulting firm. This is a result that we would do well to ponder.

Indecisiveness and endless deliberation, to be fair, are nothing new in Amherst. Perhaps they are indeed akin to a hereditary condition. As the *Amherst Bulletin* put it, quoting its predecessor more than a century ago:

Townspeople were so picky about building a Town Hall in 1889 that it prompted this observation in an 1890 edition of the former *Amherst Record*: 'We should bear in mind the fact that the architect of the Cathedral at Milan, backed by the wealth of the universe, could not have designed a village horse-shed that would meet with universal favor at the hands of the citizens of Amherst.'

A statement in the consultants' final letter is both diplomatic and damning:

With this final submission ACP is concluding its involvement in the Master Planning process . . . This is now your document, and it is up to the CPC, planning staff, and Planning Board to bring it to its final state and prepare it for adoption. We say this with full acknowledgement of the challenge that it implies for you given the general [level] of angst of your deliberations.

[....]

When we started this process we were under no illusion that working with you and your community would be an easy undertaking. Given the lack of a master plan for nearly 40 years as well as the 10 years it took to actually launch this planning process, we were certain this would be very challenging. In spite of this we were optimistic that you could come together to work on behalf of the best interests of the community. We believe that many of you have done so. And even though you may not have the "perfect plan" - one that you would have produced if you did it yourself - you do have a very solid and comprehensive policy guide for the Town. I will continue to hope that you can reach agreement on outstanding items (of both form and substance) and start to put the plan to use. Town residents deserve it.

On a final note, I want you to know this is not the typical way our processes proceed or conclude. We have worked in some very complicated communities with very pressing and

complex issues. We have been able to consistently assist those communities get to were they both needed and wanted to get. I hope that we have been able to help the Town of Amherst. It is a terrific community and we wish you the best of luck.

To cite difficulties in the planning process is not to complain or level accusations, but simply to note the histories of problems with an eye to avoiding them in the future.

We could, like Northampton, have opted for a top-down, narrowly based process that more quickly and cheaply produced a leaner document - but it would not have been ours, that would not have been us. For us, maximum public participation and acceptance were the highest good. That by definition meant a slower, more deliberative and iterative process.

Clearly, there was a price to be paid for the slowness of our process (deliberate or unintentional,) though not necessarily one that we should reject out of hand. For example: Although the committee expansion, coupled with our general desire to discuss each issue until we had reached the maximum level of consensus, likewise slowed us down, they also purchased us political good will and public buy-in - without which no Master Plan, however excellent in the abstract, could ever be implemented here.

And implementation is the key word. If the implementation of the Master Plan is to be successful, if we are not to relive and replicate the travails of the lengthy planning process (for one thing, we cannot: by November 2009, we will need to revise our Phased Growth Bylaw; that is our juridical Sword of Damocles,) then we need to learn its essential lessons. Above all: The Master Plan (re)presents a common vision, and that presumes an attitude of public trust, political maturity, and basic civility. We need to assume - at least hypothetically or for the sake of argument, until proven otherwise - that our fellow citizens are no less civic-minded than we are, that they, too, have the best interests of the majority at heart. Common goals presuppose some ability to subordinate our individual interests to the common good, in a word: to listen and to compromise. The CPC listened intently to what the citizens were saying, and although we as individuals did not and will not necessarily agree on everything, we pulled together to produce this product, and we believe that it accurately reflects our shared aspirations.

I am optimistic that we have reached that point of maturity. To my mind, the planning process and resultant Master Plan have so far been an unqualified success. If anyone needs proof of the collegial interaction and coherence of purpose that we can achieve, s/he need look no further than the Review Subcommittee, which brought together CPC members with widely divergent views, expertise, and experience. Each one of them will stand behind the integrity of Master Plan as well as his or her own individual vision of Amherst's future.

Conclusion:

The Master Plan is our answer to a welcome but serious challenge: Amherst is a very desirable place in which to live - to work, to study, to raise a family, to retire. The challenge involves how we will act in the face of critical new demands on the resources that make that quality of life possible.

The challenge is to maintain our standards of living, and to guarantee the advantages that we have enjoyed to new residents displaying an ever greater diversity of age, ethnicity, and class, and then to generations beyond. In other words, the challenge is to harmonize desires, principles

of social justice, and resources - to live up to our ideals while living within our means, financially and ecologically.

The key to the Master Plan is therefore a tripartite system of information, evaluation, and action. For decades, residents have affirmed their preference for the existing historical system of village centers linked by large swaths of open space. At the same time, we insist on excellent public services and want an Amherst with the feel of a small town but the cosmopolitan values of the big city. The Master Plan proposes that we inventory our resources and assess how they can be used in the most sustainable manner reconcilable with these goals.

If we begin by agreeing on which areas should be developed and which preserved, we can more usefully confine our debates to the smaller remainder.

A comprehensive overhaul of our development regulations, buttressed by Green Infrastructure, Climate Action, and Economic Development Plans will ensure that we put principles into practice. The heart of the Master Plan is thus the call for an ethic of sustainability in all Town policies and activities.

We have been delighted to see residents already increasingly making reference to the Master Plan in newspaper columns and letters, at meetings of boards and committees, in the last election campaign, even in everyday conversation. This is as it should be: It is the product of the community's input, and it is the community's right to assert ownership of it.

In one sense, a Master Plan is much more like a constitution than a tax code. Although the Master Plan discusses many specifics of policy, its greatest value is as a point of reference. Rather than providing set answers, it highlights issues, identifies principles, and sets forth procedures for making difficult choices. We still may not agree on everything (this is Amherst, after all,) but we can now agree that debate will henceforth turn on the interpretation of this document. It is the foundation for civil conversation and sound policy.

We express our deepest thanks to all who made this process and result possible: the Town bodies that authorized the creation of a Master Plan, the staffers and committee members who worked on it (some for many years,) and all in the community who contributed their ideas. All, equally, will need to contribute to its ultimate success as we move from ideal to implementation.

Amherst has changed a great deal in the past 250 years. With the aid of the Master Plan, we can begin to face the unprecedented changes of the next quarter-millennium with confidence and common purpose.

Respectfully submitted,

Jim Wald Chair, Comprehensive Planning Committee

CONSERVATION COMMISSION AND CONSERVATION DEPARTMENT

Fiscal Year 2009

The Amherst Conservation Commission was formed by a special act of the legislature and a vote of the Amherst Town Meeting and ".... is the official agency specifically charged with the protection of a community's natural resources." Our purpose is the "promotion and development of natural resources...and protection of watershed resources." In this capacity, the Conservation Commission advises other municipal officials and boards on conservation issues, manages Town-owned land dedicated to conservation purposes, and has responsibility for administering the Massachusetts Wetlands Protection Act and Town Bylaw. Thus the Commission has management, education, and regulatory responsibilities in the Town of Amherst.

During FY 09, Commission members were: Briony Angus (chair), Dan Kaplan (vice-chair), John Gerber, Elisabeth Hamin, Harvey Allen, Todd Walker and Otto Stein. The commission works in close partnership with staff: Conservation and Development Director David Ziomek, Wetlands Administrator/Energy Task Force Coordinator Stephanie Ciccarello, Land Manager Doug Hutcheson, and Assistant Land Manager David McKinnon.

The Conservation Commission meets bi-monthly to discuss conservation issues and hold public hearings of the Massachusetts Wetlands Protection Act and the Town of Amherst Wetlands Protection Bylaw. In this capacity, we reviewed dozens of plans during the fiscal year from developers, individual homeowners, businesses, and public bodies for construction or other activities in the immediate vicinity of protected resource areas. Each new project of this sort requires a site visit and follow-up monitoring by either staff and/or Commission members. These public hearings allow continued development of Amherst's homes and businesses while protecting critical natural resources such as wetlands, ponds and waterways. There has been a steady increase in the complexity and contentious nature of these hearings as Amherst becomes denser and building is proposed closer to vulnerable resource areas. Some activities in the proximity of protected resources result in violations and require immediate investigation, action, and often necessitate mitigation or restoration.

The commission heard the following number of hearings and or public meetings: Request for Determinations- 26; Notices of Intent- 7; Amended Notices of Intent- 3; Abbreviated Notices of Resource Area Delineation- 2; Emergency Certifications- 7; Enforcement Orders- 1.

Of those projects heard by the Commission, large-scale projects included; Atkins Corner; Lot 46 Hawthorn Road (multiple site visits and phone conversations); Strawberry Fields (Levi-Nielsen) – South East Street; DCR Rail Trail delineation (3 - 2+ hour site visits); Nunnelly Enforcement Order; and the Paige property – Potwine Lane (regarding the Deighton complaints which resulted in numerous communications and site visits).

The above list does not include general phone calls for information, drop-ins, inter-departmental communications and communication with state agencies that the Department handles on a daily basis.

In FY 09 the Commission and Department worked collaboratively on the following:

- Preservation of the Tietjen land in South Amherst (30-acre APR/17-acre gift);
- Preservation of the Johnson land in South Amherst (15-acre Conservation Restriction);
- Completion of the 5-Year Update to the Open Space and Recreation Plan;
- Support for the Hitchcock Center's Green Building Project;
- Formation of the Puffer's Pond 2020 Sub Committee;
- Many community events related to the 250th Celebration of Amherst;
- Submittal of various grants for urban forestry, energy efficiency, land conservation, trail improvements and water quality assessment/improvement;
- Support of the Public Shade Tree Committee; and
- Beaver management throughout Town.

The Director of Conservation and Development also played a critical role in the reorganization of the offices of Conservation, Planning, Zoning, Inspection Services and Community Development.

The Town of Amherst has demonstrated a long-term commitment to conservation issues related to sustaining farming, supporting wildlife habitat, and maintenance of natural areas. Without this support, neither the Conservation Department nor the Commission would be effective in the long run. Of particular concern to the Conservation Commission is the continued financial support authorized by the Town Meeting each year. We believe that the public investment in developing conservation resources over the past 30 years is worthy of continued support as these resources do so much to define the character of our Town.

Each year the Conservation Department works collaboratively with citizens, Town departments and numerous state agencies to protect and enhance the natural environment in Amherst.

The Conservation Department oversees the management of over 2000 acres of public conservation land and 80+ miles of public trails. In addition, the Department has assisted the Town in acquiring another 2000 acres of Agricultural Preservation Restrictions, thus preserving farmland in perpetuity, and protected 150 acres that are currently in Conservation Restrictions. Other activities of the Department include: 1) trail maintenance, 2) invasive species awareness and control, 3) beaver habitat management on Town lands, 4) supervision of activities at Puffers Pond, 4) maintenance of natural resource signage, 5) encouragement of farming, 6) awareness and protection of endangered species, 7) encouragement of nature and outdoor education, 8) environmental protection, 9) coordination of conservation efforts with other departments and committees, and 10) coordination of conservation efforts with neighboring towns.

The Conservation Department provides direct and indirect support and assistance to the following boards committees:

- 1) Conservation Commission; 2) Agricultural Commission; 3) Public Shade Tree Committee;
- 3) Amherst Energy Task Force; 4) Public Transportation Committee/Bicycling Committee; 5) Planning Board; 6) Zoning Board of Appeals; 7) Norwottuck Rail Trail Advisory Committee; 8) Board of Health; 9) Leisure Services & Supplemental Education Commission; 9) Puffer's
- 8) Board of Health; 9) Leisure Services & Supplemental Education Commission; 9) Puffer's Pond 2020.

AMHERST COUNCIL ON AGING

Fiscal Year 2009

MEMBERSHIP CHANGES

Departures:

• David Yaukey resigned for personal reasons in March, four months shy of his 3-year term end.

New Members:

• Mary Jane Laus, experienced in the field of nutrition, was appointed to a 3-year term in June, filling David Yaukey's vacated position.

FY 09 HIGHLIGHTS

- UMass Computer Science Department and Smith College School of Social work collaborated on a NSF project to understand the needs, priorities and potential problems of computer-assisted technology to help elders enhance and empower their lives and to help them age in place. Twenty five seniors participated, using the Senior Center computers.
- The COA and Senior Center staff held a special banquet on October 19, 2008, to celebrate the 40th Anniversary of the Amherst Senior Center. About 80 seniors, family members and Town officials attended.
- Senior Health Services began the second leg of the Outreach Program with the money from two grants. Assisted by nursing students from UMass, our nurse Lisa White was able to see residents at the Clark House for health checks. It served to connect people with each other and encouraged elders to use the Senior Center services.
- Lisa White, RN, completed two *Aging Together* workshops a support group for elders that meets for 6 weeks to talk about personal experiences with aging.
- *MySeniorCenter*, a data entry system with a touch screen, was up and running in November. It displays events of the day. Seniors use a swipe card to sign up for classes. It maintains statistics on use of programs and services, meal deliveries, volunteer hours and much more.
- In June, the COA contracted with the Social and Demographic Research Institute (SADRI) at UMass to conduct the traditional 10-year survey of Amherst seniors. The 2010 comprehensive survey will sample seniors and Baby Boomers to assess their current and future needs within the community and at the senior center. It will enable the COA to plan programs, services, support and classes accordingly. The 2010 Survey will be funded with money from the Friends and a Gift Account.
- Dr. Daniel Clapp began offering ear irrigations free of charge to help the increasing number of seniors who live on fixed incomes as the cost of living continues to rise.
- The annual Senior Center/COA Volunteer Recognition Social was held in June. The Eveline Sears Senior Activist Awards went to **Jane Sanctuary**, who has coordinated the assembly and mailing of the *Senior Spirit* for many years, and **Shirley Packard**, who sets up

and hosts twice monthly health seminars at the Senior Center. Shirley was also instrumental in starting the Senior Center's first Nursing Center.

FY 10 FUTURE PLANS

- SADRI will submit a report on the findings of the 2010 Survey of seniors and Baby Boomers in late fall.
- The Historical Booklet on the 40-year history of the Amherst Senior Center will be published. It will include the origin of the center, the history, stories, old and new photographs and articles about our current services and programs.
- The COA continues to explore ways to assist the three staff members at the Senior Center in providing an increasing number of seniors living on fixed incomes with support services, fuel assistance and food programs.

CULTURAL COUNCIL

Fiscal Year 2009

Membership:

Edith Byron (Chair)

Ekaterina Ites (Treaserer)

Ann Woodbridge (Secretary)

Hope Crolius

Laurie Nisonoff

Anne Burton

Sondra Radosh (Liaison to the Town)

Massachusetts Cultural Council grant: \$24,100. Town balance (6/30/08): \$14,837 (interest).

ACC meetings: Oct. 30; Nov. 5, 12, 24; and Dec. 1, 2008

Final voting meeting: Nov. 24, 2008.

The ACC received a total of 79 applications of which 13 were PassGrants. This left 66 LCC

grant applications.

PassGrants requested: \$6,529 LCC grants requested: \$63,946 Total grants requested: \$69,946

25 LCC grants were denied. 1 PassGrant was denied.

\$5281 PassGrants accepted: LCC grants accepted: \$18,850 Total granted in Fiscal 2009: \$24,131

Denial letters mailed on Dec. 1, 2008

Provisional letters mailed on Dec. 26, 2008

Final letters mailed on Feb.4, 2009

Final summary accepted by the MCC on Dec. 23, 2008

Submitted by,

Edith Byron, Chair

DESIGN REVIEW BOARD

Fiscal Year 2009

The Design Review Board held 20 meetings during FY 09, including two site visits to Pomeroy Village, at the intersection of Pomeroy Lane and Route 116. This was twice as many meetings as in FY 08, and more than twice as many as in FY 07 and FY 06. It should be noted that prior to FY 09, the Board was often at low strength (with only 2 or 3 members out of an intended total of five) and during those years the Board often had difficulty in achieving a quorum.

Public Projects Reviewed

Pomeroy Village Streetscape – Working with the Department of Public Works and the Planning Department, the Board continued its discussions and review of the intersection of Pomeroy Lane and Route 116. On October 30, 2008, the Board held a public meeting at Crocker Farm School and invited over 500 residents and business owners from throughout the Pomeroy Village area. Approximately 32 people attended the meeting. Town Engineer, Jason Skeels, and Senior Planner, Christine Brestrup, presented information about the intersection as well as plans for improvements to the roadway and streetscape. Members of the Design Review Board participated in a dialogue with members of the public who asked questions and shared their comments and recommendations on the proposed improvements. During the year, Board members sought the input of and heard from a variety of stakeholders, including UMass Transit, people with disabilities and abutting landowners. The Board worked to develop strategies for encouraging the intersection's development as a Village Center. After the end of FY 09, the Town Manager transferred responsibility for carrying these plans forward from the Design Review Board to the Department of Public Works, so that the work will be coordinated with other roadway projects along the Route 116 corridor, already under the jurisdiction of the Superintendent of Public Works. The Design Review Board remains interested in the future of Pomeroy Village and in the prospect of connecting Pomeroy Village to the South Amherst Common; and for improving the pedestrian experience both within the intersection, and between the Village Center and the Common.

Downtown Streetscape Improvements (St. Brigid's Church to the Fire Station) – The DRB reviewed and approved designs for streetscape improvements for these stretches of downtown sidewalk.

North Amherst School – *Repairs* – The DRB was asked to support a variance from the requirement for a ramp at the front entrance to the building. The building is historical and there was already an accessible entrance.

West Cemetery Plantings – The Historical Commission has been working on a project to restore the landscape of the West Cemetery. The Commission has been coordinating its work with that of a fraternity at UMass which offered to provide labor to install and maintain the plantings. The DRB was asked for its recommendations on the project.

The Design Review Board Handbook – Working with the Planning Department, the DRB revised the Design Review Board Handbook, which was first published in 1983, to bring it up to date, reorganize it and make it more useful to citizens and those planning projects in the downtown area as well as in other areas within the Design Review Board's jurisdiction.

The revised Handbook is now available on the Town of Amherst website at http://www.amherstma.gov/DocumentView.aspx?DID=1123.

Town Common – The DRB met with representatives of the Farmers' Market and with the Historical Commission to discuss whether it would be appropriate to install a sign on the Town Common announcing the presence of the Farmers' Market. At a joint meeting with the Historical Commission, the DRB began to develop ideas about what (if anything) might be appropriate installations for the Town Common. Ideas that had been proposed by others included various types of signs, both historical and those serving individual groups, as well as a stage for public performances. The DRB also began to discuss plans for the renovation of Spring Street with the DPW.

Community Field – The DRB reviewed the design for a new baseball scoreboard and sign, proposed to honor Stan Ziomek, a long-time organizer and supporter of baseball for Amherst youth.

Amherst Regional High School – The DRB reviewed the design for a new scoreboard for soccer, field hockey and other sports at the High School fields.

Private Projects (Downtown and on Town-owned property) Reviewed

The redevelopment and improvement of downtown buildings and sites continued. The following projects and signs were reviewed in FY 09:

Projects – Amherst College's plans for renovation and addition to The Lord Jeffery Inn; Grace Episcopal Church's color scheme for the renovated Rectory; Delano's Restaurant's plans for an outdoor dining area and addition to the building; Amherst Brewing Company's signs, awning and lighting; Papa Gino's awning, signs and fence/railing.

Signs and Awnings – Mixed Greens, Miss Saigon, Computers and More, Matt's Barber Shop, Papa Gino's, Stacker's Pub, TD Bank's new sign system for Amity Street and Triangle Street sites, J's Cuisine, Thorne's Guitar in the Carriage Shops, handmade wooden signs at Gypsy Dog Gallery and Amherst Martial Arts, Living Routes – Study Abroad in Ecovillages, Moti's and Urban Exchange.

The Board's recommendations regarding an initial sign proposal by TD Bank resulted in an improved proposal for signs at this central and highly-visible location in downtown Amherst at the corner of Amity Street.

Respectfully submitted,

Janet Winston
Design Review Board

FINANCE COMMITTEE

Fiscal Year 2009

The Finance Committee advises the Town on matters affecting Town finances and makes transfers from the Reserve Fund to cover extraordinary or unforeseen expenses. The primary focus of the Committee's responsibility and work consists of adopting guidelines for managing the Town's money and recommending a comprehensive budget consistent with those guidelines to Annual Town Meeting. The Committee also recommends a course of action for any articles having financial implications that come before any Annual or Special Town Meeting.

The Finance Committee's recommended budget guidelines are presented in the fall to the budget-making authorities to provide them with information on the level of resources that are expected to be available for spending on operating and capital budgets in the next fiscal year, as well as the need to link spending limits to the need to accumulate and maintain appropriate levels of reserves in the form of Free Cash and the Stabilization Fund. The guidelines are developed from the Finance Director's projections of revenues and spending for the previous, current and next three to five fiscal years. Changes to the guidelines sometimes occur as new information about funding sources and service needs becomes available during the budget process. Such changes might be to the amount of available resources and/or to the proportion of the total going to different sections of the overall Town operating budget: municipal services, elementary schools, regional schools and library services.

Five-year financial plan

In 2008, the Finance Committee supported a proposal of the Budget Coordinating Group to seek the appointment of a special citizens committee to obtain public input about community needs and priorities, consider the financial challenges confronting the community, and develop a five-year financial plan to guide the Town, including the schools and library. The Facilitation of Community Choices Committee focused on the long-term structural deficit that required difficult choices. As that committee engaged in this planning process, the economy entered into a recession that changed basic assumptions about the revenues available to support services and what the Town could provide. Even though the Community Choices analysis and recommendations were based upon different assumptions, the Finance Committee used them to guide it though the difficult issues of 2009.

Fiscal year 2010 guidelines and budget

For FY 10, the committee initially recommended no spending of reserves in order to continue a process of rebuilding them, and limiting overall operating budget increase to no more than 2.1 percent. The committee suggested a 2 percent increase for the municipal budget, a 2 percent increase for the Amherst Elementary Schools budget, a 2 percent increase in tax support to the Jones Library System, and a 3½ percent increase in tax support for the Regional Schools. The committee urged the budget development authorities to define the services most critical to their core mission in order to create a balanced budget without seeking an override of Proposition $2\frac{1}{2}$ taxation limits during 2009.

Due to the recession and its effect on state revenues, the revenue projections continued to decrease as the committee worked to develop a balanced budget for Town Meeting. The Governor's FY 10 budget released in January cut state aid to Amherst by nearly \$2.8 million from the original FY 09 level, a 16.2% cut. The House Ways and Means Committee proposal, released on April 15th, cut state aid by an additional \$615,000 for a total cut of \$3.4 million, or

20.4% from the FY 09 original level. By May 28, the estimated FY 10 local aid was reduced by \$3.67 million, 21.5% below FY 09. The Finance Committee was challenged to develop a balanced budget as projected revenue from the second largest source of funding for the Town was uncertain and continued to decline throughout the process.

As a consequence, the committee had to request that the Town Manager reduce the Municipal Budget by 1.4% from the FY 09 budget, that the Superintendent reduce the Elementary School budget by 1.5% and the Regional School budget by 1.2% (resulting in an increase to the Amherst Assessment of 1.4%), and the Library reduce tax support by 1.5%. The tax-funded portion of the capital budget was decreased by 8.9%.

Reserves

The Town had been spending reserves to support operating budgets, in declining amounts, from FY 02 through FY 08. As the committee developed a budget for FY 10, reserves represented roughly 5% of operating revenues. The section of the Finance Committee's 2008 Financial Management Policies and Objectives regarding reserves states that "reserves, including the combined balance of Free Cash and Stabilization Fund, should be maintained at 5 -15% of general fund operating revenues. The primary objective of the Town's reserve policy is to provide the Town the flexibility to sustain service levels despite the adverse financial impacts of economic downturns and unforeseen and extraordinary expenses." This goal is a widely accepted measure of good financial standing and a key factor in Amherst's bond rating.

Because reserves were just at the minimum level specified in the policy and the economic crisis would continue after FY 10, the Finance Committee developed three criteria for the use of reserves in developing the budget. Consistent with these criteria, the committee proposed to use \$700,000 from reserves for the Elementary School budget to assist with the orderly closure of Marks Meadow Elementary School, and \$500,000 in anticipation of new revenue from local option meals and lodging taxes being considered in the state budget.

The Financial Management Policies and Guidelines support transferring Free Cash amounts over 5% to the Stabilization Fund. The Finance Committee therefore recommended that the fall Special Town Meeting transfer \$460,000 from Free Cash to the Stabilization fund.

Rescission of 2009 state aid

As the Town Manager, Superintendent, and Library Director were developing FY 10 budgets in January 2009, the Governor used his 9C authority to cut FY 09 state aid to Amherst by \$978,298, or 9.75%, in response to decreased tax collections at the State level. The committee considered alternative approaches to addressing the resulting FY 09 deficit and looked for solutions that would not disrupt ongoing programs. Fortunately, the Town received a one-time reimbursement from the state for the Wildwood School roof, which could be partially used to reduce the FY 09 deficit resulting from the 9c rescission. In addition, it was possible to institute a one-month "holiday" from contributions to the health care trust fund. The trust fund had recovered from the crisis of two years before with additional premiums and cost savings from employees transferring to the HMO option and choosing to purchase drugs from the Canadian pharmacy at a lower cost. The Finance Committee endorsed those approaches as well as the use of funds from the overlay surplus that is held to reimburse tax abatements when granted in order to maintain a balanced budget for FY 09.

Fiscal Year 2008 Reserve Fund transfers

The Reserve Fund is used by the Finance Committee to cover extraordinary or unforeseen expenses of the Town. An amount is appropriated at each Annual Town Meeting for this purpose. Most years, including FY 08, the appropriation has been \$100,000. When the Committee met on July 14, 2009, its members voted to transfer \$71,000 from the FY 08 Reserve Fund to Public Works to cover 2/3 of the snow and ice deficit. The remainder of the Reserve Fund closed to the Undesignated Fund Balance and became Free Cash.

Town Meeting Coordinating Committee

This committee made three recommendations to the Finance Committee regarding the manner in which the budget is presented to Town Meeting. We met with members of that committee twice to consider its suggestions and achieve the goals of both committees.

Meetings

The Committee held 35 meetings during the year, 8 of them immediately prior to Town Meeting sessions, 1 of them partially a combined meeting with the Select Board, School Committee and Jones Library Trustees, and 4 of them combined meetings with the Amherst Select Board, Amherst School Committee and representatives from the other three Regional School District towns (Pelham, Leverett, and Shutesbury).

Members of the Committee

Members who served diligently and with great thoughtfulness for the full fiscal year are Brian Morton (Chair), Kay Moran (Vice-Chair), Marilyn Blaustein, Douglas Slaughter, Andrew Steinberg, and Marylou Theilman. Barry Federman and Robert Saul served for a portion of the year. The committee extended a heartfelt thank you to Brian Morton upon his retirement from the committee after 13 years of service to the Town as a member and as a chair of the Finance Committee.

Thanks

This was another difficult year financially for the Town, and consequently the Committee required a great deal of staff support to gather information and to present it to Town Meeting. Assistant Town Manager/Finance Director John Musante, along with staff of the Finance Department, provided necessary information about the Town's financial history and current situation. His knowledge about state technical requirements, policies and politics continued to be most helpful. Maria Racca, Financial Analyst, organized information for us and also produced our reports, usually under acute deadline pressure. We rely on assistance of the Town Manager's office staff to help organize our operation. The committee's review and evaluation of the various parts of the Town's budget depends on the assistance of the Town Manager, School Superintendent, Library Director and members of their staffs, along with department heads and other staff responsible for municipal services. Contributions of the Select Board, School Committee and Jones Library Trustees are essential to arriving at an acceptable budget to recommend to Town Meeting. We thank them all for their generous assistance.

We are committed to organizing and presenting financial information to Town Meeting members in order to assist them in carrying out their duty to determine spending policies and appropriate funding for Town, School, Library and Capital needs of the Town. We appreciate the comments and guidance they give us, both as individual members and as a group, the appropriating authority of the Town.

Andrew Steinberg, Chair

FINANCE DIRECTOR/TREASURER'S OFFICE

Fiscal Year 2009

As Assistant Town Manager/Finance Director, I am responsible for the coordination of all financial activities of the Town, managing and coordinating the activities of the Finance Department (Accounting, Assessing, Collections, Treasury), development of operating and capital budgets and appropriate budgetary controls, the disbursement, investment, and management of all funds belonging to the Town in my capacity as Town Treasurer, and for effective financial planning and management of debt and debt policies. I also serve as the primary staff liaison to the Finance Committee, Joint Capital Planning Committee, and the Budget Coordinating Group. I highlight the key issues of the year in addition to my Treasurer's Report.

Facilitation of Community Choices Committee

In May 2007, voters rejected by a 53-47% margin a \$2.5 million Proposition 2 ½ property tax override to sustain Town, Schools, and Library services. Subsequently, upon the recommendation of the Budget Coordinating Group, the Select Board voted to create a citizenled process called "Community Voices, Budget Choices" and appointed a committee with the following charge:

- 1. To compile a set of individual budget scenarios, covering the next five years, (FY 10 to FY 15) created by Town, School and Library administrators and responsible committees and boards into a set of composite scenarios for all Town services complete with estimates of required revenues as provided by staff and the Finance Committee.
- 2. To engage the public in a multi-year financial planning discussion by presenting the set of composite scenarios to the public through public meetings, and otherwise, with the express purpose of eliciting broad public input on long-term preferences for service priorities and levels of service as well as preferences for funding levels and options.
- 3. To recommend, by the middle of September 2008, one composite scenario to the Budget Coordinating Group, and ultimately the Select Board, School Committee, Library Trustees and Finance Committee, said recommendation to have taken into account broad based community input and can be one of the original scenarios as put forth or it can be a modification of one based on community input.

I was asked to be the primary staff liaison to the committee. As the committee began its work, the impact of the worst economic recession since the 1930's became evident in the housing and financial markets and the broader economy. In that context, the committee developed general conclusions and specific recommendations in their report of December 2008 that I quote at length below. Their full report is on the Town website. It has served as a tool to seek input from and educate the broader community about the financial and service challenges confronting the Town and as a set of guiding principles for the very difficult budget planning that followed.

- The budget gap for the next 5 years is of such magnitude that substantial cutbacks and restructuring will be required, and revenue increases in some form will also be needed.
- The FCCC recommends that the Select Board, School Committee and Library Trustees define a core budget to fit within the anticipated revenues.
- The Committee recognizes that an override will probably be necessary at some point in the next 5 years to sustain even the most essential school and municipal services.

- The Committee recommends pursuing economic development, but notes that economic development will have, at best, a moderate financial impact in the next few years.
- The Committee recommends that our elected officials pursue a local option meals tax and increased local option lodging tax.
- The Committee recommends that the Town increase fees and that some free services become fee based.
- The Committee recommends that our elected officials immediately start work to secure increased financial contributions from our three resident institutions of higher education—The University, Amherst College, and Hampshire College—through formal Payment in Lieu of Taxes (PILOT) agreements.
- The Committee sees the need to hold personnel costs to a rate of growth in line with projected revenues.
- The Committee recommends that our elected officials develop a plan to reduce the Town's unfunded liabilities for pensions and retiree health care.
- The Committee recommends that the Select Board look carefully at the money allocated to the Capital budget, with an eye toward possible reallocation of a portion of these funds to other budget areas.

FY 09 Mid-Year State Aid Cuts

Due to the rapidly deteriorating economy and resulting decline in state tax receipts, Governor Patrick enacted \$128 million in mid-year "9C cuts" to Lottery and Additional Assistance to cities and towns, including \$978,298 to Amherst, a cut of nearly 10%. To keep the Town's FY 09 adopted budget in balance, the Town implemented a 3-part strategy: a budget cut of \$462,125 to health insurance via a premium holiday in April (only possible because of the dramatic turnaround in the Town's self-insured program), applying \$362,198 from an unanticipated Wildwood School roof grant, and an appropriation of \$153,975 at the 2009 Annual Town Meeting from overlay surplus as a replacement financing source. In the spring, Governor Patrick enacted a *second* state aid cut of \$659,034, this time to Chapter 70 school aid, and replaced that cut with federal economic stimulus funds in the form of a "grant" to the school district.

FY 10 Budget Cuts

For the fiscal year beginning July 1, 2009, state aid to cities and towns was cut dramatically...again. Further cuts totaling approximately \$4 million, or over 20%, were enacted by the state legislature. The adopted FY 10 budget was balanced by a combination of 65% cuts and 35% new revenue or reserves. Using the FCCC Report as a guide, budgets were proposed and adopted that cut deeply to "core service levels," and the capital budget was reduced by 9%. Cuts from level services totaled \$4.4 million. \$900,000 from Town reserves (free cash) were voted to support the operating budget as one-year "bridge funding" in anticipation of savings from the future closure of Marks Meadow Elementary School (\$700,000) and future annualized receipts from newly adopted local option meals and lodging taxes.

Treasurer's Report

The Town's earnings on investments decreased as interest rates declined sharply in FY 09, ranging from an average of 2.70% in July 2008 to 0.89% in June 2009. Certificate of Deposit (CD) rates decreased from 3.30% early in the year to as low as 2.00% by April 2009. Per Massachusetts General Laws, municipalities are not allowed to invest funds for a period greater than one year. A total of \$461,872 was earned from investment interest, stock and mutual funds in FY 09, a decrease of \$277,352 from the prior fiscal year. The General Fund received \$255,401, the Enterprise Funds received \$89,796, the Community Preservation Fund received

\$20,177, the Stabilization Fund received \$26,062, the Health Insurance Fund received \$44,916, the Worker's Compensation Fund received \$7,614, the Trust Funds received \$9,164, and miscellaneous accounts (CDBG, Gift, Arts Lottery) received \$8,742.

There was one borrowing during FY 09. A short-term Bond Anticipation Note (BAN) in the amount of \$1,445,000 was issued June 19, 2009 with a maturity date of December 16, 2009 for the following projects previously authorized by Town Meeting:

- \$290,000 for construction of athletic fields at the Plum Brook Recreation Area. The Plum Brook Recreation Area portion is a renewal (rollover) of debt principal remaining from the \$500,000 that was originally authorized by Town Meeting. \$210,000 of this debt has been retired over the past four years;
- \$515,000 for exterior improvements to Town Hall is a renewal (rollover) of debt issued in June 2008, a portion of the \$575,000 authorized at a November 2007 Special Town Meeting. The unissued portion of Town Hall debt will likely be issued later in 2009;
- \$420,000 for the Bangs Community Center Roof and HVAC project authorized at the 2008 Annual Town Meeting;
- \$220,000 for portable classrooms authorized at a November 2007 Special Town Meeting and the 2008 Annual Town Meeting, a portion of the \$300,000 that was authorized. Most of the remaining balance will likely not be needed.

The Town received a favorable net interest rate of 1.19% via competitive bid. The Town is planning a long-term permanent bond issue in December 2009 when these BANs mature and may also refinance other callable long term debt if market conditions warrant.

The Treasurer's Office manages the tax titles for the Town. When a taxpayer becomes delinquent in paying real estate taxes or other local charges that constitute liens on real estate, the Town has statutory authority to take title to the taxpayer's property and, subsequently, to undertake proceedings to foreclose on the property by petition to the Land Court. The property owner can redeem the property by paying the unpaid taxes, with interest and other charges. Seventeen new properties were placed in tax title accounts during FY 09, totaling \$61,952. There were 15 properties removed from tax title accounts during the year. Payments totaled \$88,838. Additional interest collected totaled \$17,006. As of June 30, 2009, there were 58 parcels with a balance of \$380,722 outstanding. Tax possessions totaled \$68,288 on June 30, 2009.

Clause 41A allows income-eligible elderly homeowners to defer payment of their real estate taxes until the owner or his/her estate sells the home. This option is intended to help make it financially possible for qualifying citizens to continue living in their homes. The maximum allowed deferral of taxes equals one-half of the assessed value of the property. The interest rate on deferred tax is 4% until the property is sold or the eligible taxpayer is deceased. The interest rate then increases to 16% until payment is received. On the recommendation of staff, the 2006 Annual Town Meeting voted to accept a new provision in state law that allows the Town to reduce the rate of interest that accrues on property taxes deferred by eligible seniors under G.L. c. 59 §5, Clause 41A from 8% to 4%, with such reduced rate to apply to taxes assessed for the

fiscal year beginning July 1, 2006. As of June 30, 2009, there were eight properties with deferred taxes, amounting to \$98,106.

In Appreciation

I want to acknowledge the hardworking employees in the Finance Department who perform the necessary, critical, and often thankless work in the Accounting, Tax Collection, Assessing, and Treasury functions in support of Town services. Despite a reduction in staff of 20% over the past several years, our department has embraced technology to deliver better and more efficient service to the public. Our success has been acknowledged by our independent auditors who report timely and accurate financial reporting, strong cash management and investment practices, and sound internal controls. Other indicators include our strong tax collection rates (regularly in excess of 98% annually) and accurate and equitable property tax assessments with abatements well below 1%.

Submitted by,

John P. Musante Assistant Town Manager/Finance Director

FIRE DEPARTMENT

Fiscal Year 2009

Emergency responses increased again this year, by 2.2%. EMS emergencies increased by 2.3% to 3,945 and fire calls increased by 1.8% to 1,390. Once again, we responded to more than 5,000 emergencies and our staffing levels were reduced. There were no fire fatalities or civilian injuries, but 29 firefighters were injured during these incidents. Our Fire Prevention construction inspection and plan review efforts were crippled in FY 09 due to the absence of the Fire Prevention Captain. The Assistant Chief who supervises Fire Prevention programming also functions as the Town's Emergency Manager (Civil Defense Director) and also supervises the Fire Department's Emergency Medical Services.

We continue to have three major concerns relative to our ability to deliver quality EMS and fire safety services to Amherst's citizens. First, the number of simultaneous emergency incidents that occur on a daily basis strip our on-duty forces to zero. In these circumstances we need to rely upon off-duty career firefighters to respond back to the Central Fire Station during the normal workweek, and we depend upon call and student volunteer firefighters to provide coverage nights and weekends. Such situations can only be solved by increasing the number of career firefighters on duty to a minimum of nine or ten per shift. We continue to have the smallest career force in the state for our population range. The second major issue is the high injury rate to our firefighters – the highest in the state. This also relates to the call volume per firefighter ratio, also the highest in the state. Our final concern relates to response times of ambulances and fire apparatus to South Amherst (as much as thirteen [13] minutes). This exceeds the national standards for emergency medicine and fire suppression service delivery in some cases by a factor of more than two (2). This situation only can be rectified by adding a fire station in South Amherst, as the physical shape of Amherst and the location of our population centers and target hazards elsewhere in Town dictates the present locations of the Central Fire Station and the North Fire Station.

We continued to receive benefits from a \$500,000 federal grant (SAFER) received in November 2005, which added five (5) new firefighter/paramedic positions to our Department. This grant gradually requires Amherst to assume more of the salary burden over five years (this year the federal government paid 25% of the salaries). In FY 08, we received another federal SAFER Act grant for \$181,000 for three years to assist in the recruitment and retention of call and volunteer firefighters. This grant partially pays for a call firefighter to supervise the grant, reimburses the Town for emergency medical technician courses and fire science courses for the volunteer and call firefighters, reimburses the Town for expenses related to volunteer firefighter parking fees at UMass, provides for travel and course fees for 15 volunteer and call firefighters to the National Fire Academy in Maryland and assists with stationary firefighter recruiting modems at the colleges and at the High School.

In terms of personnel changes, Captain Jennifer Sell and the Town are awaiting her disability retirement from the Commowealth's PERAC Board. Firefighter/paramedic Joshua Shanley resigned to pursue other interests and was replaced with Matthew Sposito. We continue to have 31 paramedics on staff who continue to provide the premier Advanced Life Support service in Western Massachusetts.

Our SAFE (Student Awareness of Fire Education) program in the schools completed another successful year under the guidance of Captains Tim Goodhind and John Ingram. This program has been touted by the State Fire Marshal's Office as one of the best in the Commonwealth. Amherst Fire personnel continue to seek ways to improve it each year, such as the 2nd Annual Pancake Breakfast to raise funds to help support the program.

Captains McKay and Olmstead continued to coordinate the tactical paramedic team, which interfaces with Amherst, State and UMass police at civil disobedience events where immediate medical assistance may be needed under less than ideal situations. This program has five firefighter/paramedics who are specially trained to render emergency medical care to police and citizens under fire, an outgrowth of the Columbine High School tragedy.

The Department's Technical Rescue Team, led by Captain Sterling and comprised of ten career firefighters, continues to improve their capabilities to handle confined space, high angle, collapse and other technical rescues each year. In FY 10, we will acquire trench rescue equipment through the budget process.

Assistant Chief Zlogar and firefighter/paramedic Shanley led the Department's wilderness search and rescue team.

The Town and the firefighter's union joint Fire Training Committee and EMS Training Committee continue to provide excellence in continuing education and incident reviews in the fire suppression and EMS fields.

Firefighter/paramedic Stephen Gaughan assumed control of the Department's child fire-setter intervention group. Captain Johnson and firefighters Tebo and Gaughan comprise the Fire Department component of the Town's Fire Investigation Unit, along with a state police trooper and two Amherst police officers.

Firefighter/paramedic Martell continued in his role as the Department's representative to TRIAD to assist with installing signs for the "What's Your Number" project. Over 1700 homes and businesses now have street number signs posted in front yards to allow police and fire personnel to find them quicker in an emergency.

Assistant Chief Zlogar is the Town's Emergency Manager (formerly Civil Defense Director). He is responsible to coordinate Homeland Security issues for the Town and to interface with the three colleges with regards to their own internal plans.

Captain Theilman, firefighter Adair and firefighter/paramedic Szewczynski continue in their capacity as our mechanics, under the direction of Assistant Chief Stromgren, to do as much vehicle maintenance and repairs in-house as possible, saving the Town thousands of dollars repairing our vehicle fleet, which numbers 25 vehicles and 6 specialty trailers.

Assistant Chief Zlogar and firefighter/paramedics Roy, Martell and Bascomb are members of the state Regional Hazardous Materials Response Team, quartered in Chicopee. This team responds to all hazardous materials emergencies in Franklin, Hampden and Hampshire counties with equipment provided by the Commonwealth.

Our call and student volunteer firefighters continue to function as a critical element of our Fire Department. We could not provide the superior level of emergency services for the Town without them, especially when all of our career on-duty members are committed to emergencies.

Amherst continues to have the smallest career firefighter contingent in the state for our population range (28,000-40,000) and is one of the busiest Departments in terms of emergency responses and fire prevention activities. Every year the workload increases yet the staffing decreases due to shrinking budgetary allocations for overtime to staff at levels higher than 7 personnel on-duty. Statewide and

national statistics suggest that we should have a minimum of 16 staff on duty. The increasing number of simultaneous emergency calls is presenting a public safety crisis when we have few, if any, resources remaining to answer the next call. Town Manager Shaffer has been able to secure additional funding for fire/EMS services from the University and Amherst College, and is engaging Hampshire College officials in meaningful talks surrounding a similar payment. We hope this leads to increased support for the Fire Department so that minimum staffing can be increased without relying upon Amherst taxpayers to do so.

Amherst's citizens continue to practice fire safety as the frequency of incidents and injuries is lower than the statewide average for our peer communities. Medical emergencies continue to tax our ability to maintain a sufficient fire force readily available for the immediate response to a fire in progress in a structure. Amherst firefighters are to be congratulated for their unwavering dedication to duty, ensuring the public safety each day with regards to fire suppression, inspection and safety education duties, and maintaining high standards to deliver quality emergency medical care to Hadley, Leverett, Pelham and Shutesbury as well as here in Amherst.

Reports on fire and inspection statistics, emergency medical services, Department training, and the Call and Student Forces follow. This material was authored by Assistant Chiefs Mike Zlogar and Lindsay Stromgren, Captain Tim Goodhind, and Call Deputy Chief Edward Mientka, Jr.

As this will be my final Annual Report as Fire Chief, I would like to take this opportunity to thank the citizens of Amherst for their support over the years. In addition, other Town Departments including the School Department, worked cooperatively with us to deliver services to Amherst, the colleges and other communities in their or our time of need. Finally – to the men and women of the Amherst Fire Department – I was proud and honored to lead and represent you for ten years. Truly you are the most dedicated and professional contingent of firefighters and medical practitioners in the Commonwealth.

Respectfully submitted, Keith E. Hoyle, Fire Chief

6 YEAR STATISTICAL RECORD

	FY 09	FY 08	FY 07	FY 06	FY 05	FY 04
EMS RESPONSES	3945	3856	3780	3556	3340	3339
FIRE RESPONSES	1390	1366	1351	1254	1358	1367
TOTAL	5335	5222	5131	4810	4698	4706

FIRES:					
Structure:	61				
Vehicle:					
Rubbish:					
Brush:					
Other:					
Subtotal – Fires	130				
RESCUE: (includes vehicle accidents)	180				
HAZARDOUS CONDITION:	100				
FALSE ALARMS:					
Malicious alarm:	43				
System Malfunction:					
Unintentional:					
Good Intent Call:					
Bomb Scare:Other False alarms:					
Subtotal – False Alarms	850				
SERVICE CALL:	41				
OTHER CALLS:					
OTTER CALLS.					
TOTAL FY 09 FIRE RESPONSES:1	,390				
TYPE	of ALARMS				
STILL ALARMS: 1,133	RESCUE/VEHICLE ACCIDENT:180				
BOX ALARMS:54	OTHER:				
RECALLS:0 STATION COVERAGE*:139	Mutual Aid <u>TO</u> other communities:				
STATION COVERAGE*:					
- does not include nightly coverage by the Student Force during the acad					
	ES & CASUALTIES				
FIRE DOLLAR LOSSES: (includes contents)					
Buildings & other structures \$14:					
Vehicles & other equipment\$2					
Other\$94 TOTAL\$26	9 685				
CIVILIAN FIRE INJURIES					
CIVILIAN FIRE FATALITIES					
FIREFIGHTER INJURIES*	(11)				
*Includes all Fire Department personnel injuries including those from E					

EMERGENCY MEDICAL SERVICES

EMS continues as the component that generates the majority of our emergency traffic, and again in FY 09, we increased our responses to 3,945 responses, an increase of 2.3% over FY 08. With our new federal SAFER grant hires, we continue to have 31 career firefighter/paramedics, more than any other western Massachusetts Fire Department.

We continue to provide EMS to Hadley, Leverett, Pelham and Shutesbury, and these communities (along with UMass) pay a per resident fee to us for this service. Just over 27% of our total EMS activity goes to non-Amherst communities and the additional stipend charges to non-Amherst responses enacted in FY 06 continue to increase revenue collection in this regard. The Town Manager is aggressively pursuing additional revenue sources with regards to EMS charges.

Often we can staff only 3 ambulances simultaneously. Only 62% of the time or less can we staff 4 ambulances with on-duty personnel. Nearly 40% of our total EMS calls required some sort of advanced life support (ALS) intervention. This is consistent with our experience since we expanded to ALS care over two decades ago.

Our fifth ambulance finally was equipped with ALS paramedic gear during FY 08. During the workweek, we now re-call career staff to back-fill the station when all on-duty staff is committed to emergencies, so the possibility of utilizing the fifth ambulance for ALS calls has increased.

Department EMTs, Intermediates and Paramedics train continuously during the year to maintain state certifications for the EMT level to which they are certified. Personnel take advantage of coursework sponsored within the Fire Department and from outside sources depending upon budgetary commitments. An EMS Training Committee was created by the bargaining agreement between Local 1764 IAFF and the Town and this Committee has been very active at establishing training plans and curriculums for skill and knowledge improvements. The Field Training Program for new paramedics, EMT-I's and EMT-Bs was re-written to provide for more directed training supervised by experienced paramedic mentors.

The Fire Department has been working with the Amherst Police and other area Police Departments to provide first aid and defibrillator training for area first responders. We also are providing this training in the schools and other Town Departments.

FY 09 EMS RESPO	NSES
Amherst:	2013
Belchertown:	29
Hadley:	847
Leverett:	71
Northampton:	2
Other:	3
Pelham:	61
Shutesbury:	55
Sunderland:	10
Amherst College:	74
Hampshire College:	79
UMass:	701

Total Responses: 3945

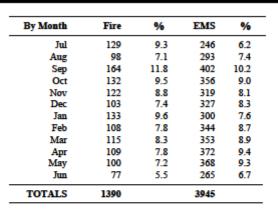
Amherst Fire Department

Annual report of activity for period 7/1/2008 - 6/30/2009

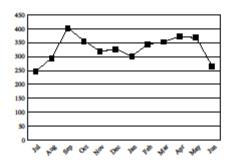
By Town	Fire	%	EMS	%
Amherst	1372	98.7	2867	72.7
Belchertown	1	.1	29	.7
Hadley	6	.4	847	21.5
Leverett	2	.1	71	1.8
Northampton	7	.5	2	.1
Other	0	.0	3	.1
Pelham	1	.1	61	1.5
Shutesbury	0	.0	55	1.4
Sunderland	1	.1	10	.3
TOTALS	1390		3945	

These are the totals for Amherst with the colleges removed.			
	Fire	EMS	
Amherst (only)	896	2013	
Amherst College	68	74	
Hampshire College	163	79	
UMASS	245	701	

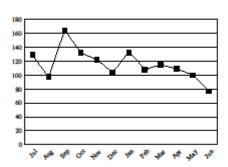
By Month	Mutual Aid EMS into Amher
Jul	3
Aug	4
Sep	11
Oct	1
Nov	7
Jan	6
Feb	11
Mar	6
Apr	4
May	10
Jun	6
TOTALS	69



EMS calls only (by month)



Fire incidents only (by month)



Fire Prevention & Inspection

Although the number of new construction projects decreased, the activity in the time required for plan reviews, permits, inspections, job meeting and consultation did not decrease. Projects permitted in the previous fiscal year continued into this fiscal year. Changes in the codes, laws, standards are increasing responsibilities and requiring more time for inspections and consultations during the project planning phase and during construction.

The assignment of Captain Klaus to the Fire Prevention program terminated in May, which has impacted the ability to stay up to date with plan reviews, inspections and reports.

The on-duty crews conduct the inspections in homes, places of assembly, schools and health care facilities. Firefighters have been hired for extra duty to conduct inspections for occupancy and licensing that involve a high number of inspections in a short period of time such as inspecting restaurants, facilities holding liquor licenses and the fraternities and sororities.

Service Levels

The Department is providing a high level of service to residents, contractors, designers, architects and engineers. Besides the actual inspections we try and maintain our availability for meetings and consultations and have conducted inspections every day of the week, and hour of the day, with the exception of Saturday night and Sundays.

Plan review is an important part of the inspection and permitting process. On many projects, the plan review process begins during the design phase. Reviews are done for Zoning and Planning applications, providing feedback about fire safety items. We first review concept drawings, then 60% drawings and the bid set. The construction drawings are reviewed as part of the Building Permit Application process. Participation in design review of proposed projects and attending job meeting during construction enables us to identify and problems early in the process so corrections can be made when the work can be done easier and more cost effective. Our regular involvement in the construction process improves the close-out and final inspection phase allowing completion and occupancy on time.

Contractors installing fire protection systems and equipment submit shop drawings for their work, which are reviewed as part of the Fire Department permit process. Multiple "rough" inspections are conducted for all systems during construction. Although this a time consuming activity, working with installing contractors and designers during installation helps ensure the installation is correct and is completed on time. The early and regular involvement helps the contractor avoid expensive correction and change orders.

More inspections are conducted jointly with the building and health inspectors in an effort to improve coordination among inspectors, avoid duplication of efforts, provide better communication with the owners and increase effectiveness.

Town inspectors attempt to meet each Thursday to track and review project status. Inspectors meet for 2-4 hours each week to improve communication and coordination concerning job progress.

The Town web site is being used to assist owners, contractors and designers with the permitting process by posting information and templates.

Code & Standards

The 7th edition of the State Building Code became effective this year. This edition is based on different model, the International Code Commission. New editions of the National Fire Protection Association standards also became effective. The implementation of the new codes and standards required attendance at seminars and hours of study. The systems installed to the provisions of the standards are employing new technologies. Additional training is required to understand the design and operations of the systems, to be able properly review plans and submittals and to learn inspection and test methodologies.

Program Development

The Town implemented the Permit and Code Enforcement Module of the MUNIS program. The development and "fine tuning" of the program has required a considerable investment of time reviewing our current practices and procedures and creating the computer-based applications. The program promises to improve recordkeeping and access to inspection and permit records but requires additional time to make entries.

Statistics

The first section lists the categories of inspection and permit activity. The statistics cannot capture the hours invested in each project. A significant amount of time is spent in telephone calls and consultations before permits are issued and inspections conducted. The Department does not have a method to track the number of meetings and the hours invested in each meeting, consultation, design review or job meeting

The second report lists the commercial projects in which we have been involved. The chart indicates the fire protection systems in the project and the number of permits issued. Many of the larger projects have durations of more than one year. Permits are issued at the start of the project. The inspections and job meetings continue until the fire protection systems are tested and accepted and the project is closed out.

FY 09 FIRE PREVENTION STATISTICS

Building Code and Construction	
Construction Plan Reviews	
1 and 2 family residential	34
Commercial and multi-family	19
Amherst College	6
Hampshire College	3
University of Massachusetts	25
Life Safety Inspections	
Restaurants	
Fraternity and Sororities	33
Health Care facilities	15
Nursing and Rest Homes	6
Public Schools	31
Private Schools	24
Childcare	23
Public Assembly, Inns and Theaters	29
Public Buildings	4
Elder Housing	22
Other Buildings	3
Temporary Use of Building for Assembly (Chapter 304)	10
Inspections and Permits	
Home Inspections (Chapter 148, s26F and new construction)	300
Multi-Family Dwellings (Chapter 148, s26C)	3
Oil Burner Installations	123
LPG Installations	67
Underground Storage Tank Removals	10
Underground Storage Tank	
Aboveground Storage Tank Installations	
Fuel Storage Facilities	12
Tank Truck Inspections	
Fireworks and Pyrotechnic Displays	4
MGL Chapter 148 Permits for Storage and Use of Flammables	303
Open Burning Permits, Residential, Agricultural & Forestry	
Public Education Programs	
Open House	1
SAFE	60
Community Programs	15

FIRE TRAINING

During FY 09 we continued to complete as much Fire & Rescue training as possible given the limited amount of free time available. While Call & Student firefighters have regularly-scheduled weekly drills, the full-time firefighters must do most of their training between emergency calls. The increase in call volume, combined with a net decrease in available personnel, creates an obstacle to completing effective training while on duty. This, combined with the loss of an administrative captain's position which was overseeing training, has hampered our efforts to increase training for all personnel. This is unfortunately reflected in our recent ISO (Insurance Services Office) evaluation which was conducted in FY 09 and released in FY 10. The evaluation, while overall very good for the department, lists training as one of the areas that is in need of improvement.

Training done outside of normal shift hours continues to be one of the most productive means to accomplish needed training, although more costly. As in past years, members of all three forces (Permanent, Call & Student) were again able to take advantage of course offerings from both the Massachusetts and National Fire Academies. Eighteen department members traveled to the National Fire Academy in Emmitsburg, Maryland in October for a weekend of training on a variety of subjects. Much of the expense of these courses was covered by a federal SAFER grant for training and recruitment of Call and Volunteer firefighters. A number of department members attended classes sponsored by the Massachusetts Fire Academy, both at their Stow, Massachusetts training facility and at regional offerings in local communities.

Twenty new student firefighters along with sixteen returning student firefighters completed the annual week of basic training in early September. The week included two trips to the Springfield Fire Academy for live fire training.

Members of our specialized rescue teams also conducted their own drills throughout the year, including the quarterly, day-long drills for the Technical Rescue team.

In the spring of 2009, a number of department members participated in a large scale disaster drill at the University of Massachusetts. This drill dealt with the handling of a large number of patients from a chemical accident and included the deployment of our Mass Decontamination Trailer.

During the upcoming year, we will strive to complete as much training as practical on both new techniques and technology, as well as to review basic skills to maintain proficiency.

CALL FORCE

The Amherst Fire Department Call Force is a branch of the Fire Department that serves to augment the Department's Career Force. Call Force members are trained and available to respond to an immediate fire emergency or may be called to the station when full time career resources are committed to fire or emergency medical calls. During FY 09, the Call Force was dispatched to a total of 92 emergency calls. These included 52 box alarms and 40 other calls which included fire alarm activations, motor vehicle accidents, and emergency medical incidents. In addition, the Call Force was called into the station 63 times to provide fire suppression coverage for the Town. While in service, the Call Force was dispatched to 25 emergency calls.

Fire apparatus primarily assigned to the Call Force in FY 09 was our 1988 LTI 105' aerial platform (Ladder 1), and a 1999 KME pumper (Engine 4). Three new members, Clifford Wilkinson, Ari Kasal, Nafis Azad were hired, completed our recruit training program and obtained response authorization. At the close of the fiscal year, the Call Force had 20 members of which 9 were Mass certified Emergency Medical Technicians, 10 were qualified pump operators, and 8 were qualified operators of our aerial platform. Firefighter Bill Webster was promoted to lieutenant.

Call Force members were proud to again assist with the Department's annual National Fire Prevention Week Open House, the annual Student Awareness for Fire Safety Education (SAFE) graduation, and fire protection during Winterfest fireworks display. Other services included assisting with sprinkler system acceptance testing, staffing for snow emergencies, conducting open burning inspections, and permit processing.

In addition to routine weekly training, specialized courses included: ice rescue, courses at the National Firefighting Academy in Maryland, and assisting with live burn exercises at the Springfield Firefighting Academy. Many members participated in live burn exercises at a donated burn house at 28 Cowls Road and our recruits attended courses through Hampshire County Fire Defense Association.

Special Notation: The Amherst Fire Dept. Call Force, The Ledyard Volunteer Fire Company, friends and family experienced deep sadness with the passing of dedicated member and dear friend Lt. David Pollack PhD on December 11, 2009. He is truly missed and will not be forgotten.

STUDENT VOLUNTEER FORCE

Thirty student volunteer firefighters, mostly from UMass, continued to augment our career and call firefighters. During FY 09, 8 students lived at the North Fire Station, and the students had their pumper in-service at the station 113 hours a week (Monday-Friday: 6:00 p.m. to 7:00 a.m. - Fridays at 6:00 p.m. continuously until Mondays at 7:00 a.m.). The remainder of the week, they are on-call similar to our call and off-duty career firefighters.

The students responded to 198 fire runs during FY 09, up 4.7% from last year. Their training is similar to that of our call firefighters. On daily shifts, training occurs for 90 minutes, with the entire student contingent training every Thursday night for 3 hours. We do not expect that they will function at the same level as our career professionals (as they are not paramedics and most are not EMTs, they cannot staff an ambulance,) but they perform a critical primary service and sometimes arrive first at emergency calls, including fires, as occurred a handful of times during the year. In these instances, it is important that they carry out their duties and control the incident until other help can arrive. Consistently they have performed well for us.

Student firefighters staff one pumper and during actual fires, also respond with a squad truck and extra self-contained breathing apparatus, spare air cylinders and firefighter rehabilitation supplies. They maintain our Command Board (accounts for locations of firefighters inside buildings) and usually bring an ambulance and a squad to the scene with extra personnel as well to perform ancillary services.

Student firefighters attended other training facilities in addition the instruction received here. Some of those sites were the State Firefighting Academy in Stow, the National Fire Academy in Emmitsburg, Maryland, and the Springfield Fire Department Training Center.

In April, 23 new student firefighters began training to replace graduating seniors for FY 09. We should start FY 10 with somewhere around 39 students, but certainly will lose some to attrition, as we always do. Whatever factors prompt students to elect to try to perform this public service often is tempered during the 72 hour "Wonder Week" training that occurs one week before the college semester begins in September. Usually a half dozen or so students decide not to continue in the program and drop out during "Wonder Week," or choose not to return at all.

Most remain with us, and some do go on to choose the fire service as their profession, as evidenced by the 15 former graduates alone who now are career firefighters in Amherst as well as current Massachusetts Fire Chiefs in Athol, Westborough and Amherst (all three career chief officers in Amherst are also student force graduates).

We look forward to another successful year with our student volunteer firefighters, as they have provided to the Town every year since the program's inception in 1953.

HEALTH DEPARTMENT & BOARD OF HEALTH

Fiscal Year 2009

The mission of the Amherst Board of Health, working through the Health Department, is to promote the health and wellbeing of our community. We fulfill this mission through our core functions: assessment, assurance, promotion and policy development.

Assessment: systematically collecting, assembling, analyzing, and making available information regarding the health of the community, including statistics on health status, community health needs, and epidemiological studies of health problems.

Assurance: ensuring that all Amherst residents have the services necessary to maintain or restore good health, either by coordinating the delivery of services by other agencies, by policy or regulation development, or by providing services directly.

Promotion: providing services and educational opportunities that encourage healthy environments and healthy lifestyles.

Policy Development: development and implementation of comprehensive public health policies, regulations and legislation.

The work of the Amherst Health Department is organized into six major areas: Access to Health Care, Infectious Disease Control, Disease Prevention and Health Promotion, Environmental Health, Health Policy and Emergency Planning and Preparedness.

I. Access to Health Care

Ensuring access to health care for all Amherst residents continues to be a priority for the Department. Some of the Departmental programs to address these concerns are Hampshire Health Connect and "Peace in the Family: a Khmer Community Project."

Hampshire Health Connect

Hampshire Health Connect (HHC) is a nonprofit organization created by a group of citizens, providers and representatives of local government, businesses, and the insurers. Its aim is to link families and individuals who are underinsured or who have no health insurance with insurance programs they may be eligible for, or to medical providers willing to see HHC patients at no charge or on a sliding fee scale. HHC is housed in Cooley Dickinson Hospital.

HHC provides the services of a Latina caseworker, who has been working out of the Amherst Health Department to enroll all Amherst residents, but especially those whose first language is Spanish, in the program. As a result of this, Amherst residents' participation in HHC, and the number of Latino clients served by HHC, continues to rise. During FY 09, 32 Amherst residents were served. The enactment of Health Care Reform has had a great impact on the work of Hampshire Health Connect. Many who believed they were ineligible for state benefits are now seeking the help of HHC to enroll in the Commonwealth Care Programs.

Cambodian Health

Lauren Srey, our Cambodian Outreach Worker, continues to work with Khmer Health Advocates and Jewish Family Services to provide medical, mental health and social services for Cambodians. She has also worked with many of the elders to help them become United States citizens.

Lauren Srey helps residents for a variety of reasons. Here are some of them:

- 23 Citizen Immigration Issues;
- 151 Cases of Medical Assistance;
- 20 Home Visits;
- 44 Employment Assistance Cases;
- 69 Housing Issues;
- 5 Court Issues; and
- Diabetes Education.

II. Infectious Disease Control

Controlling the spread of communicable diseases and food-borne illnesses is an important function of the Health Department.

<u>Infectious Disease Surveillance and Control during FY 09 included the following:</u>

- 2 cases of active Tuberculosis;
- 3 cases of Tb prevention and control;
- One flu clinic, in conjunction with the Council on Aging, provided vaccines; for Flu, Pneumonia and Tetanus to 157 residents;
- Monthly immunization clinics provided 152 immunizations to adults and children; and
- 4 cases of Salmonella, 8 cases of Pertussis, 4 cases of Campylobacter, 2 cases of Giardiasis, 1 case Group B Strep, 4 cases of Hepatitis C, 18 cases of Influenza, 1 case of Malaria, 25 cases of Lyme Disease, 1 case of Viral Meningitis, 2 cases of Strep Pneumonia

III. Disease Prevention and Health Promotion

Programs aimed at promoting health and preventing disease are another important aspect of the Health Department's work. Programs and interventions are targeted to the general public, as well as specific groups at increased health risk due to their particular demographic group, or the consequences of their own behavior or the behavior of others.

High Risk Groups

- The Public Health Nurse and Inspectors work together as a team to address the multifaceted problem of hoarding, via joint inspections including mental health assessments and referrals to social services.
- Town of Amherst Handicapped Permits are available to residents of Amherst who have a temporary or chronic condition that substantially limits their mobility. This permit allows residents to park in handicapped spaces within the Town of Amherst. This permit WILL NOT extend parking privileges beyond Town limits or the area colleges. A permit may be obtained from the Amherst Health Department. A doctor's certificate stating the condition and the expected duration of the disability is required.

Social Justice Grant

The Amherst Health Department Social Justice Project seeks to initiate dialogue with varied segments of Amherst Town Government and the Amherst community to think together about behaviors, policies, and practices of town government that affect and/or contribute to differential and inequitable life outcomes and daily life experiences for people from different social identity groups that are manifested in differential health outcomes. Specifically, we want to explore root causes of health inequities, and to identify potential policies, procedures, and practices that will enable varied departments within Town government to act more effectively on root causes.

This project explores the social, economic, and environmental conditions that determine the health outcomes of various populations and examines the realities race, gender, socioeconomic status, and neighborhood, have on health.

- We completed the first phase of our internal dialogues with Town employees. Recommendations from those dialogues were made to the Town Manager and Department Heads in October 2008, and an Amherst Town Employee Social Justice Committee was formed and is comprised of thirteen members.
- The project identified several community groups within the Town to be a part of the projects Community Dialogue Sessions, which have begun.
- A public screening and discussion of Unnatural Causes, a documentary exploring the social determinants of health was held in May 2009.

IV. Environmental Issues

The Board of Health is required by state statute to perform many pertinent duties relating to the protection of public health, disease control and to advocate sanitary living conditions. The Board of Health's Environmental Health Division staff consists of three inspectors: two full-time and one part-time. Their responsibility is to regulate the laws. This fiscal year, the department successfully conducted 942 inspections and issued 382 Town permits.

Food Safety

The Environmental Health Division inspected 272 food handlers during the 2009 fiscal year. We administer permits for all food handlers encompassing: restaurants, recreational camps, bed and breakfast operations, residential kitchens, college institutions, hotels, motels, retail food stores, schools, mobile food units, temporary events, caterers, bakeries, and frozen food establishments.

The Department's routine inspections and perseverance are crucial to protecting the public health's welfare. The division enforces Chapter X of the State Sanitary Code: Minimum Standard for Food Establishments, 105 CMR 590.000. These state laws allow the Town of Amherst to conduct inspections, issue orders and suspend or revoke permits where necessary.

The Environmental Health Division collaborates with local restaurants to be in compliance with the Federal Food Code. The code requires all restaurants to have a person in charge (PIC) who has knowledge of food-borne disease prevention and application of the Hazard Analysis Critical Control Point (HACCP) principles. We will continue to monitor food managers to ensure obtainment of their Food Manager Certification and to develop a food protection program.

Body Art Establishments

There are three Body Art Establishments and 19 licensed practitioners in Amherst. Inspectors were able to conduct 7 inspections.

Swimming Pools

No person shall operate or maintain any swimming, wading or special purpose pool without obtaining a permit from the Health Department. The permit shall be subject to the requirements of 105 CMR 435.00 and to any regulations as may be adopted by the Board of Health, provided, however, that said local board of health regulations shall not be applicable to a state owned or operated swimming, wading or special purpose pool. The Health Department issued 18 swimming pool permits, including 1 residential swimming pool.

Recreational Camps

We continue to perform extensive monitoring and inspections to sustain quality and assurance of compliance. This fiscal year there were 17 recreational camps. The total number of inspections conducted for recreational camps is 72.

Camp operators can request CORIs and SORIs online. The turnaround time for such a request is estimated to be 4-5 business days. We recommended all camp operators to use the online feature. In fact, some camps that had fallen behind on criminal and sexual history requests were able to get results in time for their scheduled inspection.

Throughout the year we receive new information from the Community Sanitation Program. The Department makes every effort to forward the new material and information to all of our camp operators in a timely manner. Although the Environmental Health Division continues to distribute informational packets, these packets are now made available online.

Housing

The Health Department upholds all nuisance and housing complaints. Chapter II of the State Sanitary Code: Minimum Standards of Fitness for Human Habitation, M.G.L. c.111, ss. 127A and 127B: 105 CMR 410.000, upon request or upon the Department's initiative the Health Department can certify violations, issue orders, hold hearings, grant variances and institute court proceedings if needed to enforce such orders. Inspectors conducted 100 inspections including fraternities, sororities and voucher program related issues this fiscal year.

M.G.L. c.111, s.122, allows the Health Department to investigate nuisances which in the Board's opinion may be injurious to the public health. The Health Department may destroy, prevent or remove such nuisances and make regulations relative. There were 69 nuisance complaints, mostly involving trash. All nuisance complaints were addressed and abated. The Health Department organized a Bed Bugs Seminar for the landlords of Amherst. Twenty landlords attended the informative event and reported finding the information helpful.

Septic System

The Environmental Health Department enforces the State 310 CMR 15.000, Environmental Code, Title 5: Standard requirements for the siting, construction, inspection, upgrade, expansion of on-site sewage treatment, for the transport and disposal of septage. This fiscal year the Inspectors conducted 16 percolation tests and 16 septic system finals. Beginning in 2008, the Health Department requires a Title 5 witness fee to be paid to the Town of \$200. In FY 09, the Inspectors conducted 22 Title 5 inspections.

Septage and Garbage

The Health Department enforces Title 5 of the State Environmental Code; Minimum Requirements for the Subsurface Disposal of Sewage, 310 CMR 15.00. We've issued 15 permits for the removal or transportation of garbage and offal this fiscal year.

V. Emergency Preparedness

The Health Department continues to develop a volunteer medical provider pool through the Medical Reserve Corps (MRC) Program. There are currently 30 health care providers on the Amherst MRC roster. The Amherst MRC has held monthly training sessions since the fall of 2004. The group is trained in the National Incident Management System (NIMS), Emergency Dispensing Site (EDS) operations, Shelter Operations, and other public health emergency and disaster preparedness-related topics. Health Department staff are involved in several local preparedness organizations such as the Hampshire Public Health Emergency Preparedness Coalition and Five College Public Safety Emergency Preparedness.

VI. Health Policy and Planning

The Board of Health is responsible for setting policies and creating regulations to protect the health of Amherst residents. Board of Health members are: David Ahlfeld (Chair), Ellen Leahy-Pile, Nancy Gilbert, David Kaufman, MD, and Sandra Sulsky. Under Massachusetts General Laws (M.G.L.), as well as state and local regulations, Boards of Health have a broad range of responsibilities for making and enforcing policies that promote and protect the health of citizens. This fiscal year, the Board of Health adopted the *Amherst Board of Health Regulations for Private Wells*. These regulations are intended to protect the public's health by ensuring that private wells are constructed in a manner which will protect the quality of the groundwater derived from private wells. Also this year, the Board has worked on reviewing the current tobacco regulations and has approved amendments to both the *Town of Amherst Regulation Prohibiting Smoking in Workplaces and Public Places* and the *Regulations of the Amherst Board of Health Tobacco Sales Permits and Sale of Tobacco Products to Minors*.

FY 09 Board of Health

David Ahlfeld, Chair Ellen Leahy-Pile Nancy Gilbert David Kaufman, MD Sandy Sulsky

HISTORICAL COMMISSION

Fiscal Year 2009

Membership:

James Wald (Chair)
Lynda Faye (Vice Chair and representative to Design Review Board)
Gai Carpenter (Clerk)
Lyle Denit (250th Committee representative)
Louis Greenbaum (CPAC representative)
Michael Hanke
Elizabeth Sharpe

Changes in membership:

Ms. Faye resigned her position in November 2008 because her new professional activity as a historic preservation consultant in the area could have constituted a conflict of interest.

Her seat remained unfilled, but Mr. Hanke assumed the position of Vice Chair, and Mr. Wald took over her position as representative to the Design Review Board.

Synopsis:

Last year's report explained in detail the systematic review and re-prioritization of our overall strategies and projects, which derive from the Amherst Preservation Plan (2005), many of whose key provisions are now also part of the new Master Plan. For that reason, we can present this year's work more briefly.

Last year, we enumerated several future goals, all but one derived from the immediate priorities of the Preservation Plan:

- Create a local historic district.
- Complete work on West Cemetery restoration and improvements.
- "Play a leading role in the 250th Anniversary of the Town."
- "Develop install, and maintain a system of signs and street furnishings to mark historic districts and village centers, and to encourage tourism"
- "Create a web page linked to the Town's website" to make available historic resources as well as information on programs and other events.

In this past fiscal year, we addressed or achieved all of these goals, with the exception of the one pertaining to the web site. As the Town's IT Department has now been engaged in the process of revamping the web site and related systems as a whole, we have for the time contented ourselves with updating content on our existing page but did not deem it practical to undertake a major redesign on our own at this time.

We met an additional goal posited in last year's plan, namely to begin restoration of the historic (1893) GAR tablets honoring our Civil War veterans.

Miscellaneous:

Before turning to our major planned activities, it is worth briefly noting continuation of some other forms of activity detailed in our earlier reports.

- Follow-up: We negotiated at length with the Amherst Woman's Club regarding a historic preservation restriction required in exchange for Community Preservation Act (CPA) money awarded last spring for repair of a historic carriage house. In the end, the Board decided that it was too hesitant to accept a restriction, and it therefore returned the grant.
- Work on the Town Hall masonry, funded as a multi-year project with CPA money, got underway in the summer of 2008.
- Actual restoration work on the most threatened headstones in the oldest part of historic West Cemetery was set to begin just as this fiscal year came to a close.
- In the fall, we officially endorsed a ballot measure that would have raised our CPA tax rate from 1.5 to the maximum 3 percent—this in order to ensure that we would be entitled to the maximum possible state match, which our neighboring communities, who are at 3 percent, already receive. Voters narrowly defeated the measure.
- We continued to consult regularly with Preserve UMass concerning the status of historic buildings on campus. In particular, we became involved in the process—part of the Memorandum of Understanding crafted by the Massachusetts Historical Commission in the wake of procedural violations in the demolition of a historic agricultural structure—of overseeing, with PUMA, the now-required survey of historic campus architecture and landscape by architectural and preservation consultants.
- We worked with the Design Review Board to ensure that Department of Public Works renovations of the Spring Street area, including the parking lot on the Common, could serve the needs of the various constituencies—e.g. abutters, drivers, pedestrians, and Farmers Market—without prejudice to the historic character and resources of the area.

Major Accomplishments and Activities:

- In the fall, acting upon the proposal from the Commission the Amherst Select Board, following Massachusetts General Law, Chapter 40, and the specific procedures established by the Massachusetts Historical Commission, created a Local Historic District Study Committee. A special category under Massachusetts law, and found in numerous locales elsewhere in the nation, local historic districts provide concrete protections for historic resources by requiring property owners to seek approval for any major permanent changes to structures visible from the public way. The preliminary phase involves researching and proposing a rationale and boundaries for such a district.
- We helped to celebrate the Town's past by collaborating with the 250th Committee and Amherst Historical Society and Museum in arranging a series of lectures corresponding to the monthly themes of the anniversary year.

We addressed the other priorities for this fiscal year - West Cemetery Work, historic signs, and other forms of marking the 250th anniversary - chiefly through our CPA requests. Indeed, we quite deliberately brought forward a record number of preservation proposals and expenditures: 11 of 12 items, totaling \$ 337,800.

- West Cemetery iron work (Town Tomb door and Dickinson and Cutler iron fences);
- Town Tomb reconstruction;
- West Cemetery landscape restoration;
- Kimball house payments (ongoing);
- Archival document (Town Clerk & Jones Library Special Collections; ongoing);
- Jones Library roof:
- Jones Library Special Collections HVAC engineering study;
- Conservation of 1893 Civil War Tablets;
- North Church (1826) roof repair;
- Historic signs (Writer's Walk);
- National Historic Register nominations; and
- Inventory of historic barns and outbuildings.

(The reader is referred for details to the explanatory material that we provided to Town Meeting.)

All but the North Church repair (\$7,000) passed. Although the use of CPA and other public money for church structures is common and has not been challenged in a court of law, some Town Meeting members expressed unease over using these funds for a religious property.

Two further words of explanation:

1) (a) Turning to the preservation of the West Cemetery landscape, in particular, represented our attempt to focus on an aspect of the Cemetery Preservation Plan that had hitherto not been addressed. Part of that plan calls for restoration of the 1730 Knoll area to a meadow-like state more in keeping with its original character and more sustainable by modern standards than a grass lawn.

In addition to seeking CPA funds, we have begun to partner with the UMass Stockbridge School fraternity Alpha Tau Gamma, which does many charitable works associated with gardens, tree work, and horticulture. Fraternity members arranged for contributions of both plant material and labor. We began with the planting of bulbs and other spring-flowering plants, which came into bloom just in time for Annual Town Meeting.

(b) In collaboration with the 250th Anniversary Committee, we helped to create a living celebration of Amherst History in West Cemetery in May. Residents studied the lives of and then portrayed historic figures—from the Tory parson of the Revolutionary era to African-American soldiers of the famed Massachusetts 54th—buried in the cemetery. It was among the most popular events of the season.

Both of these activities-as well as the inclusion of historic sights on the warrant review bus tour (which was also filmed, and disseminated by ACTV public access television on the airwaves and the web) no doubt helped citizens to understand and support these measures at Town Meeting.

2) The signs listed here are not general historic district or wayfaring signs—for we need to treat them in the context of a larger collaboration with the Town. Rather, they are a specific initiative for the 250th anniversary, intended to celebrate Amherst Writers' homes. They originated with a proposal from the Massachusetts Center for the Book, then officially located at Hampshire College. Among the goals of the Center is the promotion of cultural tourism, for example, by means of a Massachusetts literary map. In order to strengthen the collaboration between the Center, the College, and the Town, it was decided to have students research Amherst writers, starting with those listed on the map, in order to choose sites to mark and develop preliminary texts. Mr. Wald taught a course on local history and historic preservation, with emphasis on the cultural and literary history of the Town provided the framework for the research projects.

Future:

The gist of our re-prioritization planning was to focus on projects of high priority or opportunity: i.e. those representing urgent preservation needs or those of other levels of priority that could readily be accomplished (e.g. requests from community organizations, opportunities to obtain grants or matching funds, and the like).

We anticipate that most of our work in the coming year and perhaps beyond will be concerned with completion of major ongoing projects (such as the Cemetery restoration) and the new projects voted as part of this year's CPA appropriation.

Respectfully submitted,

Jim Wald Chair, Amherst Historical Commission

Handout on CPA projects presented at 2009 Town Meeting follows.

Amherst Historical Commission

2009 TOWN MEETING

ARTICLE 18 – FY 10 CPA HISTORIC PRESERVATION PROJECTS

To develop CPA historic preservation projects for Amherst's 250th Anniversary, the Historical Commission built on nearly a decade of careful planning for such projects, including:

West Cemetery Preservation Plan (1999) - Past restoration efforts for Amherst's oldest and most historic place include:

- Designation of West Cemetery as one of the Commonwealth's "Ten Most Endangered Historic Resources" (1998)
- Listing of the cemetery on the National Register of Historic Places (1998)
- Development of the West Cemetery Preservation Plan (1998-1999)
- Installation of a new perimeter fence and restoration of the two gates (2000-2002)
- Funding for lighting and signs (2003-present—power for lighting just installed)
- Design and installation of a community history mural (2003-2005)
- Redesign of North Pleasant Street entrance (2005-present—entrance rebuilt as part of the North Pleasant streetscape improvements)
- Restoration of 250+ headstones in the oldest sections of the cemetery (2006-2009—to be completed this spring).

FY 10 West Cemetery Preservation

Historic Ironwork Restoration – \$25,000 will pay for: 1) restored fencing around the Dickinson family plot, 2) restoration/replacement of the badly-deteriorated Cutler plot fencing, and 3) a new historically-appropriate Town Tomb door.



1. Dickinson plot fencing



2. Cutler plot fencing



3. Town Tomb door

Town Tomb Reconstruction – \$30,000 will pay for: 1) labeling and disassembling this crumbling 1855 tomb, 2) new foundations, and 3) reassembling the tomb—including the large stone slab facing. Previously-appropriated CPA funds (\$5,000) will pay for the structural engineering needed. Replacement of the door and restoring the surrounding landscape should accompany this project.

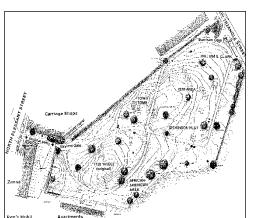






The Town Tomb in West Cemetery

Landscape Restoration – \$20,000 will pay for restoration of historically-appropriate plantings to the three oldest sections of West Cemetery—the 1730 Knoll, the African-American section, and the Town Tomb area (map). Some plant materials and professional-quality labor can be donated, but several kinds of improvements are needed, including new trees, new walkways (paving), seating, and interpretive markers.







Conceptual Plans and Recommendations from the West Cemetery Preservation Plan





The African-American section of West Cemetery

Amherst Preservation Plan (2005) – Developed over two years with \$20,000 in CPA funds, the community-based Amherst Preservation Plan recommends a range of actions, including the preservation of high priority historic properties, both public and private, and a series of inventory and study projects necessary to allow direct preservation of important community resources.

FY 10 Historic Buildings & Material Preservation

Kimball House - \$25,600 is the third of five payments to the state for trading APR land for preservation of the pre-1815 Federal brick Kimball farmhouse at 575 North East Street.





The Kimball Farmhouse

Archival Materials - \$20,000 is the fourth of five investments in conserving and restoring historic documents, photos, and other materials housed in the Town Clerk and Jones Library Special Collections archives.



Image of Grange Store delivery cart, ca 1910 before 1868 (digitalamherst.org)



Amherst Academy and Parsons House,

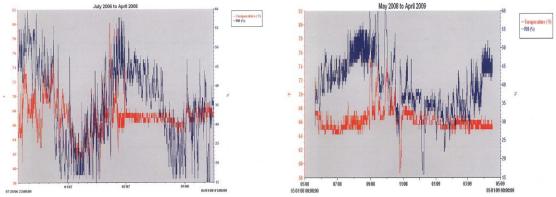
Jones Library Roof - \$15,000 pays for analysis, development of the bid specifications required by state law, and emergency repairs for the leaking slate roof of this unique historic building.





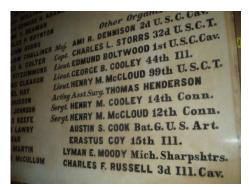
Jones Library Roof

Jones Library Special Collections HVAC - \$10,000 pays for analysis of the heating, cooling, and humidity needs of the three rooms in which Amherst's most important collection of historic documents is housed, for development of bid specifications, and for emergency interim climate control, if needed.



Temperature and Humidity in Special Collections

Civil War Tablets - \$65,000 pays for: 1) safely transporting, cleaning and conserving six (6) large marble tablets bearing the names of Amherst's Civil War soldiers, 2) for analyzing the structural integrity of potential display locations in Town Hall, 3) for design and bid specifications for display enclosures, and 4) for construction of enclosures and installation for two (2) of the six (6) tablets. Private fundraising or additional CPA funds will be sought to build enclosures and install the remaining six (6) tablets.





Civil War Tablets in storage at Ruxton

North Congregational Church Roof - \$7,000 pays for repair of a section of the slate roof of this 1826 community landmark, and a preservation agreement.





Roof of North Congregational Church

FY 10 Preservation Investments

"Develop, install, and maintain a system of signs and street furnishings to mark historic districts and village centers, and to encourage tourism."

"Create walking tours for Amherst's historic districts . . ." [Amherst Preservation Plan, pp. 37-38]

"Writer's Walk" Historic Signs - \$30,000 pays for a minimum of ten (1) permanent pedestrian signs marking a tour of the homes of historic Amherst writers—Robert Frost, Emily Dickinson, Robert Francis, Noah Webster, Helen Hunt Jackson, Eugene Field, Ray Stannard Baker ["David Grayson"], Howard & Lilian Garis, Mary Heaton Vorse, and others.



Emily Dickinson Homestead



Frost and Francis pictured on West Cemetery Mural



Fort Juniper, home of Robert Francis

"Complete National Historic Register work [nominations] for . . . Railroad Depot Area . . [and at least 15 other potential NHR districts]."

[Amherst Preservation Plan, pp. 36, 38-39]

Historic Register Nomination - \$10,000 pays for MHC property inventory forms (w/ research and photos) and completed nomination packages sent to the state and National Park Service in order to: 1) expand the existing Dickinson NHR District, and 2) create a new Amherst Depot District highlighting Amherst's industrial past and nearby residential development.



Aaron Warner Jr. House, recently nominated



Potential expansion of Dickinson District and creation of Amherst Depot District (shown in yellow)

"Update the existing [Historic Resource] inventory by . . . completing [MHC] forms for the . . . landscapes and structures which were not included in previous efforts." [Amherst Preservation Plan, p. 36]

Historic Resource Inventory - \$15,000 pays for completed MHC structure inventory forms for all of Amherst's historic barns and outbuildings, which are disappearing to neglect, demolition, and inappropriate conversions. Once on Amherst's Historic Resource Inventory, permitting protections can be developed for these important structures.



Outbuilding in south Amherst



Historic barns in north Amherst

AMHERST HOUSING AUTHORITY ANNUAL REPORT 2009

MARCH 31, 2009

The Amherst Housing Authority respectfully submits its Annual Report to the citizens of the Town of Amherst, Ms. Tina Brooks, Undersecretary of the state Department of Housing and Community Development, the Secretary's Representative of the U.S. Department of Housing and Urban Development, and State Auditor Joseph DeNucci for the year ending March 31, 2009.

The members and staff of the Amherst Housing Authority reaffirm their continued desire to serve all the citizens of Amherst, including those who reside in the several buildings that the Authority owns and also AHA tenants who reside in privately owned buildings in the Town of Amherst.

Sincerely,

Peter Jessop, Chair Jean Haggerty, Vice Chair Judy Brooks, Treasurer Robert Phillips, Assistant Treasurer Joan Logan, Member

Donna Crabtree, Executive Director

BOARD OF COMMISSIONERS

The voters of the Town of Amherst elect four members of the Board at large and the Governor of the Commonwealth of Massachusetts appoints one member. All members serve five-year terms. The members establish policies regulating the operation of the Amherst Housing Authority. Regular Board meetings are held on the fourth Monday in the community room at Ann Whalen Apartments.

Members of the Amherst Housing Authority Board of Commissioners are:

Commissioner	Term Expiration
Judy Brooks	April 2010
Robert Phillips	April 2012
Joan Ross Logan	April 2012
Peter Jessop	April 2014
Jean Haggerty	April 2011

Peter Jessop was re-elected to the Board at the Annual Town Election held in April 2009. Robert Phillips was appointed by Governor Duvall Patrick as the Governor's Appointee in April 2008. Peter Jessop is the Authority's appointee to the Town's Community Preservation Act committee.

At their annual meeting in April, Peter Jessop was elected Chair; Jean Haggerty, Vice-Chair; Judy Brooks, Treasurer; and Robert Phillips, Assistant Treasurer.

AMHERST HOUSING AUTHORITY HIGHLIGHTS

In October 2008, Valley Main Street LLC (comprised of Valley Community Development Corporation and Amherst Affordable Housing Associates) completed construction of 11 units of affordable housing at 683 and 687 Main Street. The Authority leased the units in October to eligible families and continues to manage the property for Valley Main Street LLC.

In April 2008, the Authority signed a construction contract with Thayer Street Associates for the alterations of kitchens and electrical systems at Chestnut Court Apts. The project was completed in November 2008. Every unit in the development received new kitchen counters, cabinets, appliances, flooring, and lighting. Funding for the project was provided by the Town using the Housing Development Support Grant program.

During the year, the Authority worked on numerous housing rehabilitation projects. The sewer lift station replacement project at John C. Nutting Apartments was completed. The Authority selected Roy S. Brown Architects to provide designer services for the replacement of roofs at Ann Whalen, Chestnut Court, John C. Nutting Apartments, and Stanley Street. The Authority signed contracts for the renovation of four vacant units. The U. S. Department of HUD awarded the Authority \$25,999 in capital program funds and \$32,909 in federal stimulus funds for projects at Watson Farms Apartments.

The Housing Authority completed its Annual Agency Plan for 2009 with the assistance of a Resident Advisory Committee. The plan includes a mission statement, goals and objectives, and numerous policies and budgets. It is available for public review in the Authority offices, in the Planning Dept. at Town Hall, and in the Jones Library. The Agency Plan was submitted to the U. S. Dept. of Housing and Urban Development (HUD) for approval.

The AHA continues to improve its existing management, maintenance, and rental assistance programs and to emphasize preventative maintenance.

AMHERST HOUSING AUTHORITY STAFF

In addition to the actual day-to-day management, maintenance, and administration of the Authority's programs, the AHA staff provides information to the general public and to local and state agencies and boards.

Administrative Personnel

Executive Director

Housing Manager

Director of Leased Housing

Office Manager

Program Specialist

Bookkeeper

Housing Clerk

Donna Crabtree

Nancy Schroeder

Debbie Turgeon

Pam Predmore

Dianne Chamberlain

Lowell LaPorte

Angela Russell

Maintenance Personnel

Maintenance Supervisor/Mechanic

Maintenance Laborer

Groundskeeper/Custodian

Maintenance Laborer

Maintenance Laborer

Zen Lo

Contract or Grant-Funded Staff

Support Service Coordinator Juana Trujillo Fee Accountant Gary DePace

Counsel-State Programs Patricia LaFore, Esq.

AMHERST HOUSING AUTHORITY HOUSING

NAME OF	# OF UNITS	FUNDING	BUILDING	DATE OF
BUILDING		TYPE	NUMBER	OCCUPANCY
ELDERLY/				
<u>HANDICAPPED</u>				
Chestnut	30	State	667-1	1962
Court Apts.				
Ann Whalen	80	State	667-2	1975
Apts.				
Jean Elder	23	State-	667-3	1980
House		Private		
<u>FAMILY</u>				
Watson Farms	15	Federal	085-1	1982
Apts.				
Stanley St.	2	State	705-2	1988
Jenks St.	4	State	705-3	1989
Olympia Drive	4	State	705-1	1992
Fairfield St.	6	State	705-1	1992
Bridge St./	6	State	705-1	1992
Market Hill				
99 Bridge Street	4	Private	Section 8	2003
			vouchers	
Tamarack Drive	4	Private	Section 8	2006
			vouchers	
683/687 Main	11	Private	Section 8	2008
Street			Vouchers and	
			HOME	
			Funding	
<u>HANDICAPPED</u>				
John C. Nutting	5	State	689-1	1981
Moreau House	8	State	698-2	1990

RENTAL ASSISTANCE PROGRAMS UNDER CONTRACT

NAME OF PROGRAM	UNITS	ТҮРЕ
Section 8 Rental	413	Federal
Mass. Voucher Program	10	State

Maintenance/Capital Improvements

The maintenance staff prepared 24 vacancies for occupancy and completed 728 work orders. The staff also maintains the grounds and buildings at the Authority's fourteen properties.

The Authority completed the following capital improvement projects: repair of roof at Jean Elder House, renovation of an apartment at Watson Farms, and replacement of water heaters at the Moreau House.

Management

The Authority maintained 6 waiting lists and processed 1241 new applications during the year. AHA staff processed 174 income recertification's, signed leases with 35 new households residing in AHA owned property (including 11 at Main Street) and conducted 175 unit inspections.

Three new policies were approved by the Board of Commissioners: Sex Offender Registration Policy, State Wage Match Program and Family Medical Leave Policy.

Rental Assistance Programs

The AHA administers three rental assistance programs: the Section 8 Housing Choice Voucher Program funded by the U.S. Department of Housing and Urban Development (HUD), the Massachusetts Rental Voucher Program (MRVP) and the Alternative Housing Voucher Program (AHVP), both funded by the Department of Housing and Community Development. Both programs permit eligible households to occupy privately owned units. The Authority pays part of the monthly rent directly to the owner. Over 120 local owners participate in the programs. The Authority received authorization for 4 additional vouchers under the MRVP Program from the Department of Housing and Community Development.

AHA staff issued 39 Section 8 Housing Choice vouchers; completed 873 income recertification's; and leased 42 new families on the program. The Authority also issued 6 MRVP vouchers and completed 4 MRVP and AHVP income recertifications.

405 housing inspections were completed during the year. These inspections included annual, move-in, and special inspections of units leased through the Section 8 and conventional housing programs.

The Authority received a 96% high performer rating by HUD for the Section 8 Management Assistance Program. The AHA received permission from HUD to increase the Fair Market Rents levels for the Section 8 Program.

Resident Services

The Support Service Program, through its Coordinator, arranges for counseling, individual assessments, support, and crisis intervention to elderly/handicapped residents. The program also provides a number of educational forums for residents.

Ann Whalen Wellness Program received funding from Highland Valley Elder Services and from the Amherst Club. This funding allows the Wellness Program to continue with a program administered in collaboration with the nursing department at the University of Massachusetts and to sponsor a healthy breakfast for residents of Ann Whalen. Two Ann Whalen residents, Jean Haggerty and Clemencia Robles are involved with the Senior Community Services Program and provide a wide variety of services and educational programs to tenants.

A number of tenants at Chestnut Court and Ann Whalen Apartments are very active in gardening. They have provided many hours of labor enhancing the landscape with flowers and shrubs at both developments.

HUMAN RESOURCES/HUMAN RIGHTS

Fiscal Year 2009

Human Rights

It has been approximately two years since the reorganization and merger of the Human Resources/Human Rights Department. The focus of the Human Rights Department continues to be directed toward training Town employees on issues of diversity, sensitivity, and social justice in the workforce even more so, with the Social Justice Project relocating from Health to Human Resources/Human Rights, with the Human Resources Director assuming responsibility for oversight of the Social Justice Grant.

Since the consolidation of Human Resources/Human Rights department and the relocation of the Human Rights office to Town Hall, there have been fewer complaints and drop-ins from citizens with issues regarding civil rights violations, harassment and discrimination issues. There were 5 complaints from citizens and Town employees combined for FY 09: two were written complaints, and one is in the process of being investigated. There were fewer calls and alleged civil rights violations and less information and referrals made. The assumption is that this is because of the relocation of the office. The population that is served does not feel comfortable coming to Town Hall for lack of privacy and anonymity. With the reorganization of office space at the Bangs Center, the HRC was not able to maintain that office space due to appointments.

Human Resources

Personnel Board

The Personnel Board currently is in full membership, consisting of five members. Each member serves a three-year term. Three members of the Personnel Board are appointed by the Select Board. One member receives a nomination for appointment from Town employees. One member of the Personnel Board is appointed by the Library Trustees. All members must be residents of Amherst.

The Human Resources Department provides a variety of services to Town employees to ensure that the needs of the Town are met by responding to staffing needs and managing the hiring process through recruitment, advertisement and administering exams as needed. The Human Resources Department meets with the Personnel Board on a monthly basis and collaborates on issues regarding personnel policies and procedures to assure equitable treatment of employees. The Personnel Board met with the Human Resources Department a total of 10 times during FY 09.

The Human Resources Department communicated to employees through the annual open enrollment process, benefit programs and policies. The annual reenrollment was successfully completed for health insurance including a verification of eligibility. The HRD along with the Health Department organized and presented a Town and School health fair, with representatives and participation from various health care providers, local fitness centers, and representatives from health insurance and dental insurance carriers, as well as the Hampshire County Retirement System. The HRD Implemented an increase in employee health insurance co-pays effective July 2009, with a positive

recommendation from the Employee Insurance Advisory Committee. The HRD coordinated employee meetings with the Town Manager to share information and solicited employee feedback on the budget; and provided sexual harassment trainings for Department Heads and Supervisors, DPW, Jones Library staff and the Fire Department staff. HRD also manages the Workers Compensation Benefit Program and assists the different departments with assessing HR needs.

During 2009, HRD participated in the collective bargaining process and contract management for union employees, and assisted the departments with implementing collective bargaining agreements, which assured compliance with all federal and state labor laws.

Personnel

In FY 09, the Town employed 300+ employees, including part-time non-benefited and summer help; 70 of which are non-union fully benefited employees.

Administration and Finance:

28 staff: 0 females and 8 males

Public Safety:

142 staff

Fire Department:

93 employees: Chief, 2 Assist Chiefs; 1 Administrative Asst; 43 Firefighters, 19 Call Firefighter 28 Student Firefighters. 10 females and 83 males

Police Department:

56 employees: 4 civilians, 3 Lieutenants, 7 Sergeants, 5 Detectives, 26 Patrol Officers, and 1 Animal Welfare Officer. One Patrol Officers was hired, a Lieutenant was promoted to Captain and a Police Chief was hired. There are six females and 50 males in the Department.

Parking Enforcement:

Staff of 3: 1 female and 2 males

Communication Center:

(Emergency Dispatch)

12 employees: 5 females and 7 males

Maintenance/Custodial:

8 employees: 3 females and 5 males

Planning and Code Enforcement:

Conservation Department:

4 employees: 2 females and 2 males

Inspection Services:

3 employees: 1 female and 2 males

Planning:

Staff of 5: 2 females and 3 males

Community Services:

Staff of 2: 1 female and 1 male

Council on Aging:

Staff of 5: 1 Administrator, 1 Administrative Assistant, 1 Social Worker and two parttime employees; all female

Health Department:

Staff of 6: 1 Administrator, 1Administrative Assistant, 1 Nurse, 2 Sanitarians, 1 Outreach Worker; 5 females and 1 male

Leisure Services and Supplemental Education:

Staff of 9: 6 females and 3 males; plus seasonal help

Veteran Services:

Staffed by Regional Veterans Services

Jones Library:

The Amherst Libraries are made up of 30 staff members, 24 females and 6 males

Public Works Department:

DPW has a total of 58 employees.

Public Works Administration: 2 Administrators, 2 Management Assistants; 1 Town Engineer, 1 Jr. Civil Engineer, 1 Environmental Scientist, and 1 Utilities Technician; 5 females and 53 males

Equipment Maintenance:

1 Division Supervisor and 2 Mechanics

Highway Division:

Division Director, 2 Crew Supervisors, 1 Roadway Sign & Paint Technician, 1 Maintenance Worker, and 1 Laborer

Equipment Operators:

4 Equipment Operators

Skilled Laborer/Truck Drivers:

5 skilled Laborer/Truck Drivers

Landfill and Recycling:

1 Facilities Supervisor, 1 Equipment Operator and 1 Skilled Laborer/ Truck Driver

Parks and Commons:

1 Crew Supervisor, 2 Maintenance Workers, 2 Skilled Laborers/Truck Drivers and 1 Laborer

Street & Traffic Lights:

Division Director and 1 Electrician

Tree Care and Pest Control:

1 Crew Supervisor, 1 Equipment Operator and 1 Laborer

Wastewater Treatment Plant & Pumping Station:

1 Division Director, 1 Mechanic/Supervisor, 1 Lab Technician, 2 Crew Supervisors,

2 Mechanics, 2 Maintenance Workers and 4 Plant Operators

Water Division:

1Division Director, 1 Division Supervisor, 1 Treatment Operator, 1 Mechanic, 1 Meter Reader, 1 Skilled Laborer/Truck Driver, 2 Maintenance Workers and 32 Treatment Operators

Recruitment and Advertisement:

Recruitment and Advertisement is done through newspapers, and website postings. The advertisement is done with: the Daily Hampshire Gazette, the Amherst Bulletin, the Sentinel, the Republican/Union News, Brattleboro Reformer, and the Keene Sentinel. Other forms of advertisement are with: Amherst Survival Center, Career Options Resource Center – Hampshire College, Career Point, CCACTV, Elms College, Massachusetts Rehabilitation Center, Riverside Industries, Skills Career Education Center, UMass Career Services and the University without Walls. There were a total of 15 advertisements for FY 09.

There was 1 internal promotion in addition to 7 new hires during FY 09: 1 Police Patrolmen, 1 Parking Enforcement Officer, 1 Emergency Dispatcher, 1 Inspector, 1 Laborer/Truck Driver, 1 Environmental Scientist, and 1 Public Health Nurse.

Retirement, Resignations, Transfers and Terminations for FY 09:

During the FY 09, 8 employees retired, 2 employees were laid-off, and HRD received a total of 10 resignations, 1 transfer and 2 terminations.

Years of Service

1 employee	40 Years
15 employees	30 Years
8 employees	20 Years
8 employees	15 years
13 employees	10 years

In conclusion, I would like to recognize the staff in the Town Managers Office for their support during the period of transition.

Respectfully submitted,

Eunice Torres, Human Resources/Rights Director

HUMAN RIGHTS COMMISSION

Fiscal Year 2009

The Commission is pleased to share with the reader that in the course of the year, we were able to achieve a full complement of 9 Commissioners, which included three students. The students were selected from a group of five who were invited to see what a HRC meeting comprised and to engage the regulars in a question/answer session.

We were confronted with several items of concern to discuss and resolve during the year which excluded the August meeting, a planned omission, and December, when we failed to attain a quorum upon polling the members.

We had been continually informed of conditions in Darfur and were informed that executions in the Sudan had been decreasing [33 per month on average] although the military trials were conducted very quietly sans defense attorneys.

Dr. Brett-Genny Janiczeh Beemyn of the UMass Stonewall Center made a request for support in changing the code to include non discriminatory language regarding gender identity, and had prepared a letter for Town Meeting via the Select Board. 108 cities and towns and 13 states have reportedly adopted such protection language.

We, again, discussed the HRC's Town celebration of Rev. Martin Luther King throughout the year without successfully defining the details. We informally support the annual, popular 26th breakfast at the Middle School.

A discussion of a Civilian Review board was also discussed but was effectively tabled by the Director, Chair and Select Board Liaison Weiss until the new Police Chief was selected and the dictates of Town situations warranted same. The three mentioned above were part of the Committee to select the new Police Chief.

The Commission has been following the Jason Vassell case with interest as a follow up to our meeting with interim UMass Chancellor Tom Cole the previous year. A cosponsored auction at Grace Church raised several dollars for his defense team. The Chair wrote to DA Scheibel for consideration of dropping the charges against Jason but did not receive a reply. The case continues.

The HRC was in support of a motion to restore \$66K to the Human Services budget and was prepared to speak to the issue at Town Meeting. The budget was subsequently supported from other funds.

Complaints to the Director have been minimal. It was speculated that the loss of the office at the Bangs Center plus the lack of a friendly, accessible office are primarily the reason. Additionally, the lack of Town funds and a hiring freeze hampers the hiring of a HRC director. Our Director was elevated to the Town's Human Resources officer while retaining the 10-hour HRC position.

The Mill River *Juneteenth* Potluck Gathering was able to recognize 7 Young Heroes and 2 adult Service Awardees, Ms. Jean Haggerty and Mr. Isaac Ben Ezra. Among the 100

attendees was the new Superintendent of Schools, Select Board member Gerald Weiss and Representative Ellen Story.

Educational Consultant Michael Burkart presented to the Commission data collected over 12 years to support the concerns we have with disproportionate discipline and suspensions of students of color in the high school. The Chair's seat on the RaDAR Committee remains vigilant in monitoring and addressing this issue. Commissioner Anderson continues to work with students in a high school group studying race and class on a weekly basis.

The Commission co-sponsored a forum on American Torture at the Amherst Unitarian Universalist Church with Mr. Chris Pyle of Mt. Holyoke College the featured speaker.

A 5-0 vote was critical to oppose proposed state legislation to speed the process of signing local control access of TV stations.

Dr. Ruth Hooke made a presentation/request for our support to approve of the two Guantanamo detainees to come to Amherst. A caveat - that such detainees be reviewed on a case-by-case basis was formally approved by vote.

On Dec. 10 the team shared the celebration of the annual reading of the Declaration of Human Rights vigil on the Town Common with the Town Manager and community members stopping to participate.

A few members of the Commission participated in the Amherst 250th Anniversary parade. A photographic record was made by the Chair.

We have determined to make more visible the activities of the Commission using ACTV and articles in local newspapers as issues and educational forums become important venues for the community. Our website is under construction by a Commissioner to additionally aid this initiative.

Respectfully submitted,

Reynolds B. Winslow; Chair Eunice Torres; Director

INFORMATION TECHNOLOGY DEPARTMENT

Fiscal Year 2009

This year the Information Technology (IT) Department again made measurable progress in the area of technology consolidation and standardization. The technology revolution did not show any sign of slowing, especially in the areas of wireless and mobile technologies, and the result was another significant increase in Department service levels, and additional devices and software systems needing to connect and communicate over the Town's technology infrastructure. The IT Department has identified consolidation and standardization as a critical element in ensuring that Department responsibilities can continue to increase at a slower rate than annual operating expenses and staffing levels.

The IT Department made significant progress on our Public GIS Viewer, which is one of the most advanced and sophisticated interactive web-based Public GIS Viewers in Massachusetts. One of the most notable areas of progress is in live database linkages. The Town's GIS View now links live to the Town's property master database within the MUNIS system.

One of the largest publicly-facing projects the IT Department completed this year is the launching of the new website, version 3.0. This all-new-from-the-ground-up website is the first in which we can now manage security permissions in a way that will allow true distributed content upkeep among departments, boards, committees and even volunteers.

This fiscal year the IT Department completed well over 3,000 work orders. Work orders in the IT Department are a measurement for how busy we have been and this year was the largest number of work orders ever completed in a fiscal year. As more systems and devices require interconnectivity to the Town's technology infrastructure, more assistance will be needed from the IT Department in selecting, implementing, supporting and maintaining such systems.

Desktop computer replacements were a priority this year. With many of our computers reaching or exceeding five years old, the IT Department secured a three-year lease that replaced seventy five percent of all desktop computers. This large-scale deployment will pay significant dividends from many fronts, including: staff productivity from faster computers to IT Department; productivity with less physical repairs; and lastly a significant reduction in energy from the new Energy Star compliant computers.

As more and more technology systems have been added, the IT Department has been mindful of the increase in energy consumption required. To deal with this, the Department took several steps towards minimizing energy consumption, including ongoing optimization of Windows XP desktops and laptops to automatically power off monitors and initiate low-power consumption mode during inactivity, purchasing flat panel monitors, and purchasing only EPA Energy Star-compliant devices. The Department attempts to set an example in making choices and implementing technologies which are environmentally sensitive.

In addition to the many projects completed this year, the IT Department worked diligently behind the scenes, maintaining, repairing, and updating current systems. With the ever-increasing amount of "junk" e-mail and the constant threat of viruses and

hackers, software upgrades to servers, PCs and other technology systems become a daily necessity. The IT Department maintains several layers and types of specialized security hardware and software, lowering the risk of unauthorized network intrusion and viruses. The Department also maintains a variety of backup systems; both onsite and offsite, ensuring that the Town's information and systems would be safe in a disaster.

The citizen expectation of a more open and digitally accessible government continues to increase. In the coming year, the IT Department will continue to maintain software and infrastructure standards, extend more information and tools to constituents via the Town's websites, provide departments, boards and committees with the necessary technologies to perform primary functions that operate efficiently, and leverage new technologies in ways which will serve Amherst residents for years to come.

Kristopher J. Pacunas Director

INSPECTION SERVICES

Fiscal Year 2009

The Annual Town Report for Inspection Services for FY 09 is dedicated to George Staples.

George Staples served as the Gas Inspector for Amherst from August of 1982 until July 2009. George always had a smile and usually a joke, one that he could not wait to share. His upbeat personality and inner strength would put a positive spin on the busiest day. And there were a lot of busy days in the Inspection Services Department in FY 09.

The new permitting system was implemented in October of 2008. Implementation of the new system was soon followed by the physical move of the Inspection Services Department from the ground floor to the second floor of Town Hall in the spring of 2009. The move was accomplished in just a few days and "down time" in terms of public access to the Department was minimal. The intent of both the physical move and the new permitting system is to better integrate the Departments that work closely in the permitting process. Inspections, Planning and Conservation are now centralized under one functional area.

This Department issued 2,581 permits in this fiscal year; with a total income from those permits of \$564,991.80. The total estimated cost of construction for all the building permits issued was \$36,509,718.

There were two new commercial buildings permitted in FY 09 and a total of 51 permits issued for work on commercial buildings. This total does not include permits for signs.

On the residential side there were permits issued for nine new single-family dwellings, four new multi-family buildings with a combined total of 28 new units between them, and five permits for conversions of single-family or commercial spaces to residential units for a total of seven new units between them. This will result in the addition of 44 new dwelling units to the housing stock in Amherst.

Amherst College began renovations on two dorm buildings, Seeyle and Hitchcock. The college also obtained permits for conversion of or additions to three buildings for office space. Hampshire College began renovations on four dorms.

The many projects ongoing at U-Mass in addition to the projects in Town and on the other two campuses have kept our Electrical Inspectors busy. While the 546 plumbing and gas permits issued have been handled by our part-time Plumbing and Gas Inspectors.

As can be seen it was another busy and complicated year for the Inspection Services Department. We would like to thank all of the employees in Planning, Conservation and IT that made our transition to the second floor so seamless and welcoming.

And to George we say good-bye. You will never know how important you were to us last year and in the many years previous. You will be sorely missed.

Respectfully Submitted, Bonita J. Weeks Building Commissioner

JOINT CAPITAL PLANNING COMMITTEE

Fiscal Year 2009

FY 10 Recommendation Summary

The target for capital investment in FY 10 had been 8% of the levy. Reluctantly, JCPC recommends 6.75%. That amount is \$148,391 lower (-5.8%) than the FY 09 approved capital plan, which used 7.25% of the levy. By comparison, Town, School, and Library recommended operating budgets for FY 10 will likely be close to level-funded or even decrease between 0% and 1%.

To meet this reduction, JCPC recommends eliminating or deferring these three items from its original prioritized list of FY 10 projects:

- 1. Town-wide GIS mapping/flood area analysis, \$100,000 (The Town may be eligible for federal funding for this).
- 2. Aerial ladder refurbishing, \$95,000, pushed back to FY 11. The new Quint equipped with a smaller ladder is going into service this coming summer.
- 3. Marks Meadow exterior doors, \$20,000. The School Committee may decide to close the school.

Why Capital Planning?

The Joint Capital Planning Committee (JCPC), comprised of two representatives each from the Select Board, School Committee, Jones Library Board of Trustees, and Finance Committee, advises the Town Manager, Finance Committee, and Town Meeting on the capital needs of the Town. It was organized in 1992 as the Town began to recover from the fiscal crisis of the early 1990s. At the same time that the state was experiencing recession and cutting aid to cities and towns, the Town of Amherst reached its levy limit under Proposition 2½. That milestone meant the Town no longer had the option of raising whatever taxes were necessary to meet expenditure demands. With state aid reduced and growth of property taxes limited, the Town used reserves and unexpended capital appropriations totaling nearly \$15 million to balance three years of operating budgets. Capital needs were so neglected that departments had equipment that did not work; building maintenance and repairs fell far behind. It has taken 16 years of careful planning and management to get equipment on regular replacement schedules and buildings free of some of the health and safety problems that arose from failure to keep up those facilities during that period.

The last several years have been a reminder that there are economic ups and downs. Many cities and towns, including Amherst, are faced with the need to meet increasing operating expenses, satisfy capital needs, and rebuild reserves. Especially in the current economic downturn, these three objectives can conflict. The Financial Management Policies and Objectives reviewed by JCPC and adopted by the Finance Committee in January 2008 acknowledges the need to adequately fund a viable multi-year capital plan to maintain infrastructure, replace worn equipment, and address other capital needs of the Town.

Prioritization of Capital Needs

JCPC reviews requests for capital plan funding that meet several criteria. A capital improvement is a tangible asset or project with an estimated useful life of five (5) years or more, and a cost of \$5,000 or more. Among the items properly classified as capital improvements are:

- New public buildings, or additions to existing buildings, including land acquisition costs and equipment needed to furnish the new building or addition for the first time;
- Major alterations, renovations, or improvements to existing buildings that extend the useful life of the existing buildings by ten (10) years;
- Land acquisition and /or improvement, unrelated to a public building, but necessary for conservation or park and recreation purposes;
- Major equipment acquisition, replacement or refurbishment, including but not limited to vehicles, furnishings, and information technology systems' hardware and software;
- New construction or major improvements to the Town's physical infrastructure, including streets, sidewalks, storm water drains, the water distribution system, and the sanitary sewer system. Infrastructure improvements must extend the useful life of the infrastructure by at least ten (10) years to be appropriately classified as a capital improvement;
- A feasibility study, engineering design services, or consultant services which are ancillary to a future capital improvement project.

Successful capital planning facilitates postponing some capital expenditures in favor of others as part of the planning process. JCPC has adopted the following guidelines for prioritizing capital projects, with examples listed in parentheses. The guidelines themselves are not necessarily listed in priority order:

- Imminent threat to health and safety of citizens, employees or property (police cruisers and radios, SCBA self-contained breathing apparatus);
- Maintenance and improvement of capital assets (major repairs of buildings, replacement of vehicles and equipment, park and play area renovations);
- Requirement of state or federal law (asbestos cleanup program mandated by federal law in 1986, removal of gas tanks, etc);
- Improvement of the infrastructure (streets and sidewalks, water and sewer programs);
- Improvement/maintenance of productivity (equipment replacement, computer hardware/software);
- Improvement of an overburdened situation (Town Hall renovations, cemetery expansion program);
- Newly identified need (recreation fields);
- Priority assigned by Department (Very High, High, Medium, Low); and
- Consistency with and in furtherance of long-term planning objectives of the Town (Master Plan, Climate Action Plan, Historic Preservation Plan, etc.).

Sources of Funds

Funds for the recommended Five Year Capital Plan will come from the same sources as before: property taxes, enterprise and other special purpose funds of the Town, grant funds from the federal and state governments, and from unexpended balances from previously authorized capital projects. This plan assumes commitment of 6.75% of the local property tax levy in FY 10, a reduction of \$178,351 from the 7.25% of the levy used in FY 09. With less money available, fewer of the requested capital items would be funded. A list of those to be eliminated or deferred to future years appears at the end of this report.

Earlier capital plans used as much as 10% of the tax levy, which along with the other resources was enough, or almost enough, to keep up with renovation and maintenance of existing buildings

and equipment replacement, but not enough to cover significant new projects. Beginning in FY 05, that percentage was reduced annually and dropped to a low of 7% for FY 08, after the defeat of a Proposition 2½ override. Last year, JCPC recommended that funding for capital should increase incrementally in succeeding years to 9.5% in FY 13. Due to the current economic recession and decreases in state aid, that recommendation needs to be deferred.

Using just 6.75% of the levy, JCPC had to postpone or eliminate nearly \$700,000 in expenditures initially proposed for FY 10. Among those are computers and related information technology equipment; a Fire Department van; refurbishment of the department's aerial ladder truck; replacement furniture for fire stations and many other Town buildings; a 2-ton roller; exterior maintenance for the Munson Building and the child care facility near Wildwood School; a security system for the Department of Public Works facility; energy management systems for Wildwood and Fort River Elementary Schools; and studies of North Amherst land zoned for Professional Research Park and of brownfield sites around Amherst.

Large projects slated for future years include repairs and renovations of Fort River and Wildwood elementary schools; one or two new fire stations; renovating or replacing the 19th century Department of Public Works facility, and major expenditures for deteriorating roads and sidewalks.

The Recommended Capital Plan – A One Year Budget, A Five Year Plan

The General Fund Five Year Capital Plan for FY 10-14 includes voted appropriations from FY 09, a proposed budget for FY 10, and a prioritized plan of capital investment possible with projected available revenues for the period FY 10-14. The total capital budget in any fiscal year is composed of direct cash expenditures for capital items, debt service (interest and principal) on all prior bonded expenditures, and debt service on any new authorized and issued bonds, if any. The plan is organized into three categories of projects: major equipment (vehicles, technology, etc.), building needs, and facilities needs (road maintenance, parks, open space, etc.). The plan also incorporates recommendations developed by the Community Preservation Act (CPA) Committee for eligible community housing, open space, historic preservation, and recreation projects funded from the local voter-approved 1.5% property tax CPA surcharge and matching state funds. JCPC appreciates the CPA Committee's cooperation and coordination of their recommendations to allow presentation of the entire Capital Plan at the Annual Town Meeting. Recommendations for FY 10 Capital Plan funding total \$2,066,200 plus Community Preservation Act projects of \$653,574 and include the following:

Equipment [Note: Included in 2009 ATM Article 26 unless otherwise noted]

JCPC recommends a total of \$1,023,200 for equipment items. Of this total, Chapter 90 grants for road repair equipment funds \$170,000 and taxation funds the remaining \$853,200. Town technology infrastructure equipment replacement (computers and network equipment) is recommended for \$123,000 and includes scheduled replacements of servers, PCs, printers, routers, switches, and other critical Town technology systems. Other Town technology-related items include \$18,000 for photocopiers, \$20,000 to purchase a business licensing module to the Town's MUNIS financial management software suite, and \$40,000 for the second and final installment of the Town's share of a Geographic Information System (GIS) base map update. The project includes a spring 2009 flyover and base map compilation work through the summer and fall of 2009, allowing the Town to span the project over two fiscal years. UMass has contributed \$50,000 to the FY 09 portion of this project and \$40,000 has been requested from Amherst College for the FY 10 portion of the project. While Amherst College has not yet made

a commitment to provide this funding, it is still under active consideration. Data compiled in the previous base map update in 1999 was used for design plans for several capital improvement projects, defraying what would have been some significant surveying costs.

JCPC recommends \$130,000 for the replacement of four police cruisers. The fleet totals 18 vehicles, including 12 marked units. Replacement of 4 vehicles per year has been the practice for approximately the past 15 years.

Fire equipment includes \$32,000 for a replacement Fire Prevention Officer vehicle. Currently a 1998 V-8 4WD vehicle previously assigned to the Assistant Fire Chief now is used as the Fire Prevention vehicle. It has over 100,000 miles on it and every year the department spends close to \$2,000 to keep it on the road. It would be replaced with a smaller Ford Escape hybrid (like the DPW hybrid). JCPC also recommends \$20,000 for trench rescue equipment. The Commonwealth has a new regulation mandating the permitting of trenches by each municipality. The department has a 10-person Technical Rescue Team, but lacks the actual trench rescue pneumatic devices to stabilize trenches that collapse during construction and trap people.

Public Works equipment includes \$170,000, funded by the Chapter 90 state grant, to purchase a replacement dump/sander truck for the Highway Division. [Article 25] An additional \$20,000 is funded from taxation to equip that vehicle with snow plowing equipment. \$60,000 is recommended to outfit a 1-ton dump truck purchased in FY 09 for the Parks and Commons truck with a trash body to allow for the collection of trash and recyclables at one time, thus reducing the number of trips to the Transfer Station. A replacement pickup truck with plow for \$45,000 is also recommended for the Highway Division.

JCPC recommends \$25,000 for a replacement pickup truck for the LSSE Fields Crew to tow field grooming equipment and haul staff and supplies to 9 different athletic field sites and 3 swimming and wading pool sites around Town.

Library equipment includes an annual allocation of \$20,000 for technology infrastructure, \$5,000 for a photocopier replacement, and \$10,000 for computer equipment that would provide people with disabilities access to the internet as well as commonly used computer applications such as Microsoft Office. This package would also include a special work station and specialized input devices.

Recommended School equipment items total \$275,200, including \$85,000 to replace a bus, \$26,000 to replace a special education van that will have in excess of 150,000 miles, \$30,000 for a replacement maintenance vehicle for grounds maintenance, snow removal, transporting school goods building to building, and transportation for the maintenance staff throughout the campus. JCPC recommends \$55,000 to begin a multi-year project to replace kitchen equipment at the Fort River and Wildwood Schools. The kitchen equipment is over 35 years old. It continues to break down and the School staff are having a difficult time finding parts to make repairs. The equipment is at the end of its useful life. Also recommended are \$24,000 for telecommunications equipment, \$23,000 for photocopiers, and \$32,200 for computer equipment for replacement of servers, switches, desktops, printers and similar computer and networking equipment and to update and maintain the network infrastructure.

Buildings [Note: Included in 2009 ATM Article 27]

JCPC recommends a total of \$345,000 for building repairs and renovations. \$25,000 is recommended for miscellaneous building envelope repairs for emergency or unexpected repairs. Town Hall work includes \$10,000 for exterior maintenance (door repainting, window sashes, etc.) and \$10,000 for HVAC improvements. \$10,000 is recommended for Bangs Community Center exterior maintenance, \$25,000 to repair the dangerously heaved sidewalk at the main entrance to the building, and \$12,000 for boiler repairs. The Munson Library receives \$5,000 for exterior maintenance (painting the trim).

Two projects are recommended for funding at the North Fire Station. JCPC recommends \$65,000 to replace the HVAC system. The HVAC system is original to the building (1975). It is the highest energy user of all the Town buildings, per the Town's own survey. The system frequently breaks down and is very inefficient, both for heating and cooling. This building is home to 17 career, 22 call and 36 volunteer firefighters, including 17 who live and sleep here overnight. \$25,000 is recommended to move a bay door out approximately 4 feet to accommodate the new Quint fire truck in the station (similar to what was done in FY 06 to accommodate another ambulance. If the Town does not add to the doorway, the department will not be able to park the fifth ambulance inside the station, a violation of state law. The work will involve disassembling the door, adding a new sub-floor, wall and ceiling assembly four feet north of the present door, and re-installing the frame and door.

Public Works recommendations include \$5,000 for ongoing facility improvements/repairs at the Garage.

\$5,000 is allocated to repair the roof over the Perry Room at the Hitchcock Center, a Town-owned facility.

The Jones Library is allocated \$7,500 to repair the metal roof on the new addition where it leaks into the Special Collections and Reference Departments, and \$55,500 for repair or replacement and repainting of the rotted window trim. The complete building was last painted in 1998.

School building projects recommended include \$25,000 for school security equipment. The schools want the ability to lock all doors and to buzz people in at a locked front door to increase security. This request is for the hardware needed to outfit the four elementary front doors with access equipment. \$10,000 is recommended to repair several deteriorating storm drains on school property and \$10,000 is needed for ongoing asbestos removal at all schools. \$5,000 each is recommended for exterior door repairs at the Wildwood and Fort River Schools. The exterior doors are rotting out from the New England weather. They are to the point that rodents are coming into the building. Additionally, they are not secure doors due to the design of the crash bars. It is an opportunity for energy improvements as well. \$30,000 is recommended to repair/replace the boiler room valves at the Fort River School. These control heating and air conditioning; they have deteriorated after 36 years and are becoming non functional.

Facilities [Note: Included in 2009 ATM Article 27 unless otherwise noted]

A total of \$698,000 is recommended for facilities needs, but only \$198,000 is funded via taxation. \$500,000 for road maintenance and repairs is funded by state Chapter 90 funds. [Article 25] Taxation-funded recommendations include \$10,000 for a downtown improvements matching fund for private donations and \$25,000 to begin a multi-year project to restore elements of the existing downtown way-finding sign system and supplement it with three (3)

new pedestrian kiosks. The downtown way-finding sign system was designed and partially installed in 1995, using CDBG block grant funds, and provides directions to public and historic sites in and around downtown Amherst. Several important elements of the system have since been vandalized or damaged by wear and need refurbishment and replacement. Additionally, this request would fund three (3) new pedestrian kiosk signs. The bases for these kiosks have already been constructed as part of the downtown streetscape improvement project. With the 250th Anniversary of Amherst upon us, it is increasingly imperative to ensure that visitors have basic directional information allowing them to find their way around downtown Amherst.

JCPC recommends \$5,000 to cover the cost of Town labor and materials involved in the regular maintenance and refurbishment of the Town's growing collection of permanent public art installations. Without such funding, these works will deteriorate and be lost. \$30,000 is allocated to begin a multi-year project to tackle the backlog of sidewalk repairs that have accumulated. This money will be pooled with the Chapter 90 money to address the sidewalks on Town streets. \$6,000 is allocated to continue a 10-year replacement schedule for streetlights, and \$12,500 for the second year of a multi-year (and we hope a permanent) program to purchase and plant new street trees each year. This funding allows for the purchase of approximately 25 trees for downtown Amherst and outlying village centers and complements an ambitious fundraising effort by the Public Shade Tree Committee to plant 250 trees in conjunction with the Town's 250th celebration in 2009. Between 2000 and 2005, Amherst removed 513 street trees and planted only 38, a net loss of 475 trees in Amherst's public ways and public spaces. Amherst has been without an effective tree planting program for decades. It is time to reverse that trend. More extensive tree inventorying and planning is also underway.

\$10,000 is recommended to repair a leak in an underground pipe that runs from the War Memorial Pool Filter Room to the pool and around the pool perimeter. JCPC recommends \$49,500 to re-roof all four buildings at Mill River Recreation Area, which have never been replaced. The Bath House Building, Filter Room, Pavilion, and Storage Garage are over 30 years old, very worn and many of the shingles are curled. Some leaking has occurred in the bathhouse building.

JCPC recommends \$50,000 to pay for consultant services to assist Town departments and boards with geographic planning, review, analysis, and development of a coordinated and comprehensive set of amendments to existing growth management regulations--Zoning Bylaw and Map, subdivision regulations, local wetlands regulations, health regulations, utility policies, public shade tree regulations, public way regulations, permitting board/committee rules and regulations, etc. This represents a key next step in the Master Plan implementation process.

Contingency Recommendations for Reduced Funding

If additional cuts are necessary due to budget constraints, the JCPC has prioritized additional cuts with the first to be cut at the top and the last at the bottom:

- 1. Downtown improvements matching fund, \$10,000.
- 2. Garbage/recycling body for one-ton dump truck purchased in FY 09, \$60,000. This would have allowed pickup of recyclables from downtown and parks, a new service.
- 3. Pickup truck for ballfield maintenance, \$25,000.
- 4. Leak repairs, War Memorial Pool, \$10,000. If operating budgets have to be cut deeply due to reduced revenue, it's unlikely the pool will open. Much more extensive repairs will eventually be needed.

- 5. Public art maintenance, \$5,000.
- 6. Downtown way-finding sign system, \$10,000. (\$15,000 of the total request remains in the budget.)
- 7. Jones Library public disability access computer, \$10,000. This would provide a valuable service, but a new one.
- 8. Hitchcock Center Perry Room roof repair, \$5,000.
- 9. Fire prevention officer vehicle, \$32,000.
- 10. Schools maintenance fleet vehicle, \$30,000.

Key Capital Planning Issues Going Forward

The Five Year Capital Plan identifies several major projects on the horizon, including the potential for one or two new fire stations; major renovations at both Wildwood and Fort River Elementary Schools, and the Public Works garage; and additional borrowing for roads and sidewalks to address a growing backlog. Many other projects large and small will compete for scarce resources. Capital funding for a new fire station (either a new or renovated headquarters or a new substation in South Amherst) is deferred until at least Year 5 (FY 14). The capital plan includes first-year debt service funding in FY 12 and FY 13 (with bonds to be authorized in FY 11) for a total of \$4.3 million of road improvements. This is only possible if the Town increases funding allocations to the capital budget over a period of years as recommended by the JCPC and the Finance Committee, either through increased general tax support or earmarked property tax support via a debt exclusion override. An adequately funded capital plan should be a critical component of any long-term financial plan for the Town.

Committee Membership Changes

Three people who worked on this report are leaving JCPC. We would like to thank Elaine Brighty for more than nine years of service; Molly Turner, who served six years; and Pat Holland, who served four years. We welcome two new representatives from the Jones Library Board of Trustees, Carol Gray and Sarah McKee, who joined JCPC at the end of April.

JOINT CAPITAL PLANNING COMMITTEE

Kathleen Anderson, School Committee Elaine Brighty, School Committee Patricia Holland, Jones Library Trustees Kay Moran, Finance Committee Stephanie O'Keeffe, Select Board Doug Slaughter, Finance Committee Diana Stein, Select Board Molly Turner, Jones Library Trustees

Staff Liaison: John Musante, Assistant Town Manager/Finance Director

KANEGASAKI SISTER CITY COMMITTEE

Fiscal Year 2009

<u>Members:</u> Byron Koh (Chair), Nancy Bess, Denise Boyd, Carolyn Platt, Stephanie Joyce, Helen MacMellon, Yuko Takahashi, Florence Boynton, Kathleen Woods Masalski, Juliana Dupre,

William Hutchinson

Staff Liaison: Nancy Pagano

Annual March Visit of Kanegasaki Middle School Students

The 2009 Kanegasaki Middle School visit was again a big success. It was scaled back a bit because of the economy which is hitting Japan as it is the States. This year, ten middle school students (instead of the usual fifteen) and two chaperones, Mr. Fumihiro Takahashi of the Central Lifelong Learning Center and Mr. Kohei Kikuchi of the Kanegasaki Junior High School and their tour guide, Mr. Takahashi Yukihiro of the Mizusawa Tourist Service, visited Amherst from March 19th through the 22nd.

The contingent arrived from New York City on Thursday, March 19th, about noon at the Amherst Town Hall where they left their suitcases before heading over to the Bangs Center for a pizza lunch. After that, APD Sergeant Mike Sullivan drove the students on the Senior Center's van for a 1.5 hour comprehensive tour around Town. Sgt. Sullivan had so much knowledge and special access to areas, such as the underground storage facility on the Notch, that everyone was very impressed. Later the group had a chance to see and learn about the Jones Library, thanks to Librarian and KSCC member, Carolyn Platt, before a little shopping in the downtown. About 5:00 p.m. a Welcome Reception at Town Hall was held so that eager host families, Town officials and KSCC members could officially greet the visitors. Kanegasaki Committee members Nancy Pagano and Florence Boynton organized the welcome party, while Town Manager Laurence Shaffer and Select Board Chair Stephanie O'Keeffe, made official welcoming remarks. Middle School teacher and Exchange Coordinator, Denise Boyd, then introduced the Japanese students to their host families. Once students and families left for their homes, the chaperones were taken to their accommodations at the Holiday Inn Express and later to dinner at Judie's with Denise, Florence, Carolyn and Nancy.

On Friday, students and chaperones visited ARMS for the school day. A tour, lunch, and meetings with administrators were planned. A wonderful KSCC potluck was held for the chaperones at Kathy Woods Masalski's home in the evening.

Saturday, Julianna Dupre planned a morning nature walk and visit to the Hitchcock Center for the chaperones before preparing and serving a traditional Yankee lunch for them at her home. Later the chaperones joined the students for a bowling party at the Northampton Lanes. That evening the annual farewell dinner for students, families and the KSCC was planned from 6:00 - 8:00 p.m. at the ARHS cafeteria. As always, tears were shed when it was time to say goodbye the next morning.

Amherst-Kanegasaki Sister Library Exchange

The Amherst-Kanegasaki Sister Library relationship continues. In the spring of 2008, the Jones sent Kanegasaki a variety of sixteen books and AV items lovingly chosen by KSCC member and Librarian Carolyn Platt. Another collection of books is almost ready to be catalogued and it includes local authors and some books about Amherst. The Library will pay for postage again.

Many of the materials sent are used, but in like-new condition. Kanegasaki is very generous too and has sent a collection of books to the Jones again this year.

Five College Center for East Asian Studies Study Tour

KSCC member, Kathy Woods Masalski, Director of the Five College Center for East Asian Studies, organized a ten-day study tour of Japan for K-12 teachers which included a visit to Kanegasaki July 10-13th, 2009. The KSCC voted to give support to this endeavor which involved asking Kanegasaki Mayor Yoshiichi Takahashi if he and the people of Kanegasaki would welcome the group to visit there and assist in finding families to host a one-night home stay (the other night would be in a hotel). The Mayor was receptive to this idea and the group visited the middle school, Town Hall, the library and the historic district as well as nearby Hiraizumi, a cultural heritage site.

UMass Taste of Japan

Once again this year, Martha Monaghan, Special Events Coordinator at the UMass Worcester Dining Commons, invited the KSCC to set up a display and participate in the annual "Taste of Japan" planned for March 10th from 5:00 - 8:00 p.m. Several KSCC members attended this wonderful culinary/cultural occasion. KSCC members, Carolyn Platt (Jones Librarian) and Stephanie Joyce, Wildwood Elementary Teacher, prepared beautiful displays that enhanced the event.

October Invitation to Town Officials to Visit Kanegasaki

Mayor Takahashi has invited two Amherst officials to represent Amherst at a celebration October 17-18, 2009, to attend festivities marking the commemoration of the thirtieth anniversary of the Town of Kanegasaki declaring itself a Town of lifelong learning. Select Board member Aaron Hayden and KSCC liaison/secretary Nancy Pagano have been selected to attend. Aaron and Nancy will be responsible for presentations, including a PowerPoint, to two assemblies about Amherst as a center of learning. Kanegasaki's other two sister cities, Chungchung, China and Leinefelde-Worbis in Germany, will also have representatives present.

KSCC Brochure Being Designed

The KSCC relies exclusively on community donations to carry out its responsibilities. KSCC member Julianna Dupre has been working diligently on a draft three-fold brochure to be completed in the fall of 2009. It will be used to attract new members, spread the word in the community about the KSCC mission, and assist in fundraising efforts. There is also hope that future delegations of citizens, business owners, officials and students will become interested in visiting Kanegasaki once they learn more about the KSCC charge to assist in these sorts of exchanges.

COMMITTEE CHARGE

"The purpose of this committee is to promote friendship and on-going relations with Kanegasaki, Japan. This relationship is to be accomplished through various special events and on-going contacts between residents or governmental bodies of the two communities, and is to be of mutual benefit. The committee will also work with Town and school officials to organize delegation exchanges of citizens, business officials, and students"

Respectfully submitted, Nancy Hirsh Pagano, Secretary/Staff Liaison

KENDRICK PARK COMMITTEE

Fiscal Year 2009

The Kendrick Park Committee worked during the last half of 2008 and the first half of 2009 considering options for the development of Kendrick Park in order to prepare a report to the Town Manager with recommendations for the use, beautification and preservation of the new park. There were fifteen meetings of the committee and additional subcommittee meetings. The Kendrick committee was made up of thirteen members. In addition, five residents served on study subcommittees, the Historic and Aesthetic Subcommittee, Natural and Landscape Subcommittee, Public Market Subcommittee and the Recreation Subcommittee.

A major effort was made to solicit suggestions from the public for potential uses of the park. In August, the Amherst Bulletin ran an ad with a survey form. Suggestions were also requested on the Town website. In September, meetings were held on the site for target groups including, downtown businesses, neighborhood residents, the school community, and with the help of Bertucci's, there was a particularly successful pizza party for teenagers. A large meeting was held in October for the general public. The public outreach was very successful and hundreds of ideas were received.

Two gifts were made to the park in the Fall. The Hadley Garden Center contributed 10 trees which are being held by the Tree Warden for planting after a design is developed. The 250th Anniversary Committee planted 680 daffodil bulbs at the southern end of the park. In December models from a UMass Landscape and Architecture class study of Kendrick Park were displayed in Town Hall, and at Wunderarts Gallery in January.

Having received so many ideas, it was a challenge to compile the data and establish priorities. Four subcommittees studied particular types of use and submitted visioning reports. A subcommittee was formed to put together the final report with recommendations for the future development of the park and appendices containing all available information about the site. The vision statement for the park stated that "Kendrick Park will be a unique urban green space, an integral and exciting part of a vital Downtown Amherst, creating a beautiful and vibrant destination where all will be welcome." Beauty, areas for both passive and active uses, the possibility for multiple use, sustainability, and accessibility for everyone were emphasized. The Kendrick Park Committee also reviewed Mr. Shaffer's draft for applications for use of the park and made suggestions. On May 21, a picnic and tree planting were held in the park to celebrate the presentation of the final Kendrick Park Report to the Town Manager.

It is planned that a preliminary design will be prepared using some of the remaining money in the trust account established by George Kendrick almost 80 years ago. The very enthusiastic and engaged people who worked on this project requested that they remain involved in the design phase of Kendrick Park.

Gerald Jolly

Liaison, Larry Shaffer

Town Manager

Kendrick Park Committee Members

Margaret Roberts, Chair
Liz Rosenberg, Vice-Chair
Peter Blier

Harry Oldham Procks

Christina Mata
Marilyn Rodzwell
Susan Sheldon
Laba Spinati

Harry Oldham Brooks John Spineti

William Harris Jeffrey Tenenbaum

William Hutchinson Stan Ziomek

Subcommittees Members

Natural & Landscape

Hope Crolius

William Hutchinson Christina Mata

Marilyn Rodzwell Susan Sheldon

Liaison, Alan Snow

Tree Warden

History & Aesthetics

Nancy Gordon Margaret Roberts Susan Sheldon

Jeffrey Tenenbaum Liaison, Jonathan Tucker

Planning

Public Market

Jeremy Barker Plotkin

Leslie Cox

Liaison, David Ziomek

Conservation & Development

Recreation

Peter Blier

Harry Oldham Brooks

Liz Rosenberg Irene Starr

Liaison, Linda Chalfant Leisure Services Final Report

Peter Blier

Jeremy Barker Plotkin

Christina Mata Margaret Roberts Marilyn Rodzwell Liz Rosenberg

Susan Sheldon

Liaison, Christine Brestrup Planning

LEISURE SERVICES AND SUPPLEMENTAL EDUCATION DEPARTMENT (LSSE)

Fiscal Year 2009

LSSE Commission

In FY 09, Michael Bell became the newest member of the Amherst Leisure Services and Supplemental Education (LSSE) Commission and joined existing members Stanley Ziomek, Chair; Peter Blier, Vice Chair and members James Patulak and Afranio Torres-Neto. The Commission focused on numerous issues in FY 09 including Kendrick Park, the Open Space and Recreation Plan, the Plum Brook Recreation Area and severe budgetary challenges facing the LSSE Department.

LSSE Staff

Three new staff members joined LSSE in FY 09 and one long-standing staff position, the Youth and Adult Education Assistant held by Michael Dumpson, was eliminated due to anticipated FY 10 budget cuts, thus totaling 3 positions that were eliminated from LSSE in the last 3 years.

Mark Miville joined LSSE as Sports Director in September following Bob Brandts's departure. Dave Grout joined LSSE as Arts and Education Coordinator filling the position vacated by Carol Rogers and Gail Weston transferred to LSSE to assume the position of Operations Manager, previously held by Donna Roy on an interim basis.

Volunteers and interns continued to play a significant role in helping to maintain the department's programs, including most of the youth and family activities. More than 150 volunteers were used in the youth sports programs, including the Youth Football Program, the Youth Basketball Program, the Youth Softball Program and the Youth and Teen Downhill Skiing and Snowboarding Programs. An additional 208 volunteers supported the Amherst Leisure Services Community Theater. Support for the planning and implementation of the department's special events was also significant as volunteers were utilized in a major way to produce Winter Fest, July 4th and Halloween Fest. Assistance from the University of Massachusetts Boltwood Project helped engage adults with special needs for evening weekly programs throughout the school year.

Annual Budget and Program Losses and Gains

The challenging budgeting process that began in FY 09 signaled more difficulties for the years ahead. The LSSE Department and Commission began to look at the core values that encompassed LSSE programs in FY 09 and identified the following themes: Health, Environment, Social Services, Life Long Learning, Quality of Life, Economic Development and Crime Prevention. Through the development of the core themes, LSSE highlighted the ways in which each program positively impacts the community as a whole and LSSE participants individually. A special presentation was made to the Select Board in the fall of 2008 to illuminate the benefits of the LSSE Department to the community through the use of this model.

FY 09 also marked the first year that the Town began to look at analyzing the Department's programs and the surplus and losses for each activity in a new way. This new budgeting process brought forward a program-by-program "recap" analysis that would be used to an even greater extent in the next fiscal year. Under this new formula, all costs, including full-time staff benefits and salaries, building costs and field maintenance estimates would be spread across each program in order to provide a clearer examination of tax support. This new analysis was applied to two of the department's five budgets including the recreation revolving account and the adult education revolving account, the accounts which hold most of the Department's programs.

FY 09 also saw the onset of the new nationally-legislated Virginia Graham Baker Pool and Spa act. The effects of this new safety bill led to retrofitting drain grates at all of the Town's aquatics facilities in order to insure against entrapment issues. The Amherst Rotary Club stepped forward to generously assist with funding to partially pay for these important capital improvements. The retrofit was completed at the Mill River Swimming Pool in time for the summer pool opening in June. The Amherst Middle School Pool, however, was closed to all users from December through mid-February as a result of the equipment installation. The unanticipated facility renovation significantly reduced the season attendance, the number of lessons offered and the number of memberships sold for the Amherst Community Aquatics Center in FY 09.

At the Cherry Hill Golf Course, new tournaments, outings, clinics and leagues combined to sustain the course. A total of 171 memberships were sold and subsequently 5,899 rounds of golf were played by members. The general public completed 10,207 rounds of golf during FY 09. The winter usage at Cherry Hill continued to grow as Winter Fest celebrated its second special event with an attendance estimated at 3,000. The course also played host to practices for the newly-organized Amherst Regional High School Nordic Ski team. A program for trail grooming to improve Nordic skiing for the team and the general public was begun.

Several new Department programs took shape as recently-hired staff began to understand and define the recreational needs of the community. New programs included the Sugarloaf Track Program which was inaugurated with 80 participants in the first year; a Parent Conference Days supplement to the Prime Time After School Program, which provided childcare for parents during teacher conferences; and the Community Theater Page to Stage Program, which offered a reading incentive and program voucher to 250 children throughout the area.

Capital Projects

The Plum Brook Athletic Fields Project moved to near completion in 2009 with a final spring and fall over-seeding and fertilization, and plans to open the fields in August. The Annual Town Meeting also approved funding for roof repair for the Mill River Recreation Area buildings, and the project was slated to begin in FY 10.

LSSE Program Statistics	FY 08	FY 09
Aquatics Outdoor Pools – Lessons Outdoor Pools Memberships Indoor Pool-Lessons Indoor Pool Memberships Total	457 118 243 85 903	510 122 138 16 786
Sports Youth Sports Camps Youth Basketball Youth Football Adult Softball Adult Volleyball Skiing/Snowboarding Ultimate Sandlot Programs-Adult Sandlot Programs-Youth Girls Softball Youth Soccer Total	935 615 62 28 teams 4 teams 142 452 745 0 78 1,545 4,606	866 624 86 24 teams 5 teams 126 347 600 0 88 907
Vacation and Day Camps Outdoor Challenge Early Adventures Adventure Playground Vacation Camps Prime Time Total	138 134 344 101 79 796	129 133 353 86 55 756
Performing Arts Community Theater Tickets Valley Light Opera Tickets Total	4,629 2,396 7,025	3,623 1,618 5,241
Youth Classes Instructional Visual Arts Total	248 176 424	238 79 317
Adult Education Hobbies Health Sports Performing Arts Personal Development Visual Arts Total	102 178 20 170 118 103 691	82 126 23 269 100 71 671

Special Events

Halloween	273	500
July 4 th	3,000 (rain)	20,000
Winterfest	1,500	3,000
Disc Golf Day	160	0
Octoberfest	55	0
Total	5,988	23,500
Pavilion Rentals	63	86
Special Needs Registrants	73	64
Fee Subsidies- Households	215	180
Fee Subsidies –Individuals	761	540

LIBRARIES

The Jones Library, Munson Memorial Library, North Amherst Library Fiscal Year 2009

Everyone is welcome!

543,137 – Number of books, magazines, movies and music borrowed from Amherst Town Libraries in FY 09, making Amherst Town Libraries the second heaviest used in Western Massachusetts after Springfield City Library system.

4,715.5 – Number of hours that the Jones and branch libraries were open.

26,287 – Library cards in use by people who registered at the Amherst Town Libraries.

Behind every statistic there is a story.

"Cuts? You must be kidding. The Library is the only internet access I have. I use it to look for a job. I may soon be homeless. The state can spend the money now or spend more later." Submitted by Steve

With the economic downturn, use of Town Libraries grew. Libraries have become an essential link for non-technical people who are dependent on the Internet to communicate, apply for jobs, find information, and access government benefits. Health information was the most frequent search topic. People signed up to use the public computers over 46,000 times. Many others signed on to the Town's wireless Internet services available at all libraries. Thirty-eight computer classes taught Internet basics as well as word processing and spreadsheet applications, eBay, and digital photography. Thanks to a grant from the Bill and Melinda Gates Foundation, six new computers will be added next year at the North Amherst and Munson branches.

"...the Library is a great equalizer. I have observed people running businesses with the use of public computers because they don't have their own! What a wonderful thing – to not be limited in creating viable work because you are without a computer!" Submitted by Donna

Jones Library responded to many community needs with educational opportunities. Local business start-ups learned new email marketing skills at Small Business Marketing workshops presented in partnership with the Valley Community Development Corporation. Local authors and poets shared their work. Monthly art exhibits filled the Burnett Gallery with multi-media work by local artists. "The Big Read: the poetry of Emily Dickinson" produced "Emily Dickinson 101": four seminars on Dickinson's life, myths and the major themes of her poetry, in partnership with the Emily Dickinson Museum and funding from the National Endowment for the Arts

The English as a Second Language Center used a federal LSTA grant to expand services to English language learners. Four volunteer-led "Conversation Circles" enrolled 150 new participants in the program. The Community Foundation of Western Massachusetts awarded \$4,000 to the ESL Center from the Credit Data Services Fund. Grants were also received from the Henry J. Kaiser Foundation and The Amherst Club. The charity website Catalog of Philanthropy featured the Jones Library English as a Second Language Center as an outstanding opportunity for online donations.

"As a newlywed, I really appreciate the plethora of cookbooks I can check out; it's made learning how to cook free, fabulous, and fun! We also go on a 'library date' at least once a

week to check out books and movies. It helps us keep our budget in check while allowing us to read as much as we want!" From the Z family

Despite budget cuts, the Jones Library avoided closing on Monday afternoons when private donations met the terms of an anonymous \$3,000 matching grant. The Friends of the Jones Library System raised \$34,842 to support library staff and enrich the library's book and audiovisual collections. Memorial gifts from the friends and family of Frank Reilly and Arthur Swift spread their love of reading and learning. The Library also received a bequest from Gloria Kelman, to be used for books. Generous donors to the Annual Fund Drive raised \$53,212 for new library materials. The Library wishes to especially thank Jeannine Atkins, two anonymous donors, A.M. Treston, Arthur and Elaine Mange, and Patricia Holland for their leadership gifts and generous community spirit.

"We love the library! My children need the variety of books and games to enrich their educational experiences. They feel comfortable here, like a second home. Story hour is also a weekly treat they look forward to." Submitted by Sally

Children love to read! Children's books, music and movies made up 25% of all library loans. Staff presented 184 educational and musical programs to stimulate children's learning skills. Programs were attended by 5,100 children, friends and families. Young readers learned about coyotes in the backyard, how to present oral interpretations of Emily Dickinson's poetry, and listened to the high energy Andean and Latin fusion music of *Markamusic* as part of the Children's Music Series performances, funded by the Friends of the Jones Library System and the Amherst Cultural Council. Weekly story hours and the music and rhythm exercises of "Sing with your baby" offered an inexpensive and valuable educational resource for young families.

"As a person on a fixed income, I get materials from the library as least 4 to 5 days a week. I have some vision problems and use books on tape a lot. They are very expensive to rent and books on tape doesn't rent anymore. More cuts to the library would be devastating to me and people on fixed incomes everywhere." From Ashley

Questions about Amherst History dominated the work of the Special Collections department in advance of the Town's 250th Anniversary in 2009. Library staff created "Digital Amherst" at www.digitalamherst.org, a prize-winning interactive website that features exhibits of photographs, maps and manuscripts which are organized around monthly themes for the Town's celebration. As part of the Town's celebration, Henry Lyman read the poetry of Robert Francis accompanied by Sarah McKee on the Celtic harp for very special evening celebrating Amherst muses. Donations of historical materials enriched the Special Collections and local history department. Charles, Stephen and Robert Johnson contributed to the work on the Clifton Johnson Collection.

Jones Library, Inc. Endowment. Vanguard Group Asset Management Services reported the market value of the Jones Library, Inc. Endowment Fund declined to \$6,670,892 as of June 30, 2009.

Library Trustees

Patricia Holland, President Carol Gray, Vice President Chris Hoffmann, Treasurer

Louis Greenbaum, Assistant Treasurer Sarah McKee, Clerk Kathy Wang, Trustee

Library Staff

Bonnie Isman, Library Director Sondra Radosh, Asst. Director & Children's Librarian

Amy Anaya, Head of Circulation Services Beth Girshman, Adult Services Librarian Susan Hugus, Munson Memorial Librarian Rosemary Loomis, Head of Reference Tevis Kimball, Curator of Special Collections

Carolyn Platt, Head of Technical Services
Janet Ryan, Reference Librarian
Maggie Spiegel, North Amherst Librarian
Lynne Weintraub, ESL Coordinator
Henry Allan, Computer Technician
Tina Swift, Administrative Assistant
Chris White, Cataloging Technician
George Hicks, Building Supervisor
Kate Boyle, Special Collections Assistant
Silvia Brinkerhoff, Children's Library
Assistant

Miguel Otero, Assistant Custodian Colin Faith, Assistant Custodian Seth Rothberg, Asst. Circulation Supervisor Lace Stokes, Sunday Supervisor Cathy Verts, Audiovisual Technician Theresa Atteridge, Library Assistant Tomi Eve, Library Assistant Bryan Grabigel, Office Clerk/Receptionist Ralph Hurwitz, AV Assistant Judy Lincoln, Library Assistant Joan Pyfrom, Cataloging Assistant Abigail Smith, Cataloging Assistant

PART-TIME STAFF: Cynthia Backlund, Roxanne Brown-Boyd, Laura Castano-Longey, Lucy Chen, Erin Daly, Hillary Dawson, Jennifer Ditkoff, Janice Doyama, Kira Eve, Andrea Filipkowski, Julie Gilfeather, Kathryn Jaloweic, Jean Holden, Karen Kowles, Jessica Lamson, Robin Levine, Shiyuan Liu, Susan McCoy, Barbara McGlynn, Kristin Munson, Wanda Meck, Jill Palmer, Jose Paredes, Lise Sheehan, Lisa Slocum, Valerie Steinberg, Corinna Stokes, Rachel, Valitt, Mary Weidensaul, and Lauren Wilfong

Special Thanks to the FRIENDS OF THE JONES LIBRARY SYSTEM!

Officers:

Bonnie Vigeland, President Mike Giles, Vice President Sterling Bush, Secretary Kathy Caputo, Treasurer Michelle Santangelo, Basket Auction Chair Edith Byron, Membership

Directors:

Jim Ellis Ellen Goodwin George Goodwin
Nancy Gregg
Michel Greenebaum
Patricia Hare
Chris Hoffmann
Doris Holden
Lewis Mainzer
Dorothy Morse
Conrad Wogrin

Beds for Books Coordinator:

Sandra Mullin

TOWN LIBRARIES AT A GLANCE FISCAL YEAR 2009

Library Checkouts - FY 09		
TOTAL	543,137	
Jones Library	431,893	
Munson Memorial	40,854	
North Amherst	36,255	
Sent to other libraries	34,135	
for checkout		

TOTAL	18,523
Adults	16,691
Children, 4 to 13 yrs.	1,832
New borrowers registered in	2,133
FY 09	

Reference and Research Assistance FY 09 - In person, by telephone and email		
TOTAL	38,806	
Jones – Adults	18,980	
Jones – Kids	6,955	
Special Collections	3,589	
Branch Libraries	8,268	
ESL Center	1,014	

Computer Sign-ups FY 09		
TOTAL	46,790	
Jones - Reference	42,113	
Jones – Kids	1,914	
Special Collections	168	
Branch Libraries	2,596	

Cataloged Collections Available		
June 30, 2009		
Books	208,516	
Audio & Visual Items	25,082	
Electronic & Other	952	
Materials		
Online AV – Overdrive	3,020	
Purchased in FY 09	8,281	
Donations added	1,290	
Items Withdrawn in FY 09	10,130	

Events and Public Meetings FY 09		
TOTAL	1,583	
All library events for adults	241	
All library events for kids	284	
Public meetings and events	326	
ESL Tutor meetings and	732	
circles		

PLANNING BOARD & PLANNING DEPARTMENT

Fiscal Year 2009

INTRODUCTION

This report summarizes the land use, planning, and zoning activities of the Amherst Planning Board and Planning Department during Fiscal Year 2009. In FY 09, the Planning Department also provided principal staff support for the Zoning Board of Appeals, Design Review Board, Historical Commission, Town/Commercial Relations Committee, and Disability Access Advisory Committee. Please also refer to the Annual Report for each of those Boards and Committees for more information on their activity.

CURRENT PLANNING

As in previous years, development issues, permit applications, Master Plan efforts, and Zoning Amendments occupied much of the time of the Board and Department during FY 09.

Table 1 provides a statistical review of the Department's activities, including the various permits it oversees, and zoning and other regulatory changes.

Table 1

Land Use & Zoning Activity

A.	Revie	ew & Action	# of Applications
	1.	Planning Board Special Permits	0
	2.	Form A (Approval Not Required) Subdivisions	10
	3.	Cluster Subdivision	0
	4.	Standard Subdivision	0
	5.	Subdivision Amendments	0
	6.	Subdivision Lot Releases	4
	7.	Subdivision/Site Plan Escrow Releases	0
	8.	Street Name Changes	0
	9.	Development Authorization Requests	0
	10.	Site Plan Review Requests	6
	11.	Sign Plans Approved	1
	12.	Lighting Plans Approved	0
	13.	Landscape Plans Approved	2
	14.	Scenic Road Applications Reviewed	2
	15.	Ch. 61 Removals Reviewed	0
	16.	Ch. 61A Removals Reviewed	1
B.	Revie	ew & Recommendation	
	1.	Zoning Amendments	10
	2.	Rules & Regulations Amendments	1
	3.	Special Permits/Variances	42
	4.	Street Acceptances	0
	5.	Street Discontinuances	0

Some of the more significant planning development proposals and issues of FY 09 included the following:

Commercial/Institutional

- Site Plan Review approval to amend SPR2001-0004 to allow for the construction of a storage shed at the Eric Carle Museum on Bay Road.
- Site Plan Review approval (withdrawn by applicant) to construct a 24,700 sq. ft. climate controlled facility on Meadow Street.
- Site Plan Review approval for New England Environmental, Inc. to construct two LEED-certified office buildings with associated storage buildings, parking and stormwater management systems, utilities and landscaping, on a parcel of land on Larkspur Drive.
- Site Plan Review approval for Amherst College to rebuild a portion of, construct an addition to, and renovate the existing historic Lord Jeffery Inn on Boltwood Avenue and Spring Street.
- Site Plan Review approval for the Emily Dickinson Museum to reconstruct a fence and several gate posts to restore the property edge as it appeared during Emily Dickinson's lifetime on Main Street.

Zoning Amendments

The Zoning Subcommittee and Planning Department staff worked on ten (10) Zoning Amendments during FY 09. Ultimately, seven (7) were reviewed by the Planning Board and brought to Town Meeting, six (6) were adopted by Town Meeting and one (1), Recreation Facilities, was referred back to the Planning Board for further review.

- **Duplexes in R-G & R-VC** Article 7, to alter the permit requirement for two-family detached dwellings (duplexes) in the R-G and R-VC District from Special Permit to Site Plan Review approval, and to add a requirement for evaluation of the design of such duplexes, was adopted by Town Meeting on November 10, 2008.
- **B-G & B-VC Residential Density** Article 8, to amend Sections 3.322, 3.323 & footnote b. of Table 3 to remove the Basic Minimum Lot Area and Additional Lot Area/Family sq. ft. requirements for townhouses, apartments, buildings containing dwelling units in combination with stores or other permitted commercial uses, and other permitted multi-unit residential uses in the B-G & B-VC Districts, and to clarify the permitting board or authority for such uses, was adopted by Town Meeting on November 10, 2008.
- Professional Offices in LI Article 10, to amend Section 3.358.1 to change the regulation for technical or professional offices from N to SP in the Light Industrial District and to amend the Official Zoning Map to clarify the LI District boundaries for the following properties on Grove & High Streets: Assessor's Map 11D/Parcel 183, and Map 14B/Parcel 48, was adopted by Town Meeting on November 17, 2008.

- Municipal Parking District Expansion Article 7, to amend the Official Zoning Map to increase the boundary of the Municipal Parking District to include the entirety of the Town center General Business (B-G) District and abutting Limited Business (B-L) districts north of Kellogg Avenue and Cowles Lane along with abutting properties in the General Residence (R-G) District, was adopted by Town Meeting on May 4, 2009.
- **Taxi Services** Article 6, to amend Sections 3.340.3 and 5.013 to include taxi and limousine services, was adopted by Town Meeting on May 4, 2009.
- **B-G & B-VC Lot Frontage** Article 8, to add clarifying language to footnote b. of Table 3, Dimensional Regulations, was adopted by Town Meeting on May 6, 2009.
- Recreation Facilities Article 9, to amend Sections 3.315, 4.570, 10.397, 11.2404 & Article 12 to change the title of a recreation use category, clarify a usable open space requirement for provision of recreation facilities for selected residential uses, and add definitions for types of recreation and usable open space, was referred back to the Planning Board on November 10, 2008 and November 17, 2008.

MASTER/COMMUNITY PLANNING

Efforts continued on a number of long-range planning issues, while new issues and projects also involved the time and attention of the Planning Board and Planning Department.

Master Plan

During FY 09, Planning Board members and Planning Department staff continued to assist the Comprehensive Planning Committee (CPC), and its Master Plan Review Subcommittee, in refining the draft Master Plan document which is the result of the two-year *Planning Amherst Together* master planning process. In November 2008, the draft Master Plan was submitted to the Planning Board for its review prior to adoption. In December 2008, the Planning Board hosted a Master Plan public forum to discuss the history, process and receive public comments and questions. In early 2009, the Planning Board formed a Master Plan Subcommittee which met to review, edit and revise the draft plan. As of the end of FY 09, the Planning Board was nearing completion of its review, with the expectation that a final Master Plan would be adopted by the Planning Board during FY 10. A link to the final draft of the Master Plan is here: http://www.amherstma.gov/index.aspx?NID=954

Kendrick Park Report

In May 2009, the Kendrick Park Committee and Planning Department staff submitted its Final Report to the Town Manager discussing the options for use, beautification and preservation of Kendrick Park. The report is based on fifteen months of monthly committee meetings, subcommittee meetings, four public meetings (neighborhood, school age, business and an All-Town meeting) and special events including a survey party for teen input at Bertucci's restaurant, field studies in other urban parks, detailed analyses of the tree inventory and site topography, and collaborative events with students at the University of Massachusetts Amherst, Department of Landscape Architecture and Regional Planning, which featured designs for Kendrick Park. A link to the Final Report to the Town Manager is here:

http://www.amherstma.gov/DocumentView.aspx?DID=2492

Open Space and Recreation Plan (OSRP)

In June 2009, Planning Department and Conservation Department staff completed a Five Year Update of the Town's Open Space and Recreation Plan (OSRP). This effort combined materials last prepared in 2003 with all-new data on existing protected land, as well as establishing and refining a series of goals and objectives for further land preservation and recreation projects. The updated OSRP was reviewed and approved by the Planning Board, Conservation Commission and Select Board, and thereafter forwarded to the state for its approval. The approved OSRP will be used in conjunction with the Master Plan in considering Amherst's long-term planning projects. A link to the Open Space and Recreation Plan is here:

http://www.amherstma.gov/DocumentView.aspx?DID=2256.

Commonwealth Capital

In August 2008, Planning Department staff submitted the Commonwealth Capital application on behalf of the community – a task the Department has undertaken since the program's inception in 2005. For FY 09, Amherst tied for sixth in the Commonwealth - out of 130 communities applying, with a score of 105 points. The Commonwealth Capital program was established four years ago to promote more sustainable land use choices in Massachusetts cities and towns. The program examines thirty two (32) aspects of a municipality's implementation of sustainable zoning, planning, housing, environmental, energy, and transportation measures in place at the time of the application. The score will play an important role in the evaluation and distribution of more than \$600 million in state grants and low-interest loans.

Historic Preservation

The second half of FY 09 included part of the Town's 250th Anniversary. Planning Department provided staff support to the 250th Anniversary Committee with various anniversary projects. The Department also continued to assist the Historical Commission with its ongoing implementation of the 2005 Amherst Preservation Plan, including the development of proposals for CPA funding for historic preservation projects. The 2009 Annual Town Meeting appropriated a total of \$265,600 in CPA funds for historic preservation projects.

In FY 09, among numerous other projects, the Planning Department and Historical Commission were involved in overseeing the first phase of the restoration of 269 headstones in West Cemetery, Amherst's oldest burying ground. Completion of the project is anticipated in FY 10. The Department was involved in continuing negotiations with property owners to acquire for an historic landscape park two lots constituting the Main Street frontage of the historic Henry Hills mansion.

See also the Historical Commission's annual report. A link to the Amherst Preservation Plan is here: http://www.amherstma.gov/DocumentView.aspx?DID=1125. (Note: this is a large file)

Downtown

In FY 09, the Planning Department continued to pursue downtown revitalization projects involving such issues as parking, public open space, historical issues, and public infrastructure projects. Foremost of these was the approval of a plan for renovation of the c. 1920 Lord Jeffery Inn. Architect Anita Licis continued served as the Planning Board's representative to the Design Review Board.

The multi-year streetscape redesign and reconstruction of downtown sidewalks continued. The Planning Department assisted the Department of Public Works with development of designs for new sidewalk improvements on Amity Street and the west side of North Pleasant Street between Amity Street and the St. Brigid's parsonage driveway. The Department worked with the Tree Warden, Public Shade Tree Committee and others on downtown street tree issues and the development of designs for streetscape improvements in other areas.

See the DRB's annual report.

Housing

The Planning Department assisted the Housing Partnership/Fair Housing Committee (HP/FHC), Amherst Housing Authority (AHA), and the Community Preservation Act Committee with analysis and development of projects to protect existing affordable housing and provide for the creation of new affordable units. Pre-development analysis, examination of alternative approaches, and discussions were held with developers and UMass regarding affordable housing developments at Olympia Drive, Pomeroy Village and elsewhere. Several discussions were held with private developers pursuing the potential for private student housing projects.

Planning staff and the Planning Board's Zoning Subcommittee continued to research and further develop amendments to the Zoning Bylaw to encourage affordability in new residential development. See Zoning Amendments.

Atkins Corner

During FY 09, the Planning Department met regularly with DPW and representatives of the residential associations in the Hampshire Village PURD to review design progress for the intersection and road system in this proposed new village center.

Office of Conservation and Development

In May 2009, the Planning Department staff helped complete a one (1) year process to relocate the Inspection Services Department into the same office as the Planning and Conservation Departments. The consolidation of these related departments into the Office of Conservation and Development included a complete renovation of the second floor office area to create a new administrative work areas, 15 work stations, conference room, and map storage room. The merging of these Departments absorbed a great deal of staff effort and included devotion of Planning Department staff towards further refinement, implementation and utilization of the MUNIS permit software program. The effort to create the Office of Conservation and Development will provide a coordinated and efficient place for citizens, business owners, and potential applicants to access information and meet with staff members.

In addition to welcoming the Inspection Services Department into the same office as Planning and Conservation, Planning Department staff continued to work on implementing a plan to relocate the Community Development Department from the Bangs Center to Town Hall. The Community Development Department staff includes Roy Rosenblatt, Director, and Ruth Taylor, Administrative Assistant.

Collectively, these efforts will result in a significant consolidation of departments and resources into a single Office of Conservation and Development, which now includes Planning, Conservation, Inspection Services and Community Development.

STAFF ASSISTANCE Boards and Committees

Planning Department staff provided professional support and technical assistance to numerous Town boards and committees, local and regional boards, as well as Amherst citizens, community groups, other communities, and others. The Town boards and committees directly served by the Planning Department staff in FY 09 included:

- Planning Board (18 meetings);
- Zoning Subcommittee (16 meetings);
- Design Review Board (16 meetings);
- ❖ Master Plan Subcommittee (10 meetings);
- Zoning Board of Appeals (36 meetings);
- Historical Commission (19 meetings);
- ❖ Town/Commercial Relations Committee (5 meetings);
- Disabilities Access Advisory Committee (11 meetings);
- Comprehensive Planning Committee (5 meetings);
- * Redevelopment Authority (3 meetings);
- Housing Partnership/Fair Housing Committee;
- ❖ 250th Anniversary Committee (Arts & Literature Subcommittee, History Subcommittee, etc.);
- ❖ UMass/Hadley/Amherst economic development dialogue; and
- UMass Campus planning effort.

Other committees or bodies for whom the Planning Department provided more occasional assistance in FY 09 include:

- ❖ Public Transportation Committee & Bicycle Subcommittee;
- ❖ Public Art Commission;
- Community Preservation Act Committee;
- Public Shade Tree Committee;
- Pioneer Valley Planning Commission;
- ❖ Valley Development Council (PVPC-sponsored body); and
- ❖ Amherst Regional Chamber of Commerce.

Community Development Block Grant (CDBG) Program

During FY 09, the Planning Department staff continued to assist other Town departments, boards, and committees to develop project proposals, and to prepare and review related potential CDBG projects.

PLANNING BOARD MEMBERSHIP

During FY 09, three (3) Planning Board members – Aaron Hayden, Kathleen Anderson and Susan Pynchon resigned and two (2) members – Richard Howland and Eduardo Suarez were not

reappointed. Ludmilla Pavlova-Gillham was reappointed and new Planning Board members Bruce Carson, Stephen Schreiber and David Webber were appointed.

One (1) new Planning Board member and three (3) Planning Department staff attended the 2009 Citizen Planner Training Collaborative conference in Worcester. Additionally, Planning Board members and Planning Department Staff received training from Town Counsel, Joel Bard, in February 2009.

At the end of FY 09, the Planning Board had seven (7) members: Jonathan Shefftz (Chair), Jonathan O'Keeffe (Vice Chair), Ludmilla Pavlova-Gillham (Clerk), Denise Barberet, Bruce Carson, Stephen Schreiber and David Webber, with two (2) vacancies.

PLANNING DEPARTMENT STAFF

Jonathan Tucker, Planning Director, completed his 24th year with the Department and continued to provide principal staff support to the Planning Board, Zoning Subcommittee and Historical Commission as well as overseeing all activities within the Planning Department.

Christine Brestrup, Senior Planner, completed her 6th year with the Department and continued to provide staff support to the Planning Board, principal staff support to the Design Review Board and worked on various other Planning Department activities including the Kendrick Park Report and updating the Design Review Board Handbook.

Sue Krzanowski, Administrative Assistant, completed her 21st year with the Department, offering administrative support to the Planning Board, Planning Department and helped with the addition of Inspection Services to the Office of Conservation and Development.

Jeffrey Bagg was hired in July 2008 as Senior Planner and provided principal staff support to the Zoning Board of Appeals and worked on various other Planning Department activities, including Commonwealth Capital and Zoning Bylaw revisions.

Nathaniel Malloy, former Planning Department Intern, was hired in September 2008 as Associate Planner and provided staff support to the DAAC, Historical Commission and worked on various other Planning Department activities, including the Open Space and Recreation Plan and grant writing.

Ryan Lundergan was hired as a Planning Department Intern from September 2008 to May 2009, and assisted the Planning Department in digitizing various Department records and preparing the publication of *Planning Briefs*, the Department quarterly newsletter. As FY 09 ended, budgetary constraints required the termination of the Planning Intern position, which had previously provided inexpensive, professional quality assistance to the Planning Department for over 23 years (since April of 1985).

Carolyn Holstein left the Planning Department in October 2009, after approximately six (6) years as the Assistant to the Zoning Board of Appeals.

Jonathan Shefftz Chair, Planning Board Jonathan Tucker
Planning Director

POLICE DEPARTMENT

Fiscal Year 2009

Message from the Chief

The Amherst Police Department has a long-standing and strong commitment to the community we serve. In light of the global economic downturn, we continue to strive for new and innovative ideas and resources to fulfill the mission of the Amherst Police Department to serve and strengthen our community.

In an effort to increase productivity and strengthen relationships between the community and our department, a complete realignment of patrol districts was instituted in November 2009. The new patrol system assigns officers, on a permanent basis, to specific districts within Amherst. This consistency of assignments enables officers to become more familiar with the residents and businesses within their district, and allows them to better understand and address the unique challenges facing the residents in their districts. With effective communication, which is the core of our philosophy of community policing, our community benefits because the police and citizens partner and play an equal role in prevention of crime and disorder.

Technological improvements continue to be a driving force for our department as we strive to increase the efficiency and manner in which we deliver police services. Upgrades to all police vehicle computers allow officers to quickly retrieve information and enter reports, all while remaining in the field. Our online incident reporting system, found on the department website, continues to advance and provides citizens with improved ways to report and retrieve minor police reports. This system provides our community with ways in which to quickly communicate neighborhood problems and complaints, also online. In addition, we are currently developing a data-driven crime analysis and mapping system. We believe this new initiative will enable the department to more effectively assign officers and resources to areas where they are most needed. This new system will also provide community members with the ability to access, from our website, certain aspects of the analysis and crime mapping.

In addition to the reassignment and realignment of our patrol districts to improve our efficiency, we continue to collaborate with members of the University of Massachusetts Police Department. Our alliance with the University Police Department includes various law enforcement initiatives, such as mutual patrol mobilizations, educational seminars, and training exercises. This has allowed both departments to expand on the recently-signed Mutual Aid Agreement. These joint initiatives are extremely beneficial as they better prepare us for those extraordinary times, when confronted with situations that have the potential for extended deployments at hazardous events, where we request assistance from both the University and Massachusetts State Police.

Quality of life issues within Amherst are a priority of ours, and we are committed to improving how we address these. We have enhanced our educational efforts, as with budget and staffing restrictions, enforcement is increasingly difficult. Whether it is addressing speed, the noise bylaw, public intoxication, open container violations, or assisting the homeless, members of the Amherst Police Department are sensitive to the concerns of our community. We strive for a balance of mutual respect and continued understanding when addressing these issues.

The men and women of the Amherst Police Department continue to offer the community dedicated and professional services. We take pride in our ability to provide the utmost in police services and look forward to the continued support we receive from our community.

Scott P. Livingstone Chief of Police

Detective Bureau

The detective bureau is currently staffed by Lieutenant Ronald A. Young; Sergeant William N. Menard; Detectives Christina B. Knightly, David W. Foster, Gabriel Ting, Richard Maclean, and Gregory Wise. Detective Janet M. Lopez is attached to this unit and acts as the Department's Court Liaison Officer.

The primary focus of the detective bureau is to assist the patrol force through case support. This is accomplished by proper case management techniques, evidence management and examination, witness cultivation, crime scene functions, and interface with other agencies and jurisdictions. The detective bureau is the primary point of contact for the courts, the various social service organizations, parole and probation, and the sex offender registry board. Child abuse cases as well as sexual assault investigations are primarily handled by these officers.

Detective Lopez is responsible for case tracking and disposition, all discovery requests from the Court, diversionary programs, and the administration of community service. The District Attorney's Office depends on Detective Lopez for support in the prosecution of the nearly 1,600 criminal cases that will be initiated by the Amherst Police this coming year.

Detective David Foster remains active with the youth of Amherst. He has been involved with the schools in both a planning as well as problem solving capacity. He is also responsible for acting as a liaison to the Department of Youth Services, the Juvenile Court and the Department of Children and Families.

Officers assigned to the detective bureau charged, through indictment, summons or arrest, 269 people with a total of 325 crimes during FY 09. Investigators noticed a dramatic increase in residential burglaries as well as reported larceny.

Ronald A. Young Lieutenant

POLICE PERSONNEL CHANGES JULY 1, 2008 – JUNE 30, 2009

RESIGNATIONS:

Sworn Police Officers
Frank W. Batchelor
Jeannine M. Bonnayer
Jonathan E. Russell
Brian T. Matuszko

October 17, 2008 December 31, 2008 January 4, 2009 February 12, 2009

RETIRED:

Sworn Police Officers Sabino S. Epiceno Charles L. Scherpa

October 10, 2008 June 30, 2009

HIRED:

Sworn Police Officers
Carlos M. Gutierrez
Nicholas J. Chandler
Antonio Rodriguez Figueroa

October 27, 2008 February 3, 2009 April 13, 2009

PROMOTIONS:

Sworn Police Officers

Brian T. Johnson Promoted to Sergeant July 1, 2008 Christopher G. Pronovost Promoted to Lieutenant July 1, 2008

TERMINATION:

None

COMMUNICATIONS CENTER Fiscal Year 2009

The Amherst Emergency Public Safety Communications Center continues to be one of the most professional, progressive and highly-trained centers in Massachusetts. The staff's dedication to the residents, visitors and employees of Amherst is reflected in the consistently high level of service we provide.

Through reorganization, the center's morale has remained high despite the economic forecast. Staffing has historically been an issue in emergency communications centers nationwide. The reorganization and Town support has allowed our center to stay just above a critical staffing level. The current staff has been able to maintain service levels, not only to the public, but to the Amherst Police, Fire and EMS personnel as well. The superior skills and services provided by the Amherst Communications Center staff allows for extra police and fire/ems personnel to be available to respond in the field.

The public expectation of their Emergency Communications Center is ever-evolving. Emergency Medical and CPR Instruction are standard expectations in today's environment. Every Amherst Emergency 911 operator/dispatcher is subject to an ever-growing list of minimum qualifications. Emerging technological advances also add to the extraordinary demands placed upon each employee.

We have continued applying for state grant funds which have helped offset the majority of ongoing dispatcher training. Advanced training in domestic violence, suicidal callers, and active shooters are just a few of the courses that the communications center staff has attended over the past year. The seriousness and complexity of the calls coming in to the center has changed vastly in the past decade and continued training and education are vital.

Current staff includes: Michael Curtin, William Worthley, Elizabeth Chudzik, Jessica Alvaro, Joshua Cicia, Janet Sharp, Scott Delpozzo, Carly Kinnas, Jason Rushford, Scott Houston and Kevin Gleason.

Staff eagerly awaits the result of the Town-sponsored, State-funded study regarding the possible creation of a Regional Emergency Communications Center. Your emergency police, fire, EMS 911 dispatch operators look forward to the new fiscal year.

Scott P. Livingstone Chief of Police

COMMUNICATION CENTER PERSONNEL CHANGES JULY 1, 2008 – JUNE 30, 2009

RESIGNATIONS:

Steven E. Ferguson October 10, 2008 Glenn W. Sullivan January 2, 2009 Sean T. Eagan May 7, 2009

RETIRED:

Rita K. Burke May 31, 2009

HIRED:

Steven E. Ferguson
Glenn W. Sullivan
November 17, 2008
Scott M. Houston
November 11, 2008
Sean T. Eagan
February 3, 2009
Kevin P. Gleason
June 15, 2009

TERMINATION:

Maria L. Ronghi July 1, 2008

FISCAL YEAR 2009 27,462 responding officers to 17,911 Calls for Service

	Calls for Service	Responding Officers
209 A	244	272
911 Hang Up	139	226
Abandoned M V	1	1
Admin Duty	283	338
Animal Admin Services	18	18
Animal Complaint	431	607
Annoying Call(s)	49	50
Assault	59	138
Assist A F D	381	562
Assist Business/Agency	687	876
Assist Citizen	670	914
Assist Motorist	35	43
Assist Other P D	218	328
B & E	126	256
B & E M V	103	131
Bank / A T M Alarm	45	91
Child Abuse	2	2
Citizen Transport	234	246
Citizen Transport111	1	1
Civil Complaint	12	12
Commercial Alarm	511	1,123
Community Policing	197	264
Disabled Motor Vehicle	348	408
Disturbance	465	1,239
Domestic	192	544
Drug Law Violation	22	39
Emergency Medical Service	. 2	2
Escort	289	357
Fight	108	422
Follow Up	1,023	1,232
Forgery / Counterfeit	1	1
Fraud	14	14
House Check	193	200
Larceny	220	262
Liquor I D Check	67	173
Liquor Law Violation	260	437
Located Person	27	41
Lock Up Incident	1	1
M V Complaint	148	240
M V Crash P D	787	1,135
M V Crash P I	106	322
M V Pursuit	3	19
M V Stop	1,511	1,990
Medical / Mental	80	193

	Calls for Service	Responding Officers
Medical Assist		
Missing Child	14	31
Missing Person	21	34
Missing Property	49	52
Noise Complaint	932	2,154
On-Line Incident Report	73	77
Open Door/Window	831	967
Parking Ban	99	107
PERMITS	65	66
Police Tow	1	2
Prisoner Monitor/Booking	71	87
Prisoner Transport	162	190
Private / Trespass Tow	1	1
Prop/Evid Admin	180	214
Protective Custody	2	7
Rape	8	12
Recovered M V	18	21
Recovered Property	344	356
Residential Alarm	171	367
Robbery	6	27
Search and Rescue	2	11
Security Check	386	465
Sex Offense	18	34
Shoplifting	54	113
Stolen M V	26	35
Summons Service	484	494
Suspicious	934	1,781
Suspicious Motor Vehicle	456	620
T B L Violation	46	70
Traffic	717	946
Traffic Enforcement	224	246
Traffic Monitor	14	14
Trespass	54	83
Unattended Death	14	77
Vandalism	240	301
Warrant Service	104	286
Well Being Check	322	601

During FY 09 the Amherst Police Department wrote 743 criminal offense reports, documenting 1,043 separate crimes that occurred. Below is a summation of the crimes that were reported that required an incident report be generated.

A&B	49
A&B (DOMESTIC)	4
A&B ON +60/DISABLED WITH INJURY	2
A&B WITH DANGEROUS WEAPON	13
ABUSE PREVENTION ORDER, VIOLATE	3
ACCOST/ANNOY PERSON OF OPPOSITE SEX	1
ALL OTHER OFFENSES	1
ANIMAL, CRUELTY TO BY CUSTODIAN	1
ARRESTED ON WARRANT INITIATED BY	2
OTHER AGENCY	
ASSAULT	5
ASSAULT TO RAPE	1
ASSAULT TO ROB, ARMED	1
ASSAULT W/DANGEROUS WEAPON	4
ATTEMPT TO COMMIT CRIME	9
B&E DAYTIME FOR FELONY	35
B&E FOR MISDEMEANOR	29
B&E NIGHTTIME FOR FELONY	148
BURGLARY, UNARMED	2
BURGLARY, UNARMED & ASSAULT	1
BURN BUILDING	1
BURN LAND/TREE/LUMBER/PRODUCE	1
BURN PERSONALTY	1
CREDIT CARD FRAUD OVER \$250	7
CREDIT CARD FRAUD UNDER \$250	6
CREDIT CARD, IMPROPER USE UNDER \$250	1
CREDIT CARD, LARCENY OF	4
CREDIT CARD, RECEIVE STOLEN	1
DESTRUCTION OF PROPERTY +\$250,	25
MALICIOUS	23
DESTRUCTION OF PROPERTY +\$250, WANTON	11
DESTRUCTION OF PROPERTY +\$250,WANTON	5
DESTRUCTION OF PROPERTY -\$250,	22
MALICIOUS	22
DESTRUCTION OF PROPERTY -\$250, WANTON	8
DESTRUCTION OF PROPERTY -\$250, WANTON	22
DISORDERLY CONDUCT	2
DRUG, POSSESS / CULTIVATE TO DISTRIB	$\frac{2}{2}$
CLASS D	2
DRUG, POSSESS CLASS A	1
DRUG, POSSESS CLASS B	2
DRUG, POSSESS CLASS C	1
DRUG, POSSESS CLASS D	5
DRUG, POSSESS TO DISTRIB CLASS B	1
DRUU, I UBBEBB IU DIBIRID CLASS D	1

ENTER DWELLING AT NIGHT FOR FELONY FIREARM WITHOUT FID CARD, POSSESS FIREARM, LARCENY OF FORGERY OF CHECK FORGERY OF PROMISSORY NOTE ENDORSEMENT	3 2 1 2 1
FRAUD/CHEAT, GROSS HARASSING PHONE CALL	2 15
	_
HARASSMENT, CRIMINAL HOME INVASION, FIREARM-ARMED	1 1
IDENTITY FRAUD	6
IDENTITY THEFT	14
INDECENT A&B ON CHILD UNDER 14	5
INDECENT A&B ON PERSON 14 OR OVER	3
LARCENY BY CHECK OVER \$250	7
LARCENY BY CHECK UNDER \$250	2
LARCENY FROM BUILDING	10
LARCENY FROM PERSON	2
LARCENY OVER \$250	195
LARCENY OVER \$250 BY SINGLE SCHEME	4
LARCENY OVER \$250 FROM +60/DISABLED	2
LARCENY UNDER \$250	119
LARCENY UNDER \$250 BY SINGLE SCHEME	1
LEAVE SCENE OF PERSONAL INJURY	2
LEAVE SCENE OF PERSONAL INJURY &	1
DEATH	
LEAVE SCENE OF PROPERTY DAMAGE	1
LEAVING ACCIDENT SCENE AFTER	17
PROPERTY DAMAGE	
LEWDNESS, OPEN AND GROSS	1
LICENSE NOT IN POSSESSION	1
LIQUOR TO PERSON UNDER 21, SELL/DELIVER	1
LIQUOR, PERSON UNDER 21 PROCURE	1
LOST PROPERTY	27
MARIJUANA, POSSESS LESS THAN OUNCE	1
MOTOR VEH, LARCENY OF	19
MOTOR VEH, MALICIOUS DAMAGE TO	31
MOTOR VEH, TAKING & STEALING PARTS	2
MUNICIPAL BY-LAW OR ORDINANCE	1
VIOLATION	4
NEGLIGENT OPERATION OF MOTOR VEHICLE	1
POLICE OFFICER, IMPERSONATE	2
PRESCRIPTION, UTTER FALSE, SUBSQ.OFF.	1
PRESUMPITIVE CHINS	1
RAPE OF CHILD WITH FORCE	10
RAPE OF CHILD WITH FORCE RAPE OF CHILD, STATUTORY	1 4
RAPE, AGGRAVATED	4 1
RALE, AUURAVALED	1

RECEIVE STOLEN PROPERTY +\$250	6
RECEIVE STOLEN PROPERTY -\$250	4
ROBBERY, ARMED	2
ROBBERY, FIREARM-ARMED & MASKED	1
ROBBERY, UNARMED	2
SCHOOL, VANDALIZE	1
SEXUAL CONDUCT FOR FEE	1
SHOPLIFTING \$100+ BY ASPORTATION	1
SHOPLIFTING \$100+ BY CONCEALING MDSE	4
SHOPLIFTING BY ASPORTATION	1
SHOPLIFTING BY CONCEALING MDSE	2
SIGN, VANDALIZE	1
SPEEDING IN VIOL SPECIAL REGULATION	1
STOP FOR POLICE, FAIL	1
TBL A2 S3: UNLAWFUL NOISE	8
TBL A24 S4: UNLAWFUL POSSESSION OF KEG	5
TBL A2: NUISANCE HOUSE	2
TELEPHONE CALLS, ANNOYING	5
THREAT TO COMMIT CRIME	7
TRESPASS	1
UNLICENSED OPERATION OF MV	1
USE MV WITHOUT AUTHORITY	3
UTTER COUNTERFEIT NOTE	1
UTTER FALSE CHECK	5
VANDALIZE PROPERTY	4
WIRETAP, UNLAWFUL	1
WITNESS, INTIMIDATE	7
,	
PERSONS CRIMINALLY CHARGED, FY 09	
,	
ADULTS	
Arrested offenders	654
Summonses	742
Town Bylaw Citations	260
Town Bylaw Charlons	200
JUVENILES	
Arrested offenders	19
Summonses	42
Summonses	+2
Protective Custody	
Adults	22
Juveniles	0

TOTAL CRIMINAL OFFENSES CHARGED AT TIME OF ARREST FY 09 1,484 Total arrests with criminal offenses

A&B	72
A&B (DOMESTIC)	23
A&B ON +60/DISABLED WITH INJURY	1
A&B ON POLICE OFFICER	12
A&B WITH DANGEROUS WEAPON	15
A&B, PREGNANT PERSON	1
A7S4 FAILURE TO USE CARE IN STARTING	1
ABUSE PREVENTION ORDER, VIOLATE	15
ACCOST/ANNOY PERSON OF OPPOSITE SEX	1
ALCOHOL IN MV, POSSESS OPEN CONTAINER OF	16
ARRESTED ON WARRANT INITIATED BY OTHER	70
AGENCY	
ASSAULT	3
ASSAULT & BATTERY – SERIOUS BODILY INJURY	1
ASSAULT (DOMESTIC)	3
ASSAULT TO RAPE	1
ASSAULT TO ROB, ARMED	1
ASSAULT W/DANGEROUS WEAPON	8
ATTEMPT TO COMMIT CRIME	6
B&E DAYTIME FOR FELONY	5
B&E FOR MISDEMEANOR	6
B&E NIGHTTIME FOR FELONY	19
BB GUN/AIR RIFLE, DISCHARGE ON WAY	2
BB GUN/AIR RIFLE, MINOR POSSESS	2
BURGLARY, UNARMED	1
BURGLARY, UNARMED & ASSAULT	1
BURN PERSONALTY	2
CREDIT CARD FRAUD OVER \$250	1
CREDIT CARD FRAUD UNDER \$250	3
CREDIT CARD, IMPROPER USE OVER \$250	2
CREDIT CARD, IMPROPER USE UNDER \$250	3
CREDIT CARD, LARCENY OF	1
CROSSWALK VIOLATION	1
DANGEROUS WEAPON ON SCHOOL GROUNDS,	1
DANGEROUS WEAPON, CARRY	6
DANGEROUS WEAPON, POSSESSION WHILE	2
ARRESTED ON WARRANT	_
DESTRUCTION OF PROPERTY +\$250, MALICIOUS	6
DESTRUCTION OF PROPERTY +\$250, WANTON	8
DESTRUCTION OF PROPERTY -\$250, MALICIOUS	11
DESTRUCTION OF PROPERTY -\$250, WANTON	7
DISORDERLY CONDUCT	66
DISTURBING THE PEACE	1
DRUG VIOLATION NEAR SCHOOL/PARK	2
DRUG, DISTRIBUTE CLASS D	2

DRUG, POSSESS / CULTIVATE TO DISTRIB CLASS D	17
DRUG, POSSESS CLASS A	2
DRUG, POSSESS CLASS B	7
DRUG, POSSESS CLASS B, SUBSQ.OFF.	1
DRUG, POSSESS CLASS C	6
DRUG, POSSESS CLASS D	40
DRUG, POSSESS CLASS D, SUBSQ.OFF.	2
DRUG, POSSESS CLASS E	5
DRUG, POSSESS TO DISTRIB CLASS B	3
DRUG, POSSESS TO DISTRIB CLASS D, SUBSQ.	1
ENTER DWELLING AT NIGHT FOR FELONY	1
EQUIPMENT VIOLATION, MISCELLANEOUS MV	5
FALSE NAME/SSN, ARRESTEE FURNISH	1
FIREARM WITHOUT FID CARD, POSSESS	1
FIREARM, CARRY WITHOUT LICENSE	2
FIREWORKS, POSSESS UNLAWFUL	3
FORGERY OF CHECK	5
FUGITIVE FROM JUSTICE ON COURT WARRANT	1
	1
HARASSMENT, CRIMINAL	
HARSH/OBJECTIONAL NOISE	1
IDENTIFY SELF, MV OPERATOR REFUSE	4
IDENTIFY SELF, REFUSE	3
IDENTITY FRAUD	1
IMPROPER OPERATION OF MV, ALLOW	1
INDECENT A&B ON PERSON 14 OR OVER	2
INDECENT EXPOSURE	1
INSPECTION/STICKER, NO	23
INVOLUNTARY COMMITMENT	1
JUNIOR OPERATOR OP 12-5 AM W/O PARENT	6
JUNIOR OPERATOR WITH PASSENGER UNDER 18	1
LARCENY BY CHECK OVER \$250	1
LARCENY FROM BUILDING	1
LARCENY FROM PERSON	3
LARCENY OVER \$250	32
LARCENY OVER \$250 FROM +60/DISABLED	2
LARCENY UNDER \$250	15
LEAVE SCENE OF PERSONAL INJURY	2
LEAVE SCENE OF PERSONAL INJURY & DEATH	1
LEAVE SCENE OF PROPERTY DAMAGE	13
LEWD, WANTON & LASCIVIOUS CONDUCT	1
LEWDNESS, OPEN AND GROSS	1
LICENSE NOT IN POSSESSION	10
LICENSE REVOKED, OPERATE MV WITH	12
LICENSE SUSPENDED FOR OUI, OPER MV WITH	1
LICENSE SUSPENDED, OP MV WITH	56
LICENSE SUSPENDED, OP MV WITH, SUBSQ.OFF	<i>7</i>
LICENSE UNDER 131 ALTER/FORGE	1
LIGHTS VIOLATION	
LIUII19 VIOLATION	1

LIGHTS VIOLATION, MV	40
LIQUOR ID CARD/LICENSE, FALSE/MISUSE	25
LIQUOR TO PERSON UNDER 21, SELL/DELIVER	9
LIQUOR, PERSON UNDER 21 POSSESS	299
LIQUOR, PERSON UNDER 21 PROCURE	9
LIQUOR, TRANSPORT UNLAWFULLY	1
MARIJUANA, POSSESS	10
MARIJUANA, POSSESS LESS THAN OUNCE	45
MARKED LANES VIOLATION	56
MOTOR VEH HOMICIDE BY NEGLIGENT OP	1
MOTOR VEH, LARCENY OF	1
MOTOR VEH, MALICIOUS DAMAGE TO	2
NAME/ADDRESS CHANGE, FL NOTIFY RMV OF	1
NEGLIGENT OPERATION OF MOTOR VEHICLE	19
NOISY & DISORDERLY HOUSE, KEEP	1
NUMBER PLATE VIOLATION	6
NUMBER PLATE VIOLATION TO CONCEAL ID	3
OPERATING AFTER REVOCATION OF REGISTRATION	14
OPERATION OF M/V To ENDANGER, NEGLIGENT	1
OPERATION OF MOTOR VEHICLE, IMPROPER	1
OUI DRUGS	2
OUI LIQUOR	112
OUI LIQUOR, 2ND OFFENSE	10
OUI LIQUOR, 3RD OFFENSE	10
OUI LIQUOR, 4TH OFFENSE	2
OBSTRUCTION/INTIMIDATION	1
PASSING OVER RESTRICTIVE MARKINGS	2
PASSING VIOLATION	1
PASSING, FAIL TO USE CARE	1
PRESCRIPTION, UTTER FALSE, SUBSQ.OFF.	1
PRESUMPITIVE CHINS	2
PROTECTIVE CUSTODY	34
RAPE OF CHILD, STATUTORY	1
RECEIVE STOLEN PROPERTY +\$250	10
RECEIVE STOLEN PROPERTY -\$250	12
RECKLESS OPERATION OF MOTOR VEHICLE	6
REGISTRATION NOT IN POSSESSION	4
REGISTRATION SUSPENDED, OP MV WITH	13
RESIST ARREST	42
RIGHT TURN ON RED WHERE PROHIBITED	2
RIOT, FAIL DISPERSE	$\frac{2}{2}$
RMV DOCUMENT, FORGE/MISUSE	1
SCHOOL, DISTURB	6
SCHOOL, POSSESS LIQUOR IN	1
SEAT BELT, FAIL WEAR	6
SEX OFFENDER FAIL TO REGISTER	1
SHOPLIFTING \$100+ BY ASPORTATION	2
SHOPLIFTING \$100+ BY CONCEALING MDSE	$\overset{2}{2}$
SHOLDH THIO \$1007 DT CONCEADHIO MDSE	2

SHOPLIFTING BY ASPORTATION	8
SHOPLIFTING BY ASPORTATION, 2ND OFF.	2
SHOPLIFTING BY CONCEALING MDSE	13
SHOPLIFTING BY CONCEALING MDSE, 3RD OFF.	2
SPEEDING	18
SPEEDING IN VIOL SPECIAL REGULATION	46
STOP FOR POLICE, FAIL	5
STOP/YIELD, FAIL TO	28
TAGGING PROPERTY	1
TBL A2 S3: UNLAWFUL NOISE	182
TBL A2 S6: OPEN CONTAINER OF ALCOHOL	333
TBL A24 S4: UNLAWFUL POSSESSION OF KEG	22
TBL A2: NUISANCE HOUSE	21
TBL A5 S1: ONE WAY STREET VIOLATION	2
TBL A7 S3: OBSTRUCT NORMAL TRAFFIC FLOW	1
TBL A7 S4: FAIL TO USE CARE/BACKING	3
TBL A7 S4: FAIL TO USE CARE/STARTING	3
TBL A7 S4: FAIL TO USE CARE/STOPPING	5
TBL A7 S4: FAIL TO USE CARE/TURNING	7
TBL A7 S5: FAIL TO STOP/FLASHING RED LIGHT	1
TELEPHONE CALLS, ANNOYING	1
THREAT TO COMMIT CRIME	4
TIRE TREAD DEPTH VIOLATION	1
TRASH, LITTER	1
TRESPASS	13
TURN, IMPROPER	2
UNINSURED MOTOR VEHICLE	11
UNLICENSED OPERATION OF MV	42
UNREGISTERED MOTOR VEHICLE	13
UNSAFE OPERATION OF MV	1
USE MV WITHOUT AUTHORITY	2
UTTER FALSE CHECK	5
UTTER FALSE DOCUMENT	1
VANDALIZE PROPERTY	2
WIRETAP, UNLAWFUL	2
WITNESS, INTIMIDATE	17
YIELD AT INTERSECTION, FAIL	2

MOTOR VEHICLE CRASHES, FY 09

MOTOR VEHICLE CRASHES, FT 09	
MV CRASH REPORTED IN PERSON OR BY MAIL	414
MV CRASH INVESTIGATED REQUIRING POLICE REPORTS	713
MV CRASH WITH CITATIONS ISSUED	276
TOTAL CITATIONS ISSUED	347
MV CRASH WITH PERSONAL INJURY	85
MV CRASH TOTAL INJURED PERSONS	117
MV CRASH INVOLVING PEDESTRIANS	5
MV CRASH INVOLVING BICYCLES	16
MV CRASH INVOLVING MOTORCYCLES	7
MV CRASH INVOLVING WHEELCHAIRS	0
MV CRASH WITH FATALITIES	3
MV CRASH WITH HIT AND RUN	72
MV CRASH OUI	22
MOTOR VEHICLE CITATIONS, FY 09	
5,996 Citations Written with a total of 6,991 Violations	
A7S4 FAILURE TO USE CARE IN STARTING	14
ALCOHOL IN MV, POSSESS OPEN CONTAINER OF	18
BLIND PEDESTRIAN, FAIL STOP FOR	1

A/S4 FAILURE TO USE CARE IN STARTING	14
ALCOHOL IN MV, POSSESS OPEN CONTAINER OF	18
BLIND PEDESTRIAN, FAIL STOP FOR	1
BRAKE LININGS, NONCONFORMING	1
BRAKES VIOLATION, MV	24
CHILD 5-12 WITHOUT SEAT BELT	2
CHILD UNDER 5 WITHOUT CARSEAT	6
CROSSWALK VIOLATION	28
DRUG, POSSESS / CULTIVATE TO DISTRIB CLASS D	2
DRUG, POSSESS CLASS A	1
DRUG, POSSESS CLASS D	9
DRUG, POSSESS CLASS D, SUBSQ.OFF.	1
EMERGENCY VEHICLE, OBSTRUCT	5
EQUIPMENT VIOLATION, MISCELLANEOUS MV	143
EXCESSIVE EXHAUST SMOKE	1
HARSH/OBJECTIONAL NOISE	3
HEIGHT, OPERATE MV WITH MODIFIED	1
HORN VIOLATION, MV	1
IDENTIFY SELF, MV OPERATOR REFUSE	3
IMPROPER OPERATION OF MV, ALLOW	3
INSPECTION/STICKER, NO	579
JUNIOR OPERATOR OP 12-5 AM W/O PARENT	5
JUNIOR OPERATOR WITH PASSENGER UNDER 18	3
LEARNERS PERMIT VIOLATION	1
LEAVE SCENE OF PERSONAL INJURY	2
LEAVE SCENE OF PERSONAL INJURY & DEATH	1
LEAVE SCENE OF PROPERTY DAMAGE	12
LICENSE NOT IN POSSESSION	114

LICENSE REVOKED, OPERATE MV WITH	12
LICENSE SUSPENDED FOR OUI, OPER MV WITH	2
LICENSE SUSPENDED, OP MV WITH	56
LICENSE SUSPENDED, OP MV WITH, SUBSQ.OFF	5
LICENSE SUSPENDED, OP MV WITH, SUBSQUOTE	2
LIGHTS VIOLATION	3
	977
LIGHTS VIOLATION, MV LIQUOR ID CARD/LICENSE, FALSE/MISUSE	1
	1
LIQUOR, TRANSPORT UNLAWFULLY	_
MARKED LANES VIOLATION	184
MOPED VIOLATION	1
MOTOR VEH HOMICIDE BY NEGLIGENT OP	1
MOTORCYCLE EQUIPMENT VIOLATION	4
NAME/ADDRESS CHANGE, FL NOTIFY RMV OF	8
NEGLIGENT OPERATION OF MOTOR VEHICLE	20
NUMBER PLATE VIOLATION	219
NUMBER PLATE VIOLATION TO CONCEAL ID	3
OPERATING AFTER REVOCATION OF REGISTRATION	16
OPERATION OF MOTOR VEHICLE, IMPROPER	6
OUI DRUGS	2
OUI LIQUOR	113
OUI LIQUOR, 2ND OFFENSE	8
OUI LIQUOR, 3RD OFFENSE	1
OUI LIQUOR, 4TH OFFENSE	2
PASSING OVER RESTRICTIVE MARKINGS	11
PASSING VIOLATION	14
PASSING, FAIL TO USE CARE	5
PEDESTRIAN VIOLATION	1
PLATE NOT ILLUMINATED	1
RAILROAD CROSSING VIOLATION	1
RECKLESS OPERATION OF MOTOR VEHICLE	6
REGISTRATION NOT IN POSSESSION	79
REGISTRATION STICKER MISSING	2
REGISTRATION SUSPENDED, OP MV WITH	13
RIGHT LANE, FAIL DRIVE IN	6
RIGHT TURN ON RED WHERE PROHIBITED	48
SAFETY GLASS VIOLATION	1
SAFETY STANDARDS, MV NOT MEETING RMV	24
SCHOOL BUS, FAIL STOP FOR	6
SEAT BELT, FAIL WEAR	135
SIGNAL, FAIL TO	31
SLOW, FAIL TO	6
SPECIAL NEEDS STUDENTS VEH FL ID OWNER	3
SPEEDING	1,629
SPEEDING IN VIOL SPECIAL REGULATION	1,005
STATE HWAY TRAFFIC VIOLATION	6
STOP FOR POLICE, FAIL	5
STOP/YIELD, FAIL TO	680

STUDDED TIRES VIOLATION	5
TBL A2 S3: OBSTRUCT VEH / PED TRAFFIC / WAY	1
TBL A2 S4: OPERATE MV ON SIDEWALK	27
TBL A5 S1: ONE WAY STREET VIOLATION	17
TBL A7 S1: IMPEDE OTHER MV WHILE PASSING	3
TBL A7 S2: FAIL TO GIVE WAY WHEN MV PASSING	1
TBL A7 S3: OBSTRUCT NORMAL TRAFFIC FLOW	7
TBL A7 S4: FAIL TO USE CARE/BACKING	32
TBL A7 S4: FAIL TO USE CARE/STARTING	44
TBL A7 S4: FAIL TO USE CARE/STOPPING	116
TBL A7 S4: FAIL TO USE CARE/TURNING	76
TBL A7 S5: FAIL TO STOP/FLASHING RED LIGHT	3
TBL A7 S5: FAIL TO STOP/STOP SIGN	7
TBL A7 S6: FAILURE TO OBEY TRAFFIC CONTROL SIGNS	1
(BRIDGE HEIGHT)	
TBL A7 S6: RED LIGHT VIOLATION	18
TIRE TREAD DEPTH VIOLATION	5
TURN, IMPROPER	18
UNINSURED MOTOR VEHICLE	13
UNLICENSED OPERATION OF MV	53
UNREGISTERED MOTOR VEHICLE	114
UNSAFE OPERATION OF MV	25
USE MV WITHOUT AUTHORITY	2
WINDOW OBSTRUCTED/NONTRANSPARENT	1
YIELD AT INTERSECTION, FAIL	53

AMHERST PUBLIC ART COMMISSION

Fiscal Year 2009

Members: Sylvia Cuomo, Harriet Goodwin, Rachel Hankinson, Nora Maroulis, Mary McCarthy, John Townsend, Terry Rooney (Chair). Resigned: Candace Bradbury-Carlin, Carl Erikson, Larry Siddall

The Amherst Public Art Commission (APAC) continues it successful Visiting Artists Program with a three month rotating schedule of local artists on 3 floors in Amherst Town Hall. APAC hosts an artists' reception during the Amherst ArtsWalk which is free and open to the public. These exhibitions have resulted in many wonderful reviews in the local media and sales for the artists. Town Hall shows included: Anita Licis-Ribak's New Mexico photographs, Steve Plummer's watercolors, Marcia Wise's oil local landscapes and Keith Hollingsworth's 3D constructions.

Artist, Briana Taylor, finished painting the entrance of the Boltwood Garage with architectural and pastoral scenes of Amherst. This installation was funded with a second grant (\$1,000) from the Massachusetts Cultural Council.

The Amherst Public Art Commission started production on Shedding Light, the first large scale public arts piece, lighting the tobacco shed on the Swartz Family Farm, which will bring attention to our local farmers and heritage for Amherst's 250th anniversary. The artist/architect Erika Zekos worked with the Public Art Commission to find a site, write grants, and researched lighting design and a "green option" to reflect the conservation efforts of our community. Public Art Commission received grants from several sources a first for this committee. We procured grants for almost \$7,000 from U Mass, WMECO, Art Angels, private donations as well as the Amherst Cultural Council.(Shedding Light was lit during the month of Dec '09)

Terry Rooney, Chair

PUBLIC TRANSPORTATION AND BICYCLE COMMITTEE (PTBC)

Fiscal Year 2009

The Public Transportation and Bicycle Committee (PTBC) is pleased to report that ridership on all the bus routes increased in FY 09 and specifically, the ridership on the Town-supported Route 32 increased 20% in FY 09. Members of the committee serve as liaisons to the Design Review Board (for transportation and pedestrian related issues), the Parking Task Force, the Public Works Committee, the Norwottuck Rail Trail Advisory Committee and the Save Our Stop Task Force. The Committee routinely reviews plans for projects that may involve pedestrian and/or bicycle issues.

The Public Transportation and Bicycle Committee had a busy and productive year in FY 09. Among its accomplishments are the following:

- Recommended bus stop modifications to provide for wheelchair access at the Cowles Lane bus stop.
- Conducted an inventory of existing bicycle racks in the Town center and recommended the installation of 37 additional bicycle racks. Also, FY 09 saw the installation of new bus shelters that the PTBC had recommended in FY 08.
- Urged the Town Manager and Select Board to promote passenger rail transportation through Amherst.
- Advocated for additional walking trails in Town.
- Recommended bicycle and pedestrian safety improvements to the proposed Pomeroy Lane and West Street project.
- Recommended parking system changes to the Parking Task Force.
- Modified the Route 32 schedule to include separate full-service and reduced-service schedules to insure that the bus arrives on time.
- Promoted ridership on the Route 32 and Gatehouse Road bus routes through the distribution of bookmark bus schedules.
- Promoted ride sharing, car pooling and the use of zip cars.

The newly elected officers are: Fran VanTreese, Chair; Helene Ver Eecke, Vice Chair; and Peter Lilya, Secretary. The Committee wishes to thank Jane Ashby for her service to the committee over the years.

Respectfully Submitted, Fran VanTreese, Chair

PUBLIC WORKS COMMITTEE

Fiscal Year 2009

Committee Members

Stephen Braun, 549-2697 (chair) Michael Cann, 253-7753 Robert Crowner, 253-6526 Donald George, 253-7579 Charles Moran, 549-5767 Vincent O'Connor, 549-0810

There were no changes of membership during this fiscal year. Although the Committee has had 7 members in recent years (meaning that one seat remains unfilled) this issue was brought into question this year because the Town Bylaws stipulate a 5-member board. This matter has not been formally resolved.

Major Accomplishments

In accordance with its charge, the committee reviewed DPW plans for street repairs and improvements and recommended that annual Chapter 90 funds be used for the repair and repaying of the downtown sections of North Pleasant St. (completed summer '09).

- Recommendation for capital investment in street repairs: As noted in a memo to the 2009 Town Meeting, Amherst roads remain in seriously deteriorated condition. The PWC recommended a \$4.8 million effort to "catch up" on needed repairs on a list of streets deemed most in need. Fiscal constraints have made implementation of this effort problematic.
- Traffic calming in Precinct 10: In collaboration with other committees, the PWC supported the experimental installation of a set of "speed cushions" (in '08) and traffic-diverting barriers (in '09) in an attempt to reduce traffic volume and speeds in Precinct 10. The Committee is currently awaiting synthesized data from the diverter experiment, as well as a draft of a Town-wide traffic calming policy.
- Review of current Town policy for sidewalk plowing. (The Committee is expected to approve a motion based on this research in early '10.)

Public Hearings

During this fiscal year, members of the committee or the committee as a whole participated in public hearings on the following matters:

- On-street parking in the vicinity of the Amherst Regional High School (Cottage Street and High Street);
- Improvement of the Amity St./University Drive intersection;
- Improvement to Sand Hill Road and impact of improvements on shade trees; and
- Redesign of Atkins Corner/Bay Rd./Rt. 116 with two rotaries.

Future Plans

During the next fiscal year, the committee will make recommendations on the following matters in addition to its regular attention to street and sidewalk maintenance:

- Sidewalk plowing policy;
- Ice treatment policy for streets;
- Town-wide traffic calming manual;
- Specific additional traffic calming measures for Precinct 10; and
- Review of Amity St./University Dr. improvements.

Respectfully submitted,

Stephen Braun, Chair

Town of



AMHERST Massachusetts

OFFICE OF THE SUPERINTENDENT OF PUBLIC WORKS 586 SOUTH PLEASANT STREET AMHERST, MA 01002 TEL. 413-259-3050 FAX 413-259-2414

Department of Public Works

Fiscal Year 2009

Below is the annual report for the Amherst DPW.

I would like to mention the retirement of Matt Loven this year. Matt rose through the ranks of the DPW during his 38 year career and is retiring as the Highway Superintendent. I, as well as the rest of the DPW, wish Matt a happy and long retirement.

Respectfully submitted,

Guilford B. Mooring II, P.E. Superintendent of Public Works

CONSTRUCTION AND MAINTENANCE

The personnel of the Highway Division in addition to their normal maintenance completed the following projects during FY 09:

HIGHWAY RESURFACING:

The following streets and roads were resurfaced, shimmed or reclaimed this year between July 2008 and June 2009 for a total of 1.9 miles. 1,580 ft of sidewalk was replaced on North Pleasant Street. Concrete sidewalk, streetscapes and curbing were added on North Pleasant Street. The DPW also paved the parking lots of the adjacent businesses at cost. In addition to the resurfacing work DPW crews also placed approximately 412 tons of bituminous asphalt pavement patches.

				Width
Reclaimation & 3"Overlay	From	To	Length (ft)	(ft)
	Old North			
North Pleasant St	Pleasant St	Mass. Ave	1,350	36
Pelham Rd	Heatherstone Rd	Town Line	1,500	24
1.5" Topcoat/Overlay				
Henry St	Market Hill Rd	Shutesbury Rd	5,600	22
Pelham Rd	House #36	Bayberry Ln	1,490	24

SIDEWALK AND STORM DRAINAGE PROJECTS

Downtown Streetscape Improvements (Phase 6) North Pleasant St

The downtown sidewalk improvements continued this year with the following work completed:

New granite curbs - 840 ft;

New concrete sidewalk (8'wide) - 100 cu yds.

New Street Lights & conduit - 4 ea

OTHER PROJECTS:

- 1. Rolling Ridge Rd and Harlow Dr Sanitary Sewer & Drain replacement;
- 2. Roadway detail painting at intersections and parking lots;
- 3. Fearing St Headwall Replacement;
- 4. Town-wide pavement crack sealing program;
- 5. Catch basin repairs -19;
- 6. Isolated pipe repairs -8; and
- 7. Sewer repairs- 4.

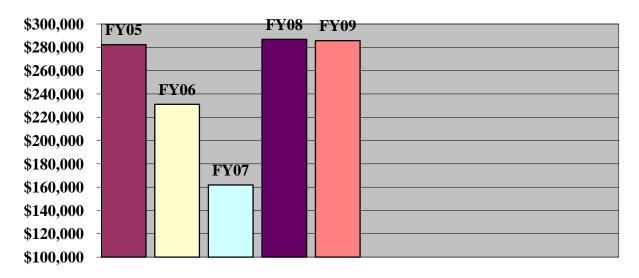
TRANSPORTATION IMPROVEMENT PROGRAM (T.I.P.)

The following TIP projects are underway this year:

- 1. Design of the Atkins Corner Intersection Improvements;
- 2. Route 116 Resurfacing Project Design (ARRA funding);
- 3. University Drive Corridor Improvements;
- 4. Construction of East Leverett Road Bridge Replacement (Mass Highway) Completed; and
- 5. Design of Main Street Bridge Replacement (Mass Highway).

SNOW AND ICE REMOVAL

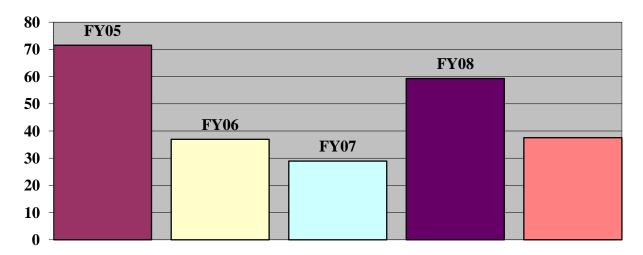
Annual Expenditure



There were 23 snow and ice storms, with a total of 37.5 inches of snow.

4,370 tons of sand was used. 1,431.17 tons of salt was used. 16,454 gallons of Ice Band Magic were used on the roadways and sidewalks.

Inches of Snow



Year	Cost	Snow (inches)	No. of Storms
FY 05	\$282,334	71.5	26
FY 06	\$231,120	36.9	20
FY 07	\$161,930	28.9	15
FY08	\$286,777	59.3	23
FY09	\$285,733	37.5	23

TREE AND CEMETERY DIVISION

The Tree Division removed a total of 215 street trees during the past year. Trees removed were: 7 norway maple, 36 sugar maple, 23 red maple, 5 silver maple, 12 cherry, 9 ash, 3 american elm, 23 elm, 24 white pine, 23 red pine, 2 red oak, 2 white oak, 2 pin oak, 1 linden, 1 hornbeam, 6 locust, 1 crab apple, 4 poplar, 5 arborvitas, 6 birch, 1 white birch, 1 european beech, 1 catalpa, 4 hickory, 1 willow, 2 hemlock, 2 beech, 5 maple, 1 mountain ash, 1 yellow pine and 1 appletree.

During FY 09, 17 trees were planted.

26 tree stumps were removed in FY 09.

In addition to tree care responsibilities, this department (consisting of three full-time employees and one part-time summer employee) is also responsible for the care and maintenance, including burials at the West, North and South Cemeteries.

Burials in FY 09

West Cemetery 2 North Cemetery 6 South Cemetery 11

PARKS DIVISION

The Parks Division (five full-time employees and two part-time summer staff) continues the day-to-day maintenance of our parks and commons, together with the maintenance of twenty three softball, baseball, football, lacrosse and soccer fields and many multi-purpose areas.

Special Projects: No large special projects were worked on this year due to funding.

SANITARY SEWER DIVISION

SEWER MAINTENANCE

Investigated 70 sanitary sewer complaints and corrected 9 stoppages in the collection system. Problematic sewer locations are flushed and cleaned on a quarterly basis. The DPW in conjunction with Dukes Inc, chemically treated 8,077 feet of sewer line for root intrusion.

Matt Loven/Kenneth Isabelle

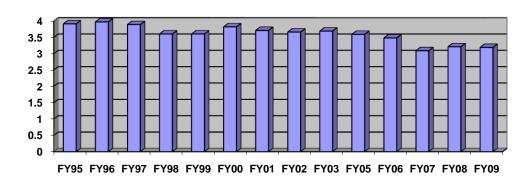
Highway Division Supervisor

WATER TREATMENT & DISTRIBUTION

Water Consumption: The average daily water consumption for FY 09 was 3.19 million gallons; the peak day, September 5, 2008 was 4.505 million gallons. The total FY 09 rainfall was 51.51 inches, well over the annual average of 42 inches. The summer of 2009 was very wet and irrigation activities were limited.

The figures below summarize the amount of water pumped, the revenue generated and the chemicals used to treat the water. Chlorine, ozone and ammonia are used for disinfection. Potassium permanganate is used for iron and manganese removal at Well #4. Polymer is used for water treatment at the Atkins and Centennial water treatment plants. Fluoride is added at a level of 1 part per million to reduce tooth decay and sodium hydroxide is used to elevate the pH of the water for corrosion control.

DAILY WATER CONSUMPTION IN MILLION GALLONS



Water Services

	FY 07	FY 08	FY 09
New services installed	28	15	18
Total water services	6,428	6,225	6,243
# Meters Replaced	238	265	330
Hydrants Replaced/Repair	15	41	96
Water Main Breaks	12	13	23

Chemical Usage - All Sites

Chlorine (lbs.)	18,659	18,577	18,809
Sodium Hydroxide (Gals)	15,171	16,063	15,811
Polymer (gals)	3,189	2,696	2,880
Potassium Permanganate (lbs.)	393	485	1,290
Ammonia (lbs.)	3,266	3,525	3,703
Sodium Fluoride (lbs.)	19,180	16,910	17,705
Ozone	443	887	0

Monthly Finished Water Pumping in Million Gallons

Month	FY 07	FY 08	FY 09
July	101.175	94.780	98.008
August	96.554	97.137	104.836
September	100.685	115.458	112.120
October	103.192	112.647	105.195
November	87.706	93.884	96.835
December	88.556	90.791	90.625
January	79.715	81.109	84.639
February	95.925	94.334	90.614
March	94.104	91.286	92.500
April	96.633	101.070	103.806
May	100.053	102.604	101.620
June	83.838	95.728	82.668
Total	1,128.14	1,170.83	1163.466
Daily Average	3.09*	3.208	3.188
Maximum Daily	4.143 (8/02/06)	4.364 (9/06/2007)	4.505
Minimum Daily	2.241 (11/25/06)	1.894 (8/14/2007)	2.149

	FY 07	FY 08	FY 09
Wells #1 & #2	167	177	191
Well #3	314	340	327
Well #4	44	47	93
Well #5	10	16	3.5
Pelham Reservoirs	316	304	300
Atkins Reservoir	270*	285	246
Total Water Pumped	1,122	1,170	1,163
Average Daily (millions)	3.09	3.208	3.188

^{*} Quantity adjusted for meter error 200 gpm

Water Billed – Cubic Feet

	FY 07	FY 08	FY 09
UMass	36,835,279*	37,209,500	40,493,000
Amherst College	5,999,100	6,496,400	5,904,600
Hampshire College	2,667,300	3,138,100	2,616,900
Town	76,752,100	75,599,958	67,690,700
Municipal	1,172,300	1,196,900	1,005,800
Special Water Readings	8,751,000	2,042,700	258,700
Other –Reuse, Misc	538,200	2,565,900	2,744,817
Un-metered Use	5,000,000	5,000,000	10,020,312
Adjustments (minus)	756,600	(875,239)	(1,076,100)
Total Metered (ft ³)	133,468,879	132,374,219	129,658,731
Total Metered (million gals.)	1,001	993	970
% Unaccounted	10.8%	15%	16%

^{*}Adjusted for meter error

Total Revenue Rounded-Dollars

		FY 07	FY 08	FY 09
UMass	Water	\$797,273	\$1,084,056	\$1,290,442
	Sewer	\$878,273	\$1,114,630	\$1,244,796
Amherst Colleg	ge Water	\$146,790	\$197,812	\$191,855
	Sewer	\$159,548	\$195,000	\$183,136
Hampshire Col	lege Water	\$65,010	\$95,132	\$84,759
	Sewer	\$71,618	\$94,152	\$81,161
Town	Water	\$1,837,063	\$2,337,082	\$2,302,009
	Sewer	\$1,813,176	\$2,072,189	\$1,985,321
Municipal	Water	\$31,913	\$39,885	\$36,258
	Sewer	\$32,057	\$35,862	\$31,152
Special Reading	g Water & Sewer	\$293,647	\$93,790	\$72,950
Abatements	Water & Sewer	(\$60,901)	(\$43,034)	(\$75,071)
Other Wat	ter & Sewer	\$29,991	0	\$9,240
Total Revenue		\$6,095,459	\$7,316,557	\$7,438,007

WATER QUALITY DATA:

Bacterial Samples: Bimonthly samples were analyzed from 24 sites around Town. In August, 2008 one sample was positive for fecal coliform bacteria in North Amherst. Chlorine levels were increased, the water system was flushed and re-sampling showed no contamination.

Fluoride: Fluoride was added to all sources at a level of 1.0 ppm to prevent tooth decay.

Treatment Plant Performance: Both the Atkins and Centennial (Pelham) Water Treatment plants produced water that meet the requirements set by the Environmental Protection Agency (EPA). The average turbidity from Atkins was 0.11 N.T.U. and from Centennial 0.07 N.T.U. The EPA requires that these readings be less than 0.3 N.T.U. in 95% of the samples. Total Trihalomethanes, a byproduct of chlorine disinfection, averaged 33.2 ppb from quarterly sampling at eight different sites around Town. The EPA limit is 80 ppb. Haloacetic acids, another by product of chlorine disinfection, were also analyzed quarterly at 8 different locations and the average value was 40.8 ppm, well below the EPA limit of 60 ppm.

Water Rate: The water rate for FY 09 was \$3.20 hundred cubic feet (HCF)

The average water cost to an Amherst resident, based on an annual usage of 120 HCF, is about \$388/year. This number is below the State average of \$426/120 HCF.

Information: More information about water treatment and quality can be accessed on line at www.epa.gov or www.mass.gov and search for drinking water.

Cross Connection Program: The cross connection program was established in 1989 under Massachusetts Drinking Water Regulation 310 CMR 22.22 to prevent cross contamination of the water supply with hazardous substances. Water department staff test these devices twice annually.

Total Backflow Devices

	FY 07	FY 08	FY 09
Town		50	5 0
TOWIT	57	59	58
UMass	400	440	447
Amherst College	97	106	110
Hampshire College	30	31	33
Commercial	129	130	131
Residential-			
Irrigation	34	43	60
Total	747	809	839

Chemical Analysis: The following water tests were recently analyzed and all levels of substance in the water were below the Maximum Contaminant Level set by the Safe Drinking Water Act. More information is available online at www.amherstma.gov, go to department – water – ccr.

- -Volatile Organic Compounds Solvents, Petroleum Products
- Inorganic Compounds tested annually at all sources
- Fluoride Daily at all sources
- Synthetic Organic Compounds Herbicides and pesticides 2006 at all sources
- Arsenic
- Perchlorate
- Radioactive Substances
- Lead and Copper

SPECIAL ACTIVITIES

- **A.** <u>Well 2:</u> A flowmeter was installed on the discharge line of this well to get accurate flow readings. Negotiations were held with MADEP to increase the daily withdrawal of this well and a pump test will be ran in 2010.
- **B.** Water Meter Calibrations: All master meters and source meters were calibrated in 09.
- **C.** Eastman Lane Water Meter: Negotiations began with UMass to replace the water meter at Eastman Lane and North Pleasant Street. Other piping changes will also be made to improve fire flow in the area. The work will be finished in 2010.
- **D.** <u>Protozoa Sampling:</u> Monthly samples were taken at both surface water supplies, sent to the Tufts University lab, and analyzed for Cryptosporidium as part of the Environmental Protection Agency testing program.
- E. <u>Centennial Water Treatment Plant:</u> A backwash pump was replaced by Town staff.
- **F.** <u>Leak Survey:</u> DMS Solutions of Marcellus, NY was chosen to carry out a leak survey of the complete water distribution system in FY 10.

- **G.** <u>Fire Flows:</u> The Insurance Services Office (ISO) completed a fire flow study in April, 2009. This type of study is completed about every 10 years to evaluate the structural fire suppression capacity of the Town's water distribution system.
- **H.** <u>Baptist Church Water Meter:</u> This inlet water meter into UMass was replaced by Toomey Water Services with a new 6" Hersey Meter and radio transmitting register.

Robert E. Pariseau Director of Water Resources

WASTEWATER TREATMENT PLANT

The treatment plant and 21 pumping stations continue to be well-operated and maintained by plant staff.

The plant was constructed in 1978 and no major capital costs are expected in the next few years. Regular plant updates and equipment replacements have kept the treatment facilities current. Many plant improvements have been accomplished by talented plant staff, and resulted in lower operational and capital costs and a sewer rate of \$3.10 per hundred cubic feet. Tighe and Bond consulting engineers of Westfield, Massachusetts compiled an extensive, statewide sewer rate survey in 2009. The average cost per household was \$584, and the range was \$168 to \$1,632 based on 90,000 gallons usage annually (120HCF). Amherst sewer costs were less than average at \$372 per 120HCF.

Flow Data

The Wastewater Treatment Plant treated 1.56 billion gallons of wastewater in FY 09. The highest daily flow rate recorded was 13.9 million gallons per day on 12/12/08.

	FY 07	FY 08	FY 09
Inches of Rainfall	42.26	51.77	51.69
Average Daily Flow in Million Gallons	3.97	4.04	4.28
Highest Day, Total in	10.35	10.02	9.99
Million Gallons	(4/16/07)	(2/13/08)	(12/12/08)
Chemicals Used			
Chlorine (lbs.)	9,535	9,800	12,496
Polymer (lbs.)	2,999	2,993	3,079
Potassium Permanganate (lbs.)	2,530	2,090	1,705

Chlorine is used to disinfect the wastewater prior to discharge into the Connecticut River. Polymer is used to thicken sludge as part of the disposal process. Potassium permanganate is used for odor control.

Treatment Efficiency

The water that is discharged into the Connecticut River is tested in our treatment plant laboratory. Many process control tests are performed to optimize treatment and produce the best quality effluent possible. The Environmental Protection Agency (EPA) and Massachusetts Department of Environmental Protection (DEP) monitor our activities and measure our effectiveness by the parameters listed below (annual averages). No violations of our EPA discharge permit occurred in FY 09 for the parameters listed. Two exceedances of the fecal coliform limit occurred in August and September. A sampling procedure was modified to remedy the problem.

Parameter	EPA Limit	FY 07	FY 08	FY 09
Biochemical Oxygen				
Demand (mg/L)	25	6.0	4.0	3.0
Total Suspended				
Solids				
(mg/L)	30	4.0	4.0	4.0
Chlorination (mg/L)	1.0	0.40	0.45	0.53

Septage Received

The treatment plant receives septage from residential septic tanks pumped from the Towns of Amherst, Pelham and Shutesbury. Below is a summary of the number of septic tanks (usually 1,000 gallons) that were pumped.

Town	FY 07	FY 08	FY 09
Amherst	68	115	135
Pelham	40	66	52
Shutesbury	72	111	93
Total	180	292	279

Wastewater Reuse

The University of Massachusetts utilizes treatment plant effluent for boiler make-up water at the new central heating plant. About 125 gallons a minute of treated wastewater receives additional treatment and is used to produce steam. This reuse water demand was previously met by utilizing the Town's drinking water.

	FY 07	FY 08	FY 09
Million Gallons	55	58	65

Sludge Data

Sludge is the residual organic material left after the wastewater is treated. We currently thicken these solids on-site, and Casella Waste Management is under contract to deliver the liquid sludge to an EPA-approved sludge incinerator. Sludge in FY 09 was transported to three incineration facilities: Fitchburg, MA; Millbury, MA; and Naugatuck, CT.

Sludge Data	FY 07	FY 08	FY 09
Total Gallons			
(transported)	3,901,000	4,126,500	3,970,600
Total Dry Tons	1,052	1,104	1,130
% Solids	6.6	6.6	6.9

Month	Total	Ave. %	Total	Dry Tons
	Gallons	Solids	Dry Tons	Per Day
July	242,500	6.8	68.40	2.21
August	216,000	6.4	56.03	1.81
September	395,500	7.0	114.32	3.81
October	448,000	6.6	122.30	3.95
November	351,500	7.1	103.98	3.47
December	372,000	7.8	121.79	3.93
January	213,200	7.1	63.07	2.03
February	367,400	6.6	101.40	3.62
March	365,500	6.6	99.82	3.22
April	402,500	6.7	111.73	3.72
May	362,500	6.5	98.75	3.19
June	234,000	7.1	68.52	2.28
Total	3,970,600	0	1,130.11	0
Average	330,883	6.9	94.2	3.10

Power Consumption

	FY 07	FY 08	FY 09
Avg. kWh/month	102,272	104,279	110,850
Avg. kW Demand	354		222
KWH/Million			
Gallons	847*	848*	851*

^{*}A survey of 279 treatment plants done in 2004 puts Amherst in the lowest 10% for electric use per million gallons of treated water.

Special Activities:

- **A.** Stanley Street Generator: Plans and specifications were prepared to replace the emergency generator at this pumping station. The existing unit was installed in 1976 and replacement parts are no longer available. Town staff will do the replacement in FY 10.
- **B.** Rolling Ridge Sewer Project: Camp, Dresser & McKee, consulting engineers, will assist the Town in preparing plans and specifications to replace a section of undersized sewer on Harlow Drive and Rolling Ridge Road. The work will be done in FY 10.
- **C.** <u>Hydrosep Drive:</u> Town staff prepared bid documents, purchased and installed a replacement drive on Hydrosep #1. This was an original equipment (1978) replacement and the work was done for less than \$18,000, at a considerable savings to the Town.
- **D.** <u>Aeration Tank Weirs:</u> Treatment plant staff fabricated and installed 6 aeration tank weirs. These devices control the tank and oxygen levels in the treatment units.

- **E.** <u>Plant Security System:</u> A new card identification and security system was installed at the main treatment plant by Signet Electronic Systems, Inc.
- **F.** Electrical Work at Main Plant: Our talented electrical staff is aggressively replacing our original system controls with fiber optics and computer-based controls. In FY 09, controls were replaced on the following systems: Influent pumping, Primary Sludge pumping, Tank Drainage, Chlorination, Aerator and Dissolved Oxygen and Influent Plant flowmeters. This work was all done by plant staff at considerable cost savings to the Town.

Robert E. Pariseau Director of Water Resources

FY 09 Solid Waste and Recycling Annual Report

In light of the Recycling Coordinator's four-month leave of absence in the fall of 2008, the FY 09 solid waste and recycling program focused on maintaining existing projects and nurturing future ones. In addition to ongoing collaboration with the Health Department, The Energy Task Force, the school district's contracted food service provider (Whitson's), and the Amherst Area Chamber of Commerce, one of our key goals was revising the Board of Health Regulations for Waste and Recycling to clarify several issues and facilitate enforcement.

Grants Awarded

The Massachusetts Department of Environmental Protection's (DEP) Municipal Waste Reduction Grant awarded Amherst 20 rain barrel discount vouchers valued at \$200, but the program was cancelled due to funding issues and none were received. Amherst was awarded \$2,000 from the Springfield Materials Recycling Facility (MRF) Advisory Board to purchase a trailer to facilitate downtown public area recycling. Delivered in June 2009, the 4'x8' single axle trailer was to be used by the Parks Department to allow simultaneous trash and container recycling collection downtown. However, due to a difficult budget year, the DPW could not commit to the new project in FY 10. Instead the trailer will be used to pick up recycling from the Common after public events. By fall, 2009 the DPW will have new procedures in place offering fee-based trash and recycling collection services for events held on the common. Money from the MRF grant was also used to purchase five event bottle/can recycling collection containers and five 96 gallon wheeled toters for the project.

Outreach and Public Education

General Amherst Population

Renewable Energy Fair – For the third year in a row, members of the Recycling and Refuse Management Committee (formerly the Solid Waste Committee) participated in this early September event on the Town Common. Informational brochures about recycling, composting, and waste reduction were provided and recycling and compost bins were available for sale. Informational posters and a simple quiz question about plastic bottles were also highlight of the booth. Those able to answer the quiz received a small prize.

Earth Day – Due to resource limitations, Amherst Grows Green was put on the back burner this year. The Recycling and Refuse Management Committee erected a booth on South Pleasant side of the South Common along with the Shade Tree Committee on April 25 in honor of Earth and Arbor Day, and provided information about waste stream reduction. We're pleased to announce in 2010 a combined green event will be held on the Common on April 24. Organizers from The Renewable Energy Fair, the Chamber of Commerce and Amherst Grows Green are joining forces to form a single "green" event (title as yet undetermined) in Amherst.

Taste of Amherst – The recycling coordinator again assisted with this year's Taste of Amherst event. There were special challenges this year, as the drink vendor and provider of refrigerators and recycling bins since the event's inception, chose not to participate. The organizers were able to get another vendor, but recycling bins were not available to us with limited notice. Rain threatened the event, potentially rendering the cardboard trash (and gerry-rigged recycling) containers useless. We located clear trash bags in which to enclose the cardboard bins to prevent

waste bin "meltdown." Chamber of Commerce Director Tony Maroulis is interested in "greening" the event in 2010, gradually moving to a Styrofoam-free policy and eventually adopting composting (similar to what the Orange Garlic Festival has accomplished and the Franklin County Fair is working toward).

Schools and Youth Education

Composting Program – The composting program continued successfully at two of the four elementary schools. Both the custodial team and the school administrators at Wildwood and Marks Meadow continue to be strong supporters, a factor critical to the program's success. TTT Trucking out of Brattleboro, Vermont continues to pick up the food waste weekly and transport it to Martin's Farm in Greenfield.

Crocker Farm Elementary School employee Ricci Mastroianni developed an onsite composting program at Crocker Farm. What started from a single kindergarten classroom project has developed into a school-wide program, where students sort their compostable and noncompostable food waste, and set aside their milk cartons which are later rinsed and recycled. Currently, food waste is placed in an Earth Machine composter on-site. Working with the school's parent group, Ms. Mastroianni secured a grant to build a larger composting bin, which will be based on an animal-proof model developed by Karen DiFranza for Hubbardston, MA schools. If the sanitation and wild animal concerns of the district's facilities director are overcome, the onsite program has exciting implications for school waste stream reduction in the future. Food waste is often the heaviest component of trash. Separating and composting vegetable-based food waste will reduce waste tonnage, hauling costs and garbage truck emissions, and provide an exciting curriculum opportunity. The finished compost will help maintain and beautify school grounds. The current Crocker Farm principal is supportive of the project, while the school's head custodian has doubts because of a failed past program. The key to continued success appears to be getting a school to embrace and have ownership of the project so the program's success is not dependant on a single person. Curriculum development around composting, similar to Connecticut's model linking it with state curriculum standards, would ensure the future success of school composting.

Trash-Free Lunch Day – The third annual "Trash-Free Lunch Day" was again a success in terms of student/employee waste stream awareness at the four elementary schools. Whitsons, the new district food service provider, was happy to collaborate with DPW, as had been their predecessor. This year Crocker Farm Elementary School swooped out from behind and took the prize for the least amount of trash generated. The school's 257 students reduced their normal lunchtime trash by 45% to an astounding ¾ pound of trash, an equivalent of .22 cubic inches per student. Wildwood Elementary School beat its previous record by 11% with the equivalent of .29 cubic inches per student. These results were only achievable because of the schools' composting programs, which reduce the weight and volume of cafeteria trash. In conjunction with Trash-Free Lunch Day, the DPW purchased 60 reusable "Wrap-n-mat" sandwich wraps and sold them at cost at several elementary schools. This may be a project that school parent groups will be interested in organizing in the future.

On a related note, Whitsons responded to the ecological request on the District's 2008 request for proposal by making a cafeteria Styrofoam® avoidance commitment this year. A special effort was made to wash trays quickly, and only paperboard disposable trays were used. Wildwood and Marks Meadow Schools were able to collect the paper trays and add them to their compost, greatly reducing their trash volume throughout the year.

Additional Initiatives

Board of Health Refuse and Mandatory Recycling Regulation Change

An Amherst business claiming that they could not recycle because their waste hauler did not offer container recycling prompted careful review of the Regulations for Refuse Collection and Mandatory Recycling. The existing regulations (approved 12/05) do not clearly state that waste haulers must offer *both* commercial and residential clients container and paper recycling services. Proposed changes to the regulations were submitted to the Board of Health (BOH) in June 2009, and we anticipate that they will be approved at the July 18, 2009 BOH meeting. Other changes to the regulations include:

- Updated definitions (Section 3);
- A new regulation concerning haulers and roadside litter (and related fines);
- Clarification of banned waste items that must be excluded from weekly household trash collection:
- A new regulation regarding use of public trash/recycling receptacles for disposal of private or business refuse (and related new fines);
- Clarification of owner/manager/tenant responsibility to separate recycling, and ensure appropriate disposal of banned, electronic and hazardous waste;
- A new regulation governing acceptable time frames for removal of excess/bulky trash (and related new fines); and
- Clarification of responsibility of owner/manager/tenant to reimburse the Town for costs of correcting/cleaning up violations.

Reduce Recycle Reuse Earth Day Newspaper Insert

Lobbying efforts were successful in getting the Reduce Reuse Recycle insert included in the Amherst Bulletin in 2009. Originally funded via a grant from the Springfield Materials Recycling Facility Advisory Board, the Earth Day insert was included only in the Franklin County Recorder, the Springfield Republican and the Hampshire Gazette during its first publication year (2008). The insert provides regional waste disposal information, including recycling and hazardous waste collection information. Amherst's Recycling Coordinator has been a contributor since its inception. Plans for the 2010 issue include improved graphic design, a heavier focus on reuse (repair and second-hand options), composting and a kids' activity page.

Solar Trash Compactors Installed Downtown

Two solar trash compactors, purchased with funds from the Massachusetts Technology Collaborative Renewable Energy Trust's Clean Energy Choice Grant, were installed in downtown Amherst in May 2009. The Big Belly® compactors have the same footprint as a 32 gallon trash can, but provide a capacity five times greater via compaction, potentially reducing collection time, fuel cost, and greenhouse gas emissions. The compactors are constructed of steel and plastic with a leak-proof trash bin and a photovoltaic system that recharges its 12 volt battery. An LED sensor monitors capacity and uses 1,250 pounds of force in a 41 second compression cycle.

Waste Collection and Landfill Diversion

Curbside pickup of trash and recyclables in Amherst continues to be provided by private trash haulers, however, households requesting variances are allowed to bring their recycling and trash directly to the Transfer Station in pre-paid bags. This fiscal year 540 households received trash variances.

Earth Machine composting units, kitchen counter compost pails, recycling bins, and sharps collection containers continue to be available for purchase at the Transfer Station. Residents were able to purchase rain barrels, despite unavailability of DEP discount vouchers. Rain barrels were offered to Amherst residents at the bulk rate of \$73 and distributed in April from the DPW parking lot on Route 116.

In FY 09 the medical waste hauler destroyed 176.3 pounds of Sharps collected by Amherst's Health Department and Transfer Station, an increase of 58% over FY 08. MassDEP has announced a Sharps landfill disposal ban effective in July 2010, and the recycling coordinator and the Town's public health nurse anticipate that state collection programs may render existing municipal ones superfluous.

The Recycling Center and Transfer Station supports many other landfill diversion programs. Sterling Bush, a Transfer Station employee and Recycling and Refuse Management Committee member, organized a successful new Styrofoam pellet and egg carton reuse program at the Transfer Station. The collected material is used by local businesses and individuals. The following items are also accepted at no charge from residents with current vehicle stickers:

Clothing (goes to Salvation Army);

Automotive and rechargeable batteries;

Waste automotive oil;

Leaves & grass clippings;

Christmas trees;

Printer cartridges & cell phones;

Mixed containers;

Mixed paper; and

Mercury-bearing items such as thermometers & thermostats.

The option to donate return deposit drink containers to the local food bank continues with a designated bin. Fluorescent bulbs, brush, electronics, household solid waste (bulky items), construction/demolition waste, scrap metal, asphalt, bricks, concrete, wood, paint, tires, appliances and propane tanks are all accepted for recycling/disposal after payment of fees.

Types and quantities of materials diverted via the Transfer Station over a four-year period are shown in the table below. The FY 06 spike in collected paint is attributed to a paint collection procedure change in FY 05.

	FY 06	FY 07	FY 08	FY 09
Electronics (tons)	31	32	30	33
Scrap Metal (tons)	242	216	153	126
HHW in household equivalents	116	130	156	61
Paint (gallons)*	2,119	1,854	1,532	1,443
Tires (count)	559	757	461	517
Appliances	870	854	609	535
Propane Tanks	106	139	56	53

^{*} Oil-based paint and paint products known to contain lead are only accepted during HHW collection days.

The Take It or Leave It and Book Sheds, which allow vehicle sticker owners to swap books and household items, remain very popular. Parking at the Transfer remains challenging when bargain-hunters linger at the two sheds on busy spring, summer and fall days. The Book Shed roof has developed leaks and the Recycling and Refuse Management Committee is researching low-cost repair options.

The spring household hazardous waste (HHW) collection event was not held this year due to Mass DEP delays and funding challenges. Henceforth, the DPW will hold a single event in the fall of each year. As in past years, residents of Hadley, Leverett, Pelham and Shutesbury will continue to partner in the event via a resource/cost-sharing agreement.

Conclusion

Exciting advances were made during FY 09, despite a slow start to the fiscal year. We are hopeful that the combined green event (Spring 2010) will prove to be a great public education and relationship-building opportunity, and that the DPW entering the refuse removal on the Town Common will prove lucrative. The new Board of Health regulations, once communicated to licensed waste haulers and landlords, will help enforce mandatory recycling, trash overflow violations, and proper disposal of material banned from Massachusetts landfills. Finally, on-site school recycling efforts, if expanded, will offer money and resource-saving potential for the Town. The key challenge remains building and administering these solid waste programs with limited resources.

Susan Waite Recycling Coordinator

THE AMHERST REDEVELOPMENT AUTHORITY

Fiscal Year 2009

The Amherst Redevelopment Authority (ARA) was established by Amherst Town Meeting in 1971, and will remain authorized as a redevelopment authority until 2013. In Massachusetts, under M.G.L. Chapter 121B, redevelopment authorities are created as autonomous quasi-municipal agencies that municipalities can establish to aid in urban renewal. Urban renewal is focused on the improvement of areas that are "decadent", "blighted", or otherwise underutilized and with unrealized potential for a community. The ARA has full control over projects, usually through the acquisition of land and its conditional sale. Public participation plays a major role. Amherst Town Meeting must approve all requests for local project funding, but the ARA can apply independently for grants, can float bonds, and can otherwise generate its own funding.

Although enabled to undertake redevelopment projects throughout the entire community, the ARA's initial task was to plan and redevelop the Center School Complex (now known as "Boltwood Walk"), a 9.6-acre area between Main Street and Kellogg Avenue previously used for a cluster of elementary, middle, and secondary schools. The Boltwood Walk Project strengthened the center of Amherst through the addition of facilities for community activities and services, business, and housing for the elderly. Special emphasis has been placed on providing a place where older citizens can lead active, independent lives. Boltwood Walk includes Ann Whalen Apartments, Clark House, the Bangs Community Center (a former middle school building), and several redeveloped commercial properties, as well as new public spaces, facilities and ways.

With the completion of the Boltwood Walk parking garage in 2002, redevelopment of the properties within the Boltwood Walk Project was substantially completed. One property (Parcel B-2-b) south of the Bangs Community Center remains open for future expansion of the community center or other uses.

The Amherst Redevelopment Authority met three times during FY 09 to discuss with property owners and others a range of possible new redevelopment projects and activities which might benefit the Town of Amherst.

John Coull was elected to the ARA in the 2009 annual Town-wide election. ARA member terms are five years. The other members of the ARA are Aaron Hayden, Larry Kelley, Margaret Roberts, and Jeanne Traester (Governor's appointee).

ANNUAL REPORT OF THE AMHERST SCHOOLS FISCAL YEAR 2009

The Amherst School Committee is an elected body responsible for the public education of all children in kindergarten through grade six and of pre-school children with substantial special needs in our community. The Committee meets regularly on the third Tuesday of each month and welcomes citizen participation at each meeting. The members of this committee also serve as Amherst's members of the Regional School Committee which has responsibility for the educational programs for children in grades seven through twelve.

STUDENT ENROLLMENT

Student enrollment as of October 1, 2008 was:

GRADE	ST	UDENTS
Pre K		71
K		178
1		184
2		181
3		174
4		205
5		194
6		<u>200</u>
	TOTAL	1,387

Twenty-five children from Amherst attended Charter Schools and 15 Amherst children attended other school districts under the School Choice program.

Primary goals for the Amherst Schools are as follows:

- 1. Developing and maintaining an up-to-date, innovative, multicultural, academically challenging curriculum that promotes high standards and success for all students.
- 2. Providing creative, multi-faceted instruction that maintains high standards, engages all students, and enables all students to be successful learners.
- 3. Making all students feel fully welcome and a part of our schools, regardless of race, class, gender, language, religion, sexual orientation, culture, academic success, or physical abilities.
- 4. Eliminating the achievement gap among students from different racial, cultural, and socioeconomic backgrounds.
- 5. Addressing the demands and opportunities facing our schools as a result of the rapid growth in the use of technology throughout our society.
- 6. Increasing communication and collaboration among the district's stakeholders students, parents, teachers, staff, administrators, and the larger community and using parents and the community more effectively as educational resources.
- 7. Hiring and retaining a high quality teaching and administrative staff.
- 8. Equipping and maintaining school buildings to provide healthy, accessible, modern learning environments that support the achievement of our mission.

9. Sustaining a physically and emotionally safe environment in our schools for students and staff.

HIGHLIGHTS OF THE YEAR

There were two major highlights during FY 09:

- Hiring a permanent Superintendent—A national search was conducted to hire a permanent Superintendent to replace Dr. Jere Hochman who left the district in July 2008. The Committee voted to hire Dr. Alberto Rodriguez and his tenure begins July 1, 2009.
- Closing Meadow Elementary School—On May 19, 2009, the Amherst School Committee
 voted to close Mark's Meadow Elementary School at the end of the 2009-2010 school
 year and redistrict the remaining three elementary schools for equity beginning in 20102011.

Amherst School Committee

Kathleen Anderson Elaine Brighty (through March 31, 2009) Andrew Churchill Sonia Correa Pope (through March 31, 2009) Irv Rhodes (as of April 1, 2009) Steve Rivkin (as of April 1, 2009) Catherine Sanderson



AMHERST, MASSACHUSETTS Fiscal Year 2009

The Regional School Committee represents the four communities that comprise the Amherst-Pelham Regional School District: Amherst, Pelham, Leverett, and Shutesbury. It is responsible for the direction and support of the educational programs for students in Grades 7 through 12 from each of these towns. Committee meetings are open to the public, except for executive sessions as prescribed by law, and are held regularly on the second and fourth Tuesday evenings of each month. Opportunity is available at every meeting for public participation.

STUDENTS

Enrollment in the Regional Middle and Senior High Schools as of October 1, 2008 decreased by 53 students. Enrollments on October 1 over the last ten years were as follows:

1999-2000—2,049	2004-2005—1,949
2000-2001—2,057	2005-2006—1,924
2001-2002-2,068	2006-2007—1,877
2002-2003—2,037	2007-2008—1,817
2003-2004—2,043	2008-2009—1,764

In addition, 34 Regional students were enrolled in Vocational Schools as of October 1, 2008. Eleven students attended other school districts under the state's School Choice Program, and 53 students were enrolled at charter schools. Tuition for district students to attend these schools is paid by the Regional School District.

As of April 9, 2009 when this report was prepared, enrollment in the Regional Middle and Senior High Schools was as follows:

Grade	Amherst	Pelham	Leverett	Shutesbury	Wards	Tuition	Total
7	184	19	16	20	-	6	245
8	226	19	28	22	-	7	302
9	223	22	20	20	-	13	298
10	234	18	19	16	-	20	307
11	225	15	13	22	-	19	294
12	214	25	18	26	-	17	300
TOTALS	1,307	118	114	126		82	1,747

There were 212 students from Amherst who graduated with the class of 2009.

PROGRAM HIGHLIGHTS

The instructional program, developed by teachers in all areas of the curriculum, reflects the overall philosophy and goals of education established by the School Committee. An appropriate range of support services remains in place to help students achieve their highest possible potential. Included among these programs are Guidance, Health Services, Special Education, and English Language Learners Program.

Amherst–Pelham Regional High School is a four-year comprehensive school and is accredited by the New England Association of Schools and Colleges. The student body of the High School and Middle School is culturally diverse with a population that includes 69% Caucasian, 9% African-American, 8% Asian, 10% Hispanic, and 4% multi-racial and includes native speakers of 23 languages. Masters or doctoral degrees are held by 85% of the faculty.

The students in the Regional schools work hard and excel. For the 2007-2008 school year, the high school had 25 National Merit Commendations and 3 National Merit Scholarship semifinalists who received Certificates of Merit, in a class of 314 students. Ninety-one percent of our students will pursue higher education at colleges and universities across the nation after graduation from the Amherst Regional High School. Nationally normed standardized testing results reflect that, overall, our students score significantly above grade level in all areas tested. Students consistently enroll in courses beyond the standard graduation requirements.

PRIMARY GOALS FOR THE AMHERST AND REGIONAL SCHOOLS

- 1. Developing and maintaining an up-to-date, innovative, multicultural, academically challenging curriculum that promotes high standards and success for all students.
- 2. Providing creative, multi-faceted instruction that maintains high standards, engages all students, and enables all students to be successful learners.
- 3. Making all students feel fully welcome and a part of our schools, regardless of race, class, gender, language, religion, sexuality, culture, academic success, or physical abilities.
- 4. Eliminating the achievement gap among students from different racial, cultural, and socioeconomic backgrounds.
- 5. Addressing the demands and opportunities facing our schools as a result of the rapid growth in the use of technology throughout our society.
- 6. Increasing communication and collaboration among the district's stakeholders students, parents, teachers, staff, administrators, and the larger community and using parents and the community more effectively as educational resources.
- 7. Hiring and retaining a high quality teaching and administrative staff.
- 8. Equipping and maintaining school buildings to provide healthy, accessible, modern learning environments that support the achievement of our mission.
- 9. Sustaining a physically and emotionally safe environment in our schools for students and staff.

Amherst-Pelham Regional School Committee

Michael Hussin, Chair Marianne Jorgensen, Vice-Chair Elaine Brighty (through March 31, 2009)

Irv Rhodes (as of April 1, 2009) Sonia Correa Pope (through March 31, 2009)

Steve Rivkin (as of April 1, 2009)

Catherine Sanderson Kathleen Anderson Andrew Churchill Tracy Farnham Michael Katz

SENIOR CENTER/(COA)

Fiscal Year 2009

PRINCIPAL GOAL: To run a multi-purpose Senior Center that serves as the community focal point for the provision of services to the elderly. The Center works to initiate, facilitate, coordinate, and/or provide those services, which in the broadest sense enhance dignity, support independence, maintain health, and promote the involvement of Amherst's elderly in the general community.

THE SENIOR CENTER: A VITAL COMMUNITY RESOURCE

Whether it's simply reading our 16-page **bi-monthly newsletter**, *THE SENIOR SPIRIT* or coming in daily for the hot lunch program, Amherst's older residents have come to rely on the Senior Center. Here are examples of <u>some</u> of our program and service offerings in FY 09:

CLINICS: foot care, ear irrigation, massage, blood pressure, flu/health fair, hearing aid repair, psychological counseling and free consultations two days a week with an R.N.

FITNESS PROGRAMS/CLASSES: Strength training, gentle fitness, Tai Chi, folkdance, gentle yoga, twice weekly walking club, line dancing, ballroom dancing, dancercise, Osteoporosis Progressive Resistance Training Exercise, EnhanceFitness®, and Joyful Yoga Dance.

ADULT EDUCATION CLASSES: Using the Internet; Understanding Perspective When Drawing; Figure Drawing; Portrait Drawing; Pre-Beginning Computer; knitting; sewing; quilting; watercolor/oil painting; cooking; financial management; The Endlessly Developing Cosmos; The Artist's Way Workshops; Healthy Eating for Successful Living in Older Adults; Arthritis Prevention and Treatment: Life-Style Changes That Work; Spark: The Revolutionary New Science of Exercise and the Brain; Color Theory & Color Mixing Painting Class; Collage Workshop; One & Two Point Perspective Drawing Class; Cityscapes Drawing Class; Matting Your Work Drawing Class; ABC Basics of Computer; Email and Word Processing Basics; How to Manage Photographs & Images on your Computer & How to Listen to Your Computer; VNA & Hospice of CDH Falls Prevention Classes; Tell Your Story Creative Writing Classes; Gluten Free Cooking; Darwinian Evolution and Physics; Holiday Theme Drawing Mixed Media Drawing; Cosmology-Theoretical Physics and Reality.

DISCUSSION/SUPPORT GROUPS: New Options, Audio-Book Group for Visually Impaired Persons, Aging Together.

SOCIAL RECREATION: Musical Showcases, bus/van/plane trips, Senior Center 40th Anniversary Banquet, Tag Sale, Public Safety picnic, Thanksgiving Dinner, bridge, Scrabble, Chinese mah-jongg, grocery bingo, Volunteer Awards Social, Casino Night Hosted by UMass Finance Society, Singing Supper Hosted by Amherst College, Hawaiian Night Hosted by UMass Psychology of Aging Class; Singing with Lori Sunshine, Holiday Concert/Party, Colgate Thirteen A Capella Concert.

EDUCATIONAL SEMINARS/WORKSHOPS: Diabetes Basics; Making Connections: Diabetes and Heart Health; Hospice Overview; Sleep Changes & Disorders; Using an Urgent Care Center; High Blood Pressure; APD Identity Theft Presentation; Long Term Care; Bright Light Therapy; Indigestion and Gastro-esophageal Reflex; Well Women Care; "Pack Your Bag"

Individual Medication Review; BCBS Health Plan Options for People With Medicare; Vascular Problems, Claudication, Vascular Veins; The Aging Brain; Allergies--Causes, Diagnosis, Treatments; Cosmetic Surgery; SALT Council presentation: Consumer Awareness: Be a Savvy Consumer; Emergency Preparedness; APD Seminar on Lost Elder Program; Successful Aging; Holistic Physical Therapy; Successful Aging; Female Bladder Control; Recent Scientific Findings on Arthritis; Arthritis Preventing/Reversing Exercise Programs; Nutrition and Arthritis; Tremors; Anti-Coagulation Clinic; Type II Diabetes; Respiratory Problems; Keeping Warm, Keeping Safe Panel Discussion; Peace Corps Talk; Wills and Revocable Living Trusts; Understanding the Grieving Process and Responding in a Loving Way; Ear and Nose Problems; Fibromyalgia; Treatment of Common Spinal Problems in Baby Boomers; Enhancing Vitality; Healing Ourselves.

SERVICES TO INDIVIDUALS: HVES (Highland Valley Elder Services) Title III Congregate hot lunch program, Meals on Wheels evening hot supper through the University of Massachusetts, HVES Title III Home Delivered hot lunch, AARP Tax Assistance, Tax Exemption Seminar (Assessor's Office), leaf raking, personal care/homemaking referral, friendly visitor program, social worker counseling/I+R, Brown Bag monthly groceries through Western Mass. Food Bank, Food Box monthly groceries through Amherst Survival Center, free weekly bread/produce giveaway, emergency food pantry, volunteer driving, SHINE health insurance counseling, tax assistance, Tax Work-Off intake, subsidized van ticket sales, farmers' market coupon distribution, medical rides and free wheelchair and equipment loan closet, free smoke detector program with Amherst Fire Department, and partnership with the SALT Council to provide services such as house numbering, RUOK, File of Life, 911 Cell Phone distribution, SAFE Elder project.

SENOR CENTER CELEBRATES 40TH ANNIVERSARY

The Amherst Senior Center opened its doors at 17 Kellogg Avenue in 1968 thanks to the efforts of the Council on Aging established the previous year by a vote of Town Meeting while Allen Torrey was Town Manager. Events marking the occasion this 40th anniversary year included marching with a commemorative banner in the Fourth of July Town parade and a special banquet planned for October 19th, 2008, at the Bangs Community Center. An historical booklet commemorating the 40 years is being written by Senior Center Director Nancy Hirsh Pagano and is expected to be published in September 2009.

COUNSELING CENTER

The Counseling Center has continued to provide psychotherapy to eligible elders and caregivers of elders. A new LICSW was hired as the previous one was unable to continue. Presently, the Senior Center is in the midst of discussions with ServiceNet for the LICSW to be a per diem therapist paid through ServiceNet. This would allow the Counseling Center to continue without relying on grant funding. Through the end of FY 09, there were 12 elders served with a total of 88 psychotherapy sessions provided.

EMERGENCY FUND

In October 2009, Amherst College made an extremely generous donation of \$40,000 to the Town. The Emergency Fund with \$10,000 was set up with the Town for the Senior Center to utilize in assisting elders with paying utility arrears, home heating fuel arrears, unpaid medical bills and other emergency situations in elder households. A sub-committee of the Council on Aging developed policies for the use of the funds. 13 elder households utilized \$2,763.90 of the fund during the winter of 2008-09. Donations and repayments received to deposit back into the fund totaled \$675.25.

ELDER SERVICE TEAM

The Elder Service Team was developed to respond to situations where an elder has been identified by a community member or a first responder, as possibly being at risk. The Team is comprised of a member of the Fire Department, Police Department, Health Inspections and the Senior Center. The Senior Center is notified of the elder and the situation. If the elder is still at home, s/he is visited by Maura Plante, Senior Center, and Gary Courtemanche, Health Inspections. The living environment is assessed, information about services is relayed to the elder and appropriate referrals are made with follow-up provided when needed. Situations where hoarding is a problem have been the majority of cases the team has dealt with.

TAX WORK-OFF PLAN

The Tax Work-Off Plan enables elders (age 60 and above) whose primary residence is in Amherst and who meet the income guidelines, to work up to 100 hours for a \$750 reduction in property taxes per calendar year. The work, performed in Town departments does not replace any employee positions. There presently are 30 slots and over this past fiscal year there were 32 participants working in the following departments: Senior Center, Jones Library, Leisure Services, Collectors, Elementary Schools, and the DPW. There are many Tax Work-Off participants who work more than the 100 hours; that extra time is donated to the Town. Intake and placement is handled by Senior Center Social Worker, Maura Plante.

MYSENIORCENTER®

With a combination of funding from the Town of Amherst IT Department and monies from a Senior Center gift account, the Senior Center was able to purchase the MySeniorCenter® data collection program and put it into use in the fall of 2009. Each participant in our program registers giving us emergency and other profile data. Their use of senior center programs and services is tracked through the use of a swipe card, similar to that used at the supermarket to scan food. This gives us the statistics we need to prepare our Department of Elder Affairs and Town of Amherst Annual Report and is also very helpful when applying for grants.

SENIOR HEALTH SERVICES UPDATE

Senior Health Services staffed by a registered nurse, provides a variety of health services to community seniors including blood pressure monitoring, blood glucose testing, medication information, weight monitoring, nutrition information, wound and skin assessment, ear and throat inspection and assistance with responding to a variety of health care needs.

In addition to clinics offered in the bubble room at the Senior Center on Mondays and Thursdays, the nurse has provided community clinics at Ann Whalen Apartments and Clark House Apartments and has made home visits for those in need. In the fiscal year ending June 09, more than 800 client contacts were logged for 88 seniors served by the program.

Special programs provided by Senior Health Services over the year included two presentations by the nurse on diabetes and a support group concerned with the issues of aging called "Aging Together" that was co-facilitated with spiritual counselor and bereavement specialist Norma Palazzo. Additionally, the nurse provided clinical oversight to UMASS nursing students who participated in the opening of Clark House Wellness program that continues into this year.

It is important to note that the Amherst Senior Center's Senior Health Services program, receives no Town funding, but continues to grow and thrive thanks to donations and grants. The annual \$10,000 donation from Amherst residents Joseph and Dorothy Gavin is the primary funding for

the Bangs-based twice-weekly clinics. The two grants received in FY 08, \$5,000 from Cooley Dickinson Hospital and \$1,625 from The Amherst Club, also continue to assist in the provision of outreach nursing services.

Other health services offered at the Senior Center include: fee-for-service ear irrigation and foot care clinics with RNs; weekly therapeutic massage clinics; free twice monthly ear irrigation clinics with volunteer, Dr. Daniel Clapp; and approximately 24 health seminars with local health professionals organized by Shirley Packard, RN.

TEN YEAR COA SURVEY UNDERWAY

Every ten years since 1970, our COA has conducted a comprehensive survey to ascertain the needs of the older population and determine how well they are being met by the ASC and other agencies. Our 2010 survey will more broadly evaluate the general well-being of the Amherst population 50 years of age and older. A COA Ad Hoc Survey Committee has been planning for the survey over the last year and contracted in the spring of '09 with Dr. Randall Stokes of the UMass SADRI to be the project director. He has generously offered to work Pro Bono. The \$8,500 funding needed for the survey will be used for materials, postage and the services of a graduate hourly employee. Monies from the Friends of the Amherst Senior Center (a 501C-3) and a Senior Center gift account will be used.

"FRIENDS OF THE AMHERST SENIOR CENTER"

The Friends of the Amherst Senior Center, a 501C-3 corporation established in 2007, raised \$19,745.37 in FY 09 to help support the services and programs of the Senior Center. Monies came primarily from individual donations in response to two campaigns announced in *The Senior Spirit*, the Senior Center's newsletter. One was the annual December solicitation and one was in support of a S.C. 40th Anniversary solicitation. Additionally, this year the Friends also received \$6,910 from a bequest by former Amherst resident Phyllis Joyce; about \$500 from a fundraiser by students in Professor Susan Whitbourne's Psychology of Aging class; and \$533 from the UMass Amherst Community Charitable Campaign. The Friends of the Senior Center is in the process of fine-tuning its bylaws after completing its first full year of operation.

BUDGET CUTS

Our Program Assistant position was eliminated in the FY 10 budget. The employee in that 20 hour-per-week position was the Volunteer Coordinator, who worked with approximately 100 college students, placing and supervising them in a variety of volunteer opportunities both in the Senior Center and as Friendly Visitors with isolated elders in the community. Her job responsibilities have been delegated to the Social Worker, Maura Plante and the Director, Nancy Pagano, with the unfortunate consequence that there will be fewer student volunteers due to time constraints. With one fewer staff person, other changes instituted are: the Social Worker now requires that elders schedule appointments instead of there being an open door policy; hours have been established for the selling of van tickets and scheduling of rooms; and the Senior Center is now open 8:00 AM – 4:00 PM instead of 8:00 AM – 5:00 PM. Our Center Activities line item has been reduced from \$3,000 to \$0, our Office Supplies remained at \$1,000 as did the dues & memberships line at \$360.

UPDATE ON FOOD PROGRAMS

Our home-delivered **lunchtime** meals program which asks for only an optional donation from the participant, continues to be an essential support to elders in Amherst as they are living longer and find it difficult to shop, cook and pay for food. As fuel costs increase, the home delivered

meal becomes more and more important also as a means to afford other essentials. We have six meal delivery routes daily to residents in Amherst and Pelham and we use volunteer drivers exclusively. With the price of fuel increasing, some drivers who declined the reimbursement previously are now asking for the \$.50/mile stipend. The \$1.19 per meal we get from our HVES Title III grant to cover gas and other program expenses in FY 09 obviously doesn't cover the gas reimbursement for meal recipients living deep in Pelham or the far edges of Amherst. (Unfortunately we haven't been able to find any Pelham residents to assist in deliveries there.) The challenge of keeping drivers as fuel costs increase is a nationwide problem and ideas are being floated for how to cope, such as delivering frozen meals 2-3 times a week. We feel this would be a risky change as the well-being check, an important component of the service, would then be compromised. (Our deliverers have found several elders who have fallen or were semiconscious or even deceased.) Additionally some elders are too frail to deal with frozen meals. Our drivers sometimes have to open the hot meal and bring the utensils to the recipient as some are so frail and disabled they can't manage those details. As you can see below, our numbers are This year we unexpectedly lost an unusual amount of nutrition program participants: 20 died, 14 people went into nursing homes, 9 moved out of the area and 37 cancelled participation.

Our home-delivered supper-time UMASS Meals on Wheels (MOWs) program has seen another decrease of 9% in the total number of meals delivered. There were fewer participants in the program this fiscal year as compared to FY 08. There were also 5 snow days when the MOWs were cancelled due to the weather. Additionally, there were more elders who were short-term participants; these elders received the MOWs for a period of 2-4 weeks after a stay in a rehabilitation center or the hospital. During the intake these elders had stated that they needed the meals only until they'd regained their strength and could prepare meals on their own. The decrease could also be due to the economic downturn and elders being more conscious of their disposable income.

PARTICIPATION IN FREE/LOW COST FOOD PROGRAMS

Name of	FY 05	FY 06	FY 07	FY 08	FY 09
Program					
Congregate	6,467	6,973	6,147 (11%	5,420 (11.8%	5120 (5.6%
Hot Lunch	(9%	(13.78%	decrease)	decrease)	decrease)
	increase)	increase)		(If no snow days we	If no snow we
				would have served	would have
				5490 meals and	served 95
				then the decrease	more or 5215
				would have been	for a 3.8%
				10.7%)	decrease
Meals on	3,843	4,250	5,006 (17%	4,790 (4%	4,322 (9%
Wheels	(1%	(11%	increase)	decrease) If no	decrease)
(UMass food	increase)	increase)		snow days we	If no snow we
delivered mid-				would have served	would have
afternoon)				140 more and seen	delivered 101
				only a 2% decrease	more or 4423
					or a 7%
					decrease

Home	13,6639	14,435	16,118 (11%	16,749 (4%	16,061 (4%
delivered	(6%	(6%	increase)	increase) If no	decrease)
meals (HVES	increase)	increase)		snow we would	If no snow we
food delivered	,			have delivered	would have
at 11 AM)				16961 meals and	served 103
,				then the increase	more or
				would have been	16,164 for a
				9.5%	3.5 %
					decrease
Brown Bag	735 (5%	1,035	1,017	1,016	1,016
(Western Mass	increase)	(41%	(1%	(>1% change)	No change
Food Bank)		increase)	decrease)		
Food Box	453	450 (>1%	529 (17%	483 (9% decrease)	543 (13%
(Survival	(52%	change)	increase)		increase)
Center food)	increase)				
Free Bread &	2,543	5,282	5,493 (3%	4,960 (10%	2,338 (48%
Produce	(22%	(52%	increase)	decrease)	decrease)
Giveaway	increase)	increase)			Snow days,
					less food to
					give out
Grocery	82	102 (20%	115 (12%	38 (67% decrease)	45 (19%
Pantry	(283%	increase)	increase)		increase)
Emergency	increase)				
Food Give-					
away					

IN-KIND DONATIONS

Although resources through the Town budget are limited, the Senior Center is able to offer a wide array of programs and services because of two important categories of contributions: **volunteer time** and **in-kind donations of goods and services.**

In FY 09, approximately 9,279 hours of volunteer time was given by 325 volunteers in the following categories:

# of Hours Given	# of Volunteers
20 hours/week or more	-
5 hrs/wk up to 19.5 hrs/wk	5
1-5 hrs/wk	39
10hrs/yr to 50hrs/yr	162
Less than 10 hrs/yr	119

The value of these hours, according to the Points of Light Foundation is \$181,033.29

In-kind donations represent tangible goods or services generally considered essential for the Senior Center's operations, but not paid for out of its budget. **See the table below summarizing FY 09 In-Kind donations:**

In-Kind Donation	Value			
Rent/Space (gross square feet=7,399)	\$73,000 value			
TransportationGas	\$9,857			
Utilities	46,511			
Van Garaging, Gas & Service	932			
Custodial/Maintenance	19,000			
Plowing/Outside Maintenance	604			
Durable Medical Equipment	5,489			
Recognition Events	378			
Donated Goods	9,899			
Value of Crafts Made & Sold for Sr.	983			
Ctr.	963			
Newspapers for S.C. & Home	9,685			
Delivered Meal Recipients thru Grant	9,063			
Speakers/Presenters	12,200			
Entertainers	1,725			
Furniture/Equipment	1,316			
Supplies	1,552			
Tax work-Off, Senior Aide	24,754			
Money donated, raised	4,780			
Luncheons, food	230,521			
Cable TV Service	540			
Books/Books on Tape/Puzzles	3,500			
MySeniorCenter®	6,400			
Value of Driver's Time	38,901			
Total	\$502,527			

Respectfully submitted,

Nancy Hirsh Pagano, Director

TOWN/COMMERCIAL RELATIONS COMMITTEE

Fiscal Year 2009

CLARIFICATION OF OUR CHARGE

The Town/Commercial Relations Committee (TCRC) has the following charge and approach to its responsibilities:

- We advise the Select Board and Town Manager on issues affecting commerce in Amherst and the business community.
- We provide a business perspective on changes to parking regulations and the assessment of parking needs in the Town.
- We act as a conduit for suggestions, comments and complaints for the Town's current business community.
- We perceive ourselves as a think tank, considering "big ideas" and futuristic possibilities for Amherst and responding to the needs of Town Meeting and Select Board for this thinking, but also lead the way.
- We are pro-business development because such development is an essential tool for protecting and enhancing the nature of Amherst. We want sustainable, smart growth, not growth for growth's sake; we are looking for businesses with a good fit to existing businesses, not superstores.

The Select Board needs to seriously consider recommendations and policy proposals brought forward by the TCRC, as we are one of the few citizen boards in Town directly addressing the local economy and advocating for the business community.

While a member of the TCRC is on the Parking Task Force, the TCRC has not recently been consulted on matters relating to Parking. We suggest that either the Select Board refer parking matters to us or amend our charge to remove the responsibility and reduce the number of members on the Committee accordingly.

DISCUSSIONS ENGAGED IN AND ACTIONS TAKEN

- Permitting process
 - Observed meetings of Zoning Board of Appeals;
 - Prepared an Executive Summary of Observations and Recommendations for the Select Board.
 - Plan to present in person to the Select Board.
 - Recommend a streamlining of the process to eliminate or greatly reduce the image of a Business un-friendly environment; and
 - o Recommend the change of current practice of having Special Permits expire on Change of Ownership.

- Recommend a change to review process on existing Special permits to narrow the focus of review and not engage in a comprehensive detail review every time a permit is modified.
- 2009 Annual Town Meeting
 - o Supported the rezoning articles presented to Town meeting.

POSITIONS OR INITIATIVES THAT THE TCRC ENDORSES

Zoning

- There is limited available land remaining for business development in the Town and as a result, real consideration should be given to rezoning remaining parcels for commercial/business uses.
- We are sensitive to the needs of abutters regarding traffic problems, sidewalks and other infrastructure issues. Our economic viability and business growth will only be corrected with a "Long Term" vision.
- The TCRC will continue to attend and audit the meetings of Amherst's permitting boards and committees that are not televised to determine if the review process, questioning and conditions placed on commercial permit applications is efficient, fair and balanced.

Respectfully submitted

Town Commercial Relations Committee Mark L. Parent Chair 10 December 2009

TOWN MEETING COORDINATING COMMITTEE

Fiscal Year 2009

The Town Meeting Coordinating Committee works to make Town Meeting function well by helping members of Town Meeting and the public understand how Town Meeting works and by providing information to allow Town Meeting members to make informed votes on articles. It also tries to ensure that meeting procedures and the facilities in the auditorium for sessions serve Town Meeting well. Its seven members are elected at Annual Town Meeting.

Our activities before the Special Fall Town Meeting and Spring Annual Town Meeting included:

- Information forums, "Where Does the Money Go? Where Should it Go?" in October and "How to Fund Human Services" in April.
- Warrant Reviews, cosponsored by the League of Women Voters.
- Orientation for new Town Meeting members prior to the Spring Warrant Review.
- A bus tour to visit sites related to articles coming before Annual Town Meeting.
- Arranged for live coverage and a number of rebroadcasts of the above events on ACTV Channel 17.
- Prepared information materials for both Town mailings to Town Meeting members.
- Encouraged and publicized precinct meetings.

In addition we:

- Increased the number of subscribers to the TMCC email subscription list and the amount of information distributed;
- Supplied new material to the Town Meeting Information Shelf in the Reference Section of the Jones Library;
- Provided DVDs of all TMCC information programs to be checked out at the main desk of the Jones Library;
- Expanded the TMCC web page on the Town website;
- Met with the Town Manager and the Town Moderator to discuss Town Meeting;
- Notified Town Meeting members of expiring terms and encouraged residents to become members; and
- TMCC continues to strive to provide information to the members of Town Meeting to help them participate effectively in Town Meeting.

TMCC Members

H. Oldham Brooks
Nonny Burack
Carol Jeannette Gray
Aaron A. Hayden to 11/08
Dorwenda Bynum-Lewis from11/08
Margaret R. Roberts
Judy Simpson
Mary Streeter

VETERANS' SERVICES

Fiscal Year 2009

The Department of Veterans' Services continues to offer assistance to veterans and their families through a number of federal and state programs. The state veterans' benefit program provides temporary assistance to veterans and their families who qualify to receive benefits and can show need. These benefits provide for medical care and cash for living expenses.

The Department of Veterans' Services will also aid veterans and their families in the filing of federal forms that are necessary for them to receive a wide range of benefits provided by the Veterans' Administration. The Department now has access to many veteran-related internet sites and government agencies.

FISCAL YEAR 2009

State-Wide:

Patrick-Murray administration announces home loan program for Massachusetts military veterans: "Home for the Brave" program will provide safe, affordable mortgages and special services for qualified veterans.

Heat assistance program created: To provide additional fuel assistance for heating season (November 2008 – April 2009) of up to \$400 per family in EMERGENCY aid, after all conventional assistance has been exhausted.

Locally:

The Memorial Day Parade and Ceremony held by this department created a wonderful feeling of community this year. I found that the community was out in force this season. I am grateful to all who participated this year.

The Veterans' Day Ceremony was well attended this year. I hope that the weather wasn't the only factor, it was a beautiful day! Many thanks for all who participated.

Kathleen Pollard Veterans' Agent

ZONING BOARD OF APPEALS

Fiscal Year 2009

The Amherst Zoning Board of Appeals (ZBA) received forty-two (42) applications during Fiscal Year 2009, two (2) of which were Appeals of a Decision of the Building Commissioner.

The Zoning Board of Appeals met 48 times during FY 09.

The following chart identifies the number of applications submitted for the Fiscal Years from 2005 to 2009:

Fiscal Year	Number of Applications
2005	41
2006	52
2007	43
2008	37
2009	42

Appeals

- The Board upheld the Building Commissioner's decision that a doctor's office is classified as a medical center under the Zoning Bylaw;
- The Board upheld the Building Commissioner's decision to issue four (4) building permits associated with an affordable housing project under a Comprehensive Permit (the decision was made during FY 10).

Residential

- One (1) Special Permit was granted to create three flag lots, five single family dwellings, one supplemental apartment and a common driveway on East Pleasant Street;
- One (1) Special Permit was granted for the creation of a supplemental apartment on Potwine Lane;
- One (1) Special Permit was granted to allow the expansion of an existing supplemental apartment on Pine Street;
- One (1) Special Permit was granted to allow the renewal of a two-family dwelling on South East Street;
- One (1) Special Permit was granted to convert a barn into a new dwelling unit at Pine Street;
- One (1) Special Permit was granted to keep two (2) horses on a property on Shays Street;
- One (1) Special Permit was granted to keep eight (8) chickens on a property on Jenks Street;
- One (1) Special Permit was granted to establish a home occupation on Potwine Lane;
- One (1) application to keeping of a rooster on a property on State Street, was denied;
- One (1) application to create a five (5) unit Townhouse on North Pleasant Street was withdrawn without prejudice;
- Two (2) Special Permits were granted to allow the alteration of existing non-conforming dwellings on East Pleasant Street and Cranberry Lane;
- Two (2) Special Permits were granted for the conversion of single family dwellings to two-family dwellings on College Street and Eames Avenue.

Commercial

- One (1) Special Permit was granted to allow the transfer of ownership of Delano's and to establish Stacker's Pub;
- One (1) Special Permit was granted to allow the transfer of ownership of the Moan and Dove;
- One (1) Special Permit was granted to allow Chez Albert's restaurant to be open seven days a week;
- One (1) Special Permit was granted to allow a cellular communication antenna on top of an existing building on Lessey Street;
- One (1) Special Permit was granted for a scoreboard at Stan Ziomek Diamond;
- Two (2) Special Permits were granted to establish a taxi/delivery service at Old Farm Road;
- Two (2) Special Permits were granted for the creation of Class II restaurants, Papa Gino's and Latino's;
- Three (3) Special Permits were granted to allow the expansion of existing restaurants, including the Amherst Brewing Company, La Veracruzana and Thai Corner;
- Three (3) Special Permits were granted for the installation of over-sized signs, including the Jewish Community of Amherst, Amherst Nurseries and W. D. Cowls.

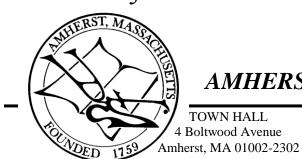
Jane Ashby resigned from the Zoning Board of Appeals and the Select Board appointed Tom Ehrgood and Mark Parent as new Associate Members to the Zoning Board of Appeals.

Full MembersAssociate MembersTom Simpson, ChairAl WoodhullBarbara Ford, Vice-chairEric BealHilda Greenbaum, ClerkTom Ehrgood
Mark Parent

During FY 09, efforts have continued in order to update and maintain the Zoning Board of Appeals website. Currently, agendas are posted online in advance of all meetings and decisions from 2005 to present are available. The following is a link to those documents: http://www.amherstma.gov/index.aspx?nid=235

Jeffrey Bagg, Senior Planner, provided staff support to the Zoning Board of Appeals during FY 09.





AMHERST

Massachusetts

OFFICE OF THE COMPTROLLER PH: (413) 256-4026 FX: (413) 256-4007

accounting@amherstma.gov

The accompanying pages include the Town of Amherst's unaudited financial statements for the fiscal year ended June 30, 2009

Respectfully submitted,

Sonia Aldrich Comptroller

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FY 09 Approved Budget – General Fund

Combined Balance Sheet - All Fund Types and Account Groups On June 30, 2009 (Unaudited)

	Governmental Fund Types		Proprietary F	Fund Types	Fiduciary Account Fund Types Groups		Totals	
		Special	Capital	1 Topriotary I	Internal	Trust and	Long-term	(Memorandum
ASSETS	General	Revenue	Projects	Enterprise	Services	Agency	Debt	Only)
Cash and cash equivalents	\$ 6,391,637.68	\$ 4,223,123.60	\$ 2,697,702.60	\$ 5,196,745.36	\$ 3,254,421.67	\$ 2,082,661.87		\$ 23,846,292.78
Investments	-	-	-	-	-	-		-
Receivables:								
Property taxes	635,052.89	-	-	21,766.81	-	-		656,819.70
Special assessments	-	193,788.22	-	-	-	-		193,788.22
Tax liens and foreclosures	428,499.18	1,669.52	-	18,841.44	-	-		449,010.14
Excises	290,734.18	-	-	-	-	-		290,734.18
Utility Charges	-	-	-	723,537.75	-	-		723,537.75
Departmental	-	872,288.21	-	408,935.50	-	30,459.02		1,311,682.73
Deposits receivable	-	-	-	-	-	-		-
Other receivables	74,126.56	41,117.71	-	-	(1,801.59)	-		113,442.68
Due from other governments	122,534.82	681,723.61	-	-	-	-		804,258.43
Cash and cash equivalents (LSSE Prepaids)		42,946.86						42,946.86
Inventory	-	-	-	-	-	-		-
Fixed assets, net of accumulated depreciation	20,590,344.47	-	-	15,256,033.77	-	-		35,846,378.24
Amounts to be provided - payment of bonds	-	57,845.00	-	3,859,163.09	-	-	\$ 3,785,836.61	7,702,844.70
Amounts to be provided - vacation and sick leave	-	-	-	-	-	-	-	-
Total Assets	\$ 28,532,929.78	\$ 6,114,502.73	\$ 2,697,702.60	\$ 25,485,023.72	\$ 3,252,620.08	\$ 2,113,120.89	\$ 3,785,836.61	\$ 71,981,736.41
<u>LIABILITIES AND FUND EQUITY</u> Liabilities:								
	\$ 1.634.706.51	¢ 4 524 400 40	φ	\$ 1.173.081.50	¢ (4.004.50)	¢ 20.450.02		\$ 4.370.635.84
Deferred revenue	Ψ 1,001,100.01	\$ 1,534,190.40	\$ -	\$ 1,173,081.50	\$ (1,801.59)	\$ 30,459.02		Ψ 1,010,000.01
Provision for abatements and exemptions	67,792.43	-	-	-	4 507 005 00	-		67,792.43
Accounts payable	1 405 605 99	-	-	-	1,567,205.00	-		1,567,205.00
Accrued payroll and withholdings	1,495,605.82	22,030.87	-	-	-	-		1,517,636.69
Other liabilities	690,638.73	7,158.00	-	- 0.050.400.00	-	249,842.01	Ф 0.705.000.04	947,638.74
Bonds payable	-	57,845.00	-	3,859,163.09	-	-	\$ 3,785,836.61	7,702,844.70
Notes payable	-	-	1,445,000.00	-	-	-		1,445,000.00
Vacation and sick leave liability	0.000.740.40	4 004 004 07	4 445 000 00	5 000 044 50	4 505 400 44	-	0.705.000.04	47.040.750.40
Total Liabilities	3,888,743.49	1,621,224.27	1,445,000.00	5,032,244.59	1,565,403.41	280,301.03	3,785,836.61	17,618,753.40

Combined Balance Sheet - All Fund Types and Account Groups On June 30, 2009 (Unaudited) Continued from Prior Page.

	Gov	vernmental Fund Ty	pes		Prop	rietary Fund Ty	Fiduciary Fund Types			
	Special Capital		ital		Internal			Trust and		
ASSETS _	General	•		ojects Enterprise					Agency	
Fund Equity:										
	encumbrances	260,898.31	55,109.85	460,982.13	745,405.10	-	-		1,522,395.39	
Reserved for o		900,000.00	2,094,262.00	-	556,859.00	-	-		3,551,121.00	
	continuing appropriations	-	-	1,901,707.80	-	-	-		1,901,707.80	
Reserved for I	Revenue deficit				-				-	
Reserved for a	appropriation deficit	-	-	-	-	-	-		-	
Reserved for I	Debt Service	179,376.00							179,376.00	
Reserved for 6	endowments	-	-	-	-	-	317,839.05		317,839.05	
Unreserved, d	designated	(113,014.00)	-	-	94,008.90	-			(19,005.10)	
Unreserved, u	•	2,826,842.65	2,343,906.61	(1,109,987.33)	· -	1,687,216.67	1,514,980.81		7,262,959.41	
	etained earnings	, , , , , , , , , , , , , , , , , , ,	· · ·	-	3,800,472.36	-	· · ·		3,800,472.36	
Investment in	capital assets	20,590,344.47	-	-	15,256,033.77	-	-		35,846,378.24	
	overlay deficits	(261.14)	-	-	· · · · -	-	-		(261.14)	
	over/under assessments		-	-	-	-	-		-	
Total Fund E		24,644,186.29	4,493,278.46	1,252,702.60	20,452,779.13	1,687,216.67	1,832,819.86	_	54,362,983.01	
Total Liabiliti	ies and Fund Equity	\$ 28,532,929.78	\$ 6,114,502.73	\$ 2,697,702.60	\$ 25,485,023.72	\$ 3,252,620.08	\$ 2,113,120.89	\$ 3,785,836.61	\$ 71,981,736.41	

TOWN OF AMHERST, MASSACHUSETTS Combined Statement of Revenues, Expenditures and Changes in Fund Equity All Governmental Fund Types and Expendable Trust Funds For the Year Ended June 30, 2009

(Unaudited)

	Gov	vernmental Fund Type	Fiduciary Fund Types	Totals	
		Special	Capital	Expendable	(Memorandum
	General	Revenue	Projects	Trust	Only)
Revenues:					
Property taxes	34,471,641.55	365,257.65	-	-	34,836,899.20
Excise	1,503,164.16	-	-	-	1,503,164.16
Interest, penalties and other taxes	1,110,556.12	-	-	-	1,110,556.12
Charges for services	-	3,589,485.25	-	-	3,589,485.25
Licenses and permits	841,872.85	-	-	-	841,872.85
Intergovernmental	16,094,739.36	4,379,469.14	-	-	20,474,208.50
Fines and forfeits	174,287.14	-	-	-	174,287.14
Interest earnings	262,531.02	22,186.92	-	26,219.04	310,936.98
Miscellaneous	3,035,313.02	501,288.34	50,000.00	77,774.78	3,664,376.14
Audit Adjustment					-
Contributions	<u> </u>	295,427.42			295,427.42
Total Revenues	57,494,105.22	9,153,114.72	50,000.00	103,993.82	66,801,213.76
Expenditures:					
General Government	8,616,034.10	256,528.55	537,432.22	40,192.30	9,450,187.17
Public Safety	8,399,857.69	651,721.99	1,095,124.74	-	10,146,704.42
Public Works	1,763,841.34	666,593.76	285,662.87	-	2,716,097.97
Planning, Conservation and Inspections	925,561.10	849,974.23	322,449.50	-	2,097,984.83
Community Services	1,725,640.88	1,072,269.27	58,584.67	-	2,856,494.82
Library Services	1,596,471.37	29,898.56	6,955.35	-	1,633,325.28
Education	32,561,005.01	1,836,563.55	510,633.50	-	34,908,202.06
Debt Service	778,471.05	5,270.00	-	-	783,741.05
Intergovernmental	2,442,487.10				2,442,487.10
Total Expenditures	58,809,369.64	5,368,819.91	2,816,842.85	40,192.30	67,035,224.70

Combined Statement of Revenues, Expenditures and Changes in Fund Equity – All Govt. Fund Types and Expendable Trust Funds Continued from prior page.

				Fiduciary	
	Go	vernmental Fund Typ	es	Fund Types	Totals
		Special	Capital	Expendable	(Memorandum
	General	Revenue	Projects	Trust	Only)
Excess (deficiency) of revenues over expenditures	(1,315,264.42)	3,784,294.81	(2,766,842.85)	63,801.52	(234,010.94)
Other Financing Sources (Uses):					
Bond Proceeds	-	-	-	-	-
Operating transfers in	3,399,451.00	65,613.00	2,714,300.00	460,000.00	6,639,364.00
Operating transfers (out)	(2,441,045.00)	(3,068,081.00)	(418,211.00)	(39,578.00)	(5,966,915.00)
Total Other Financing Sources (Uses)	958,406.00	(3,002,468.00)	2,296,089.00	420,422.00	672,449.00
Excess (deficiency) of revenues and other sources					
over expenditures and other uses	(356,858.42)	781,826.81	(470,753.85)	484,223.52	438,438.06
Fund Equity, July 1, 2008	4,410,700.24	3,711,451.65	1,723,456.45	930,232.26	10,775,840.60
Fund Equity, June 30, 2009	\$ 4,053,841.82	\$ 4,493,278.46	\$ 1,252,702.60	\$ 1,414,455.78	- \$ 11,214,278.66

TOWN OF AMHERST, MASSACHUSETTS Combined Statement of Revenues, Expenditures and Changes in Fund Equity All Proprietary Fund and Similar Trust Funds For the Year Ended June 30, 2009 (Unaudited)

Recover	Enterprise	Internal Service	Fiduciary Fund Types Non-expendable Trust Funds	Totals (Memorandum Only)	
Revenues: Property taxes	\$ -	\$ -	\$ -	\$ -	
Excise	Ψ -	Ψ -	Ψ - -	ψ - -	
Interest, penalties and other taxes	_		_	_	
Charges for services	8,812,794.03	11,376,867.35	_	20,189,661.38	
Licenses and permits	-	-	_		
Intergovernmental	-	-	_	_	
Fines and forfeits	-	-	-	-	
Interest earnings	97,807.70	52,530.84	9,164.14	159,502.68	
Miscellaneous	380,958.29	322.38	1,400.00	382,680.67	
Contributions					
Total Revenues	9,291,560.02	11,429,720.57	10,564.14	20,731,844.73	
Expenditures:					
General Government	-	11,123,604.36	-	11,123,604.36	
Public Safety	-	-	-	-	
Public Works	6,964,776.58	-	-	6,964,776.58	
Planning, Conservation and Inspections	-	-	-	-	
Community Services	-	-	1,931.16	1,931.16	
Library Services	-	-	-	-	
Education	-	-	2,000.00	2,000.00	
Debt Service	1,296,318.80	-	-	1,296,318.80	
Intergovernmental	8,261,095.38	11,123,604.36	3,931.16	10 200 620 00	
Total Expenditures	8,261,095.38	11,123,004.30	3,931.16	19,388,630.90	
Excess (deficiency) of revenues over expenditures	1,030,464.64	306,116.21	6,632.98	1,343,213.83	
Other Financing Sources (Uses): Bond Proceeds	-	-	-	-	
Operating transfers in	1,122,936.24	106,243.00	-	1,229,179.24	
Operating transfers (out)	(1,900,428.24)		(1,200.00)	(1,901,628.24)	
Total Other Financing Sources (Uses)	(777,492.00)	106,243.00	(1,200.00)	(672,449.00)	
Excess (deficiency) of revenues and other sources over expenditures and other uses	252,972.64	412,359.21	5,432.98	670,764.83	
Fund Equity, July 1, 2008	4,943,772.72		412,931.10	7,086,468.28	
Net IBNR Adjustment from FY08 to FY09 Fund Equity, June 30, 2009	\$ 5,196,745.36	(454,907.00) \$ 1,687,216.67	\$ 418,364.08	(454,907.00) \$ 7,302,326.11	
i una Equity, June 30, 2003	Ψ 3,130,143.30	ψ 1,007,210.07	Ψ 410,304.00	Ψ 1,302,320.11	

TOWN OF AMHERST, MASSACHUSETTS Statement of Revenues and Other Sources and Expenditures and Other Uses Budget and Actual - General Fund For the Fiscal Year Ended June 30, 2009 (Unaudited)

			Variance Favorable
	Budget	Actual	(Unfavorable)
Revenues and Other Sources:			
Property taxes	34,529,398.00	34,471,641.55	(57,756.45)
Excise	1,450,000.00	1,503,164.16	53,164.16
Penalties, interest and other taxes	1,068,458.00	1,110,556.12	42,098.12
Licenses and permits	791,535.00	841,872.85	50,337.85
Intergovernmental	17,351,908.00	16,094,739.36	(1,257,168.64)
Fines and forfeits	169,000.00	174,287.14	5,287.14
Interest earnings	342,500.00	262,531.02	(79,968.98)
Miscellaneous	2,612,376.00	3,361,094.02	748,718.02
Contributions			0.00
Transfers in	3,073,670.00	3,073,670.00	0.00
Other Sources (free cash and overlay)	1,145,218.00	1,145,218.00	0.00
Total Revenues and Other Sources	62,534,063.00	62,038,774.22	(495,288.78)
Expenditures and Other Uses:			
General Government	8,895,637.00	8,604,748.54	290,888.46
Public Safety	8,355,394.00	8,352,498.74	2,895.26
Public Works	1,828,100.00	1,820,204.90	7,895.10
Planning, Conservation and Inspections	859,656.00	859,004.20	651.80
Community Services	1,734,363.00	1,733,733.88	629.12
Library Services	1,591,585.00	1,587,673.39	3,911.61
Education	33,084,805.00	32,066,057.26	1,018,747.74
Debt Service	814,991.00	810,703.05	4,287.95
Region and Deferred Teachers Pay	616,370.00	616,370.58	(0.58)
Intergovernmental-Assessments	2,347,519.00	2,460,596.75	(113,077.75)
Transfers Out	2,405,643.00	2,405,643.00	0.00
Total Expenditures and Other Uses	62,534,063.00	61,317,234.29	1,216,828.71
Excess of revenues and other sources			
over expenditures and other uses	0.00	721,539.93	721,539.93

TOWN OF AMHERST, MASSACHUSETTS Statement of Revenues and Other Sources, and Expenses and Other Uses Budget and Actual - Sewer Fund For the Fiscal Year Ending June 30, 2009 (Unaudited)

	Budget	Actual	Variance Favorable (Unfavorable)		
Revenues and Other Sources:	·				
Charges for services	\$ 3,596,647	\$ 3,673,271	\$	76,624	
Interest earnings	31,000	42,336		11,336	
Other sources	43,000	40,163		(2,837)	
Total Revenues and Other Sources	3,670,647	3,755,771		85,124	
Expenses and Other Uses:					
Personnel	1,306,493	1,160,974		145,519	
Purchase of services	947,500	1,014,592		(67,092)	
Supplies	46,800	41,325		5,475	
Other charges and expenses	321,119	291,010		30,109	
Transfers	302,264	302,264		· <u>-</u>	
Capital outlay	405,000	405,000		-	
Debt service	341,471	336,158		5,314	
Other uses				· <u>-</u>	
Total Expenses and Other Uses	3,670,647	3,551,323		119,324	
Excess of revenues and other sources					
over expenses and other uses	<u>\$</u> -	\$ 204,448	\$	204,448	

TOWN OF AMHERST, MASSACHUSETTS Statement of Revenues and Other Sources, and Expenses and Other Uses Budget and Actual - Water Fund For the Fiscal Year Ending June 30, 2009 (Unaudited)

	Budget	Actual	Fa	ariance avorable favorable)
Revenues and Other Sources:				
Charges for services	\$ 3,894,006	\$ 4,056,032	\$	162,026
Interest earnings	60,000	36,326		(23,674)
Other sources	270,000_	340,795		70,795
Total Revenues and Other Sources	4,224,006	4,433,153		209,147
Expenses and Other Uses:				
Personnel	1,141,614	1,012,413		129,201
Purchase of services	539,800	656,160		(116,360)
Supplies	129,100	155,537		(26,437)
Other charges and expenses	662,822	648,809		14,013
Transfers	385,111	830,111		(445,000)
Capital outlay	445,000	•		445,000
Debt service	920,559	875,560		44,999
Other uses	•	•		· -
Total Expenses and Other Uses	4,224,006	4,178,590		45,416
Excess of revenues and other sources				
over expenses and other uses	\$ -	\$ 254,563	\$	254,563

TOWN OF AMHERST, MASSACHUSETTS Statement of Revenues and Other Sources, and Expenses and Other Uses Budget and Actual - Solid Waste Fund For the Fiscal Year Ending June 30, 2009 (Unaudited)

Budget	Actual	Variance Favorable (Unfavorable)
	7 1010.0.	(0:::a::0::a::0)
\$ 405,300	\$ 415.515	10,215
Ψ 100,000	Ψ 110,010	10,210
30,000	11 13/	(18,866)
,	•	(80,456)
		(89,107)
705,524	010,417	(03,107)
258,888	234,358	24,530
292.200	297,172	(4,972)
,	•	3,399
,	•	20,886
- 1,	,	
88 000	88 000	_
33,333	00,000	-
		_
705 524	661 681	43,843
100,024	001,001	+0,0+0
_\$ -	\$ (45,264)	(45,264)
	Budget \$ 405,300 30,000 270,224 705,524 258,888 292,200 5,200 61,236 88,000 705,524	\$ 405,300 \$ 415,515 30,000 11,134 270,224 189,768 705,524 616,417 258,888 234,358 292,200 297,172 5,200 1,801 61,236 40,350 88,000 88,000

TOWN OF AMHERST, MASSACHUSETTS Statement of Revenues and Other Sources, and Expenses and Other Uses Budget and Actual -Transportation Fund For the Fiscal Year Ending June 30, 2009 (Unaudited)

			Variance
	Budget	Actual	Favorable (Unfavorable)
Revenues and Other Sources:			
Charges for services	\$ 892,000	\$ 917,432	25,432
Intergovernmental			-
Interest earnings	20,000	8,012	(11,988)
Other sources	109,016	109,016	-
Total Revenues and Other Sources	1,021,016	1,034,459	13,443
Expenses and Other Uses:			
Personnel	225,246	195,140	30,106
Purchase of services	57,900	55,388	2,512
Supplies	12,000	25,610	(13,610)
Other charges and expenses	99,322	93,889	5,433
Transfers	90,117	175,117	(85,000)
Capital outlay	85,000		85,000
Debt service	79,288	79,288	1
Public Transportation	372,143	361,270	10,873
Other uses			-
Total Expenses and Other Uses	1,021,016	985,702	35,314
Excess of revenues and other sources			
over expenses and other uses	\$ -	\$ 48,758	48,758

TOWN OF AMHERST, MASSACHUSETTS

Combined Statement of Revenues, Expenditures and Changes in Fund Equity All Internal Service Funds For the Year Ended June 30, 2009 (Unaudited)

	7401 Health Insurance	7402 Workers' Compensation	Total
Revenues:			
Property taxes			-
Excise			-
Interest, penalties and other taxes			-
Charges for services	11,301,651.33	75,216.02	11,376,867.35
Licenses and permits			-
Intergovernmental			-
Fines and forfeits	44.046.44	7 644 70	- F2 F20 94
Interest earnings Miscellaneous	44,916.14 322.38	7,614.70	52,530.84 322.38
Contributions	322.30		322.30
Total Revenues	11,346,889.85	82,830.72	11,429,720.57
Total Novollado	11,010,000.00	02,000.72	11,120,120.01
Expenditures:			
General Government	11,029,709.40	93,894.96	11,123,604.36
Public Safety			-
Public Works			-
Planning, Conservation and Inspections			-
Community Services			-
Library Services			-
Education			-
Debt Service			-
Intergovernmental Total Expenditures	11,029,709.40	93,894.96	11,123,604.36
Total Experionales	11,029,709.40	93,094.90	11,123,004.30
Excess (deficiency) of revenues over expenditures	317,180.45	(11,064.24)	306,116.21
Other Financing Sources (Uses):			
Bond Proceeds			-
Operating transfers in	106,243.00		106,243.00
Operating transfers (out)			
Total Other Financing Sources (Uses)	106,243.00	-	106,243.00
Excess (deficiency) of revenues and other sources over expenditures and other uses	423,423.45	(11,064.24)	412,359.21
Fund Equity, July 1, 2008	1,345,896.38	383,868.08	1,729,764.46
Net IBNR Adjustment from FY08 to FY09 Fund Equity, June 30, 2009	(454,907.00) \$ 1,314,412.83	\$ 372,803.84	(454,907.00) \$ 1,687,216.67
i and Equity, Julie 30, 2008	Ψ 1,017,412.00	Ψ 312,003.04	Ψ 1,007,210.07

Revenues and Expenditure recorded in the month they posted to the General Ledger.

Fund Balance Beginning of Month \$	ACTUAL Jul-08 2,458,194.38 \$	ACTUAL Aug-08 2,448,508.46 \$	ACTUAL Sep-08 3,011,606.61 \$	ACTUAL Oct-08 2,642,399.50 \$	ACTUAL Nov-08 2,939,483.48 \$	ACTUAL Dec-08 3,196,347.81 \$	ACTUAL Jan-09 3,457,707.36 \$	ACTUAL Feb-09 3,607,409.99 \$	ACTUAL Mar-09 3,785,249.03 \$	ACTUAL Apr-09 3,604,281.62 \$	ACTUAL May-09 3,652,570.79 \$	ACTUAL Jun-09 2,699,863.74	TOTALS
Premium Revenue BC/BS:													
Town of Amherst-PPO \$	25.658.82 \$	25.658.82 \$	25.658.82 \$	25,658.82 \$	25.658.82 \$	23.639.26 \$	24.234.72 \$	22.810.62 \$	22.810.62 \$	22.810.62	\$	23,406.08 \$	268.006.02
Retirees-PPO \$	40,882.58 \$	41,180.30 \$	42,371.24 \$	42,902.14 \$	42,902.14 \$	41,711.22 \$	42,306.68 \$	42,306.68 \$	41,478.04 \$	40,287.12	\$	40,086.02 \$	458,414.16
TEFRA \$	595.46 \$	595.46 \$	595.46 \$	595.46 \$	595.46 \$	595.46 \$	595.46 \$	595.46 \$	595.46 \$	595.46	\$	595.46 \$	6,550.06
Amherst School-PPO \$	31,355.22 \$	32,779.32 \$	29,335.66 \$	27,316.10 \$	31,588.40 \$	31,588.40 \$	30,759.76 \$	30,759.76 \$	30,759.76 \$	33,012.50 \$	595.46 \$	31,588.40 \$	341,438.74
Regional School-PPO \$	30,888.86 \$	31,484.32 \$	30,888.86 \$	25,892.00 \$	27,082.92 \$	27,082.92 \$	27,082.92 \$	27,082.92 \$	27,082.92 \$	27,082.92	\$	27,082.92 \$	308,734.48
Town of Pelham-PPO \$	2,615.02 \$	2,615.02 \$	2,615.02 \$	2,615.02 \$	2,615.02 \$	2,615.02 \$	2,615.02 \$	2,615.02 \$	2,615.02 \$	1,546.94	\$	1,190.92 \$	26,273.04
Town of Amherst-HMO \$	16,734.26 \$	16,734.26 \$	16,734.26 \$	18,617.79 \$	19,945.98 \$	23,930.55 \$	23,930.55 \$	21,829.51 \$	21,829.51 \$	21,829.51	\$	20,163.49 \$	222,279.67
Amherst School-HMO \$	41,872.68 \$	41,872.68 \$	47,185.44 \$	41,317.34 \$	43,200.87 \$	41,872.68 \$	50,179.65 \$	44,529.06 \$	44,529.06 \$	44,529.06	\$	44,529.06 \$	485,617.58
Regional School-HMO \$	52,956.35 \$	52,956.35 \$	54,284.54 \$	70,778.16 \$	74,883.05 \$	74,883.05 \$	68,242.10 \$	75,100.56 \$	73,772.37 \$	71,888.84	\$	72,129.58 \$	741,874.95
Town of Pelham-HMO \$	5,312.76 \$	5,312.76 \$	5,312.76 \$	3,984.57 \$	2,656.38 \$	2,656.38 \$	3,984.57 \$	3,984.57 \$	6,640.95 \$	7,969.14	\$	7,969.14 \$	55,783.98
Retirees-HMO \$	3,211.72 \$	3,211.72 \$	3,211.72 \$	3,211.72 \$	3,211.72 \$	3,211.72 \$	3,211.72	\$	1,328.19 \$	1,328.19	\$	1,328.19 \$	26,466.61
OME \$	42,672.72 \$	42,672.72 \$	41,836.00 \$	42,254.36 \$	40,999.28 \$	41,836.00 \$	41,417.64 \$	40,999.28 \$	41,417.64 \$	42,254.36	\$	42,254.36 \$	460,614.36
Premium Revenue HP:	470 400 00	470 400 00	470 400 00 0	100 710 10	407 400 00 . 0	405 447 57 . 6	405 447 57 . 6	405 447 57 . 6	405 447 57 . 0	400 700 00 . 6	047.05 0	405.000.04 @	4 004 045 05
Town of Amherst-PPO \$	170,433.60 \$	170,433.60 \$	170,433.60 \$	168,716.16 \$	167,482.06 \$	165,147.57 \$	165,147.57 \$	165,147.57 \$	165,147.57 \$	160,720.26 \$	617.05 \$	165,389.24 \$	1,834,815.85
Retirees-PPO \$ Amherst School-PPO \$	65,249.02 \$ 166.924.37 \$	62,284.48 \$ 167.831.69 \$	62,158.20 \$ 165.497.20 \$	61,982.37 \$ 149.505.40 \$	64,537.55 \$ 153.073.99 \$	66,013.32 \$ 149,505.40 \$	66,013.32 \$ 151,222.84 \$	65,154.60 \$ 151,222.84 \$	67,005.75 \$ 151,222.84 \$	64,273.88 151,222.84 \$	\$ 1.475.77 \$	64,086.70 \$ 151.839.89 \$	708,759.19
Regional School-PPO \$	183,514.86 \$	182,280.76 \$	185,473.97 \$	178,154.48 \$	179,388.58 \$	172,552.17 \$	176,175.83 \$	175,745.38 \$	175,745.38 \$	175,745.38	1,4/5.// \$	151,839.89 \$ 176,604.10 \$	1,710,545.07 1,961,380.89
Town of Pelham-PPO \$	18.943.34 \$	18.943.34 \$	18.943.34 \$	17,467.57 \$	17,467.57 \$	17.467.57 \$	17.467.57 \$	17.467.57 \$	17.467.57 \$	17.467.57	\$	17.467.57 \$	196,570.58
Town of Amherst-HMO \$	46.630.10 \$	46.630.10 \$	46.847.61 \$	51,170.01 \$	51,170.01 \$	47,958.29 \$	49,841.82 \$	49,841.82 \$	48,513.63 \$	47,185.44	\$	48,731.14 \$	534,519.97
Amherst School-HMO \$	34,000.73 \$	34.000.73 \$	33.445.39 \$	32.672.54 \$	31,344.35 \$	31.899.69 \$	32.117.20 \$	31.344.35 \$	31.899.69 \$	31.899.69	\$	32.672.54 \$	357,296.90
Regional School-HMO \$	41,872.68 \$	41,872.68 \$	41,872.68 \$	41,099.83 \$	41,099.83 \$	41,099.83 \$	40.544.49 \$	41,099.83 \$	41,099.83 \$	41,099.83	\$	41,099.83 \$	453,861.34
Town of Pelham-HMO \$	3,767.06 \$	3,767.06 \$	3,767.06 \$	5,868.10 \$	5,868.10 \$	5,868.10 \$	5,868.10 \$	5,868.10 \$	5,868.10 \$	5,868.10	\$	5,868.10 \$	58,245.98
Retirees-HMO \$	3.211.72 \$	3,211.72 \$	3.211.72 \$	6.423.44 \$	7.751.63 \$	9.079.82 \$	9.079.82 \$	10.408.01 \$	10.408.01 \$	10.408.01	\$	10.408.01 \$	83.601.91
Other Revenue:	•	•	•	., . ,	,	.,	*	*	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	.,	•	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,
Interest \$	4,118.29 \$	4,807.35 \$	3,984.52 \$	5,555.37 \$	5,729.22 \$	4,859.66 \$	3,666.51 \$	2,704.27 \$	2,998.92 \$	2,926.92 \$	2,192.94 \$	1,372.17 \$	44,916.14
Misc.	\$	90.08	\$	3.88				\$	228.42		\$	106,243.00 \$	106,565.38
Stop Loss Reimbursements												\$	
Total Revenue:	1,033,422.22 \$	1,033,227.32 \$	1,035,665.07 \$	1,023,762.63 \$	1,040,252.93 \$	1,027,074.08 \$	1,035,705.86 \$	1,028,617.78 \$	1,032,465.25 \$	1,023,952.58 \$	4,881.22 \$	1,134,105.91 \$	11,453,132.85
Expenditures:													
Salaries/Benefits \$	2,285.03 \$	3,865.50 \$	2,919.15 \$	3,338.23 \$	2,919.15 \$	3,611.55 \$	12,347.26 \$	9,425.87 \$	8,385.39 \$	8,804.47 \$	8,385.39 \$	8,385.40 \$	74,672.39
Management Services BC/BS-PPO \$	11,613.36 \$	12,128.62 \$	12,318.38 \$	11,986.38 \$	10,406.66 \$	11,723.24 \$	11,504.36 \$	11,613.80 \$	11,796.94 \$	11,407.22 \$	11,463.78 \$	11,372.77 \$	139,335.51
Management Services HP-PPO \$	33,752.38 \$	33,703.25 \$	33,665.30 \$ 180,192,70 \$	32,223.08 \$	32,580.52 \$ 123.506.84 \$	31,937.38 \$ 128.771.55 \$	30,635.68 \$	33,670.32 \$	32,278.66 \$ 215.311.78 \$	31,908.58 \$ 148.194.84 \$	32,116.98 \$	32,067.03 \$	390,539.16
Claims exp - BC/BS-PPO \$ Claims exp - HP-PPO \$	147,309.39 \$ 662,270.21 \$	103,845.45 \$ 241,042.47 \$	880,146.33 \$	114,587.93 \$ 411,880.19 \$	123,506.84 \$ 270,197.44 \$	374,317.59 \$	112,470.38 \$ 544,908.58 \$	228,529.17 \$ 385,826.56 \$	712,046.02 \$	604,308.63 \$	182,571.74 \$ 438,857.40 \$	211,171.63 \$ 492,790.77 \$	1,896,463.40 6,018,592.19
Management Services BC/BS-HMO \$	7,784.46	241,042.47 \$ ¢	16,939.56 \$	8,814.08 \$	9,502.68 \$	10,053.56 \$	10,053.56 \$	10.604.44 \$	9,984.70 \$	10,053.56 \$	9,915.84 \$	9,778.12 \$	113,484.56
Management Services HP-HMO \$	7,704.40	7.894.04 \$	7.872.56 \$	8.366.34 \$	8.366.34 \$	8.251.42 \$	8.413.06 \$	8,447.16 \$	8.400.44 \$	8.353.72 \$	8,413.06 \$	8.603.17 \$	99.275.35
Claims exp - BC/BS-HMO \$	56.024.13	7,034.04 \$	135.443.78 \$	54.049.31 \$	59.803.49 \$	102.323.47 \$	61.667.94 \$	61.079.34 \$	69.547.96 \$	65.820.02 \$	113.759.01 \$	85.428.59 \$	864.947.04
Claims exp - HP-HMO \$	89.149.43 \$	47.904.64 \$	105.839.24 \$	57.636.68 \$	67.445.24 \$	71.820.27 \$	75.489.28 \$	85.405.63 \$	116.095.02 \$	64.402.06 \$	128.766.11 \$	69.618.65 \$	979.572.25
Amherst Meds \$	8.972.70 \$	3.635.00 \$	13.380.70 \$	8.041.60 \$	7.872.50 \$	6.811.40 \$	2.345.40	\$	13.365.70 \$	6.374.40 \$	7.333.40 \$	7.029.00 \$	85,161.80
Reinsurance \$	14,603.01 \$	14,660.20 \$	14.704.48 \$	14,304.83 \$	14,805.61 \$	14,643.10 \$	14,717.73 \$	14,726.45 \$	14,770.05 \$	14,585.91 \$	14,555.56 \$	14.656.69 \$	175,733.62
Miscellaneous Expenses \$	1.450.00 \$	1,450.00 \$	1,450.00 \$	1,450.00 \$	1.450.00 \$	1.450.00 \$	1.450.00 \$	1,450.00 \$	1.450.00 \$	1,450.00 \$	1.450.00 \$	1.450.00 \$	17,400.00
Miscellaneous Programs	1,100100 \$	1,100.00	1,100.00	\$	174,532.13	1,100.00	1,100100 \$	1,100.00	1,100100 \$	1,100.00	1,100.00	\$	174,532.13
Total Expenditures: \$	1,043,108.14 \$	470,129.17 \$	1,404,872.18 \$	726,678.65 \$	783,388.60 \$	765,714.53 \$	886,003.23 \$	850,778.74 \$	1,213,432.66 \$	975,663.41 \$	957,588.27 \$	952,351.82 \$	11,029,709.40
<u> </u>													
Income (Loss) from Operations	(9,685.92) \$	563,098.15 \$	(369,207.11) \$	297,083.98 \$	256,864.33 \$	261,359.55 \$	149,702.63 \$	177,839.04 \$	(180,967.41) \$	48,289.17 \$	(952,707.05) \$	181,754.09 \$	423,423.45
Fund Polones and of Months	2 440 500 40 4	2 044 000 04 1 4	2 642 200 50 1 4	2 020 402 40 1 4	2 400 247 04 4	2 457 707 20 4	2 007 400 00 1 4	2 705 240 02 6	2 004 204 00 4	2 052 570 70 4	2 000 002 74 *	2 004 647 02	
Fund Balance end of Month:	2,448,508.46 \$	3,011,606.61 \$	2,642,399.50 \$	2,939,483.48 \$	3,196,347.81 \$	3,457,707.36 \$	3,607,409.99 \$	3,785,249.03 \$	3,604,281.62 \$	3,652,570.79 \$	2,699,863.74 \$	2,881,617.83	

TOWN OF AMHERST, MASSACHUSETTS

Combined Statement of Revenues, Expenditures and Changes in Fund Equity

Stabilization Fund and Property Casualty Insurance Claims All Expendable Trust Funds For the Year Ended June 30, 2009

(unaudited)

	8004 Stabilization	8406 Insurance	
	Fund	Claims	Total
Revenues:			
Property taxes			-
Excise			-
Interest, penalties and other taxes			-
Charges for services Licenses and permits			_
Intergovernmental			_
Fines and forfeits			-
Interest earnings	26,061.91	157.13	26,219.04
Miscellaneous		77,774.78	77,774.78
Contributions			
Total Revenues	26,061.91	77,931.91	103,993.82
Expenditures:			
General Government		40,192.30	40,192.30
Public Safety			-
Public Works			-
Planning, Conservation and Inspections			-
Community Services			-
Library Services Education			-
Debt Service			<u>-</u>
Intergovernmental			-
Total Expenditures	-	40,192.30	40,192.30
E (1.65) \	00.004.04	07.700.04	00 004 50
Excess (deficiency) of revenues over expenditures	26,061.91	37,739.61	63,801.52
Other Financing Sources (Uses):			
Bond Proceeds			-
Operating transfers in	460,000.00		460,000.00
Operating transfers (out)		(39,578.00)	(39,578.00)
Total Other Financing Sources (Uses)	460,000.00	(39,578.00)	420,422.00
Excess (deficiency) of revenues and other sources			
over expenditures and other uses	486,061.91	(1,838.39)	484,223.52
Fund Equity, July 1, 2008	894,541.68	35,690.58	930,232.26
Fund Equity June 20, 2000			¢ 1 /1/ /FE 70
Fund Equity, June 30, 2009	\$ 1,380,603.59	\$ 33,852.19	\$ 1,414,455.78

TOWN OF AMHERST, MASSACHUSETTS

Combined Statement of Revenues, Expenditures and Changes in Fund Equity

All Non-Expendable Trust Funds For the Year Ended June 30, 2009 (unaudited)

	8401 Trust Principal	8402 Trust Income	Total
Revenues:			
Property taxes			-
Excise			-
Interest, penalties and other taxes			-
Charges for services			-
Licenses and permits			-
Intergovernmental			-
Fines and forfeits Interest earnings	250.41	8,913.73	- 9,164.14
Miscellaneous	1,400.00	0,913.73	1,400.00
Contributions	1,400.00		1,400.00
Total Revenues	1,650.41	8,913.73	10,564.14
Expenditures:			
General Government			-
Public Safety			-
Public Works			-
Planning, Conservation and Inspections Community Services		1,931.16	- 1,931.16
Library Services		1,931.10	1,931.10
Education		2,000.00	2,000.00
Debt Service		_,000.00	_,000.00
Intergovernmental			-
Total Expenditures	-	3,931.16	3,931.16
Excess (deficiency) of revenues over expenditures	1,650.41	4,982.57	6,632.98
Other Financing Sources (Uses):			
Bond Proceeds			-
Operating transfers in		(4.000.00)	- (4.000.00)
Operating transfers (out) Total Other Financing Sources (Uses)		(1,200.00)	(1,200.00)
Total Other Financing Sources (Uses)		(1,200.00)	(1,200.00)
Excess (deficiency) of revenues and other sources over expenditures and other uses	1,650.41	3,782.57	5,432.98
Fund Equity, July 1, 2008	316,188.64	96,742.46	412,931.10
Fund Equity, June 30, 2009	\$ 317,839.05	\$ 100,525.03	\$418,364.08

TOWN OF AMHERST, MASSACHUSETTS Combining Statement of Revenues, Expenditures and Changes in Fund Equity Expendable and Non-Expendable Trust Funds For the Fiscal Year Ended June 30, 2009 (Unaudited)

	Interest	Other Revenues	Total Resources	Operating Expenditures	Excess (Deficiency)	Transfers In	Transfers Out	Net Change in Fund Balance	Fund Balance June 30, 2008	Fund Balance June 30, 2009
Martha D. Bianchi Fund	interest	Revenues	resources	Experiordies	(Deliciency)	1111	Out	\$ -	1,025.00	1,025.00
Alice C. Burnham Fund								Ψ -	15,020.66	15,020.66
Cemetery Perpetual Care Fund	1,400.00		1,400.00		1,400.00			1,400.00	99,450.14	100,850.14
Ephraim Y. Cosby Fund	1,400.00		1,400.00		1,400.00			1,400.00	500.00	500.00
Florence B. Cutler Fund			_		_			_	2,000.00	2,000.00
S. White Dickinson Fund			_		_			_	5,000.00	5,000.00
George S. Kendrick Fund			_		_			_	1,899.15	1,899.15
Herbert B. Adams Fund			_		_			_	2,814.31	2,814.31
R. J. D. Westcott Fund			_		_			_	3,000.00	3,000.00
Alfred F. Field Jr. Fund			_		_			_	82.442.15	82,442.15
William E. Smith Fund			_		_			_	1,899.15	1,899.15
Whiting Street Fund			_		_			_	9,040.61	9,040.61
E. F. Cook Fountain Fund			_		_			_	2.346.54	2.346.54
Barbara Smith Hospital Fund	250.41		250.41		250.41			250.41	11,246.76	11,497.17
Betty Jane Donley Fund			-		-			-	78,504.17	78,504.17
Total Non-expendable income	1,650.41	-	1,650.41	\$ -	1,650.41	\$ -	\$ -	1,650.41	316,188.64	317,839.05
•			•	•	•	•		·	•	
Martha Dickinson Bianchi Memorial	47.00		47.00		47.00			47.00	1,085.93	1,132.93
Alice C. Burnham-West Cemetery Gate	802.08		802.08		802.08			802.08	21,003.11	21,805.19
Cemetery Perpetual Care	3,329.27		3,329.27		3,329.27			3,329.27	49,212.46	52,541.73
Ephraim Y. Cosby-West Cemetery	25.60		25.60		25.60			25.60	649.57	675.17
Florence B. Cutler-West Cemetery	97.71		97.71		97.71			97.71	2,388.07	2,485.78
S. White Dickinson Cemetery Fund	243.43		243.43		243.43			243.43	5,932.94	6,176.37
George S. Kendrick-West Cemetery	66.86		66.86		66.86			66.86	1,103.64	1,170.50
Alfred E. Field, Jr.	1,836.94		1,836.94	1,617.48	219.46			219.46	538.27	757.73
William E. Smith	42.83		42.83	63.30	(20.47)			(20.47)	40.93	20.46
Whiting Street Fund	203.04		203.04	250.38	(47.34)			(47.34)	143.68	96.34
Herbert B. Adams	70.70		70.70		70.70		600.00	(529.30)	646.69	117.39
R.J.D. Westcott	72.97		72.97		72.97		600.00	(527.03)	563.42	36.39
E.F. Cook Fountain	\$ 100.77		100.77		100.77			100.77	2,179.16	2,279.93
Betty Jane Donley Fund	1,974.53		1,974.53	2,000.00	(25.47)	1		(25.47)	11,254.59	11,229.12
Total Expendable income	8,913.73	-	8,913.73	3,931.16	4,982.57	-	1,200.00	3,782.57	96,742.46	100,525.03
Total Evenendoble or d	¢ 40 504 4 4	Φ	¢ 40 504 4 4	Ф 2 004 40	f 6 000 00	œ.	Φ 4 OOO OO	Ф <i>E</i> 400.00	£ 440 004 40	¢ 440 204 00
Total Expendable and	\$10,564.14	> -	\$ 10,564.14	\$ 3,931.16	\$ 6,632.98	Ъ -	\$1,200.00	\$ 5,432.98	\$412,931.10	\$ 418,364.08
Non-expendable Trust Funds										

TOWN OF AMHERST, MASSACHUSETTS FY 2009 Approved Budget General Fund

	FY 2009 ATM April-May 08	FY2009 RECAP Adjustments	FY 2009 STM Nov-08	FY 2009 ATM April-June 09	FY 2009 Fin Com Jul-09	FY 2009 Twn Mgr Jul-09	Final Approved Budget
OPERATING BUDGETS	April Way 00	Adjustifichts	1407 00	April durie 05	001 03	00i 03	Dauget
General Government:							
Select Board	\$ 54,731.00		\$ 1,283.00			5	,
Town Manager	180,245.00		2,068.00				182,313.00
Finance Committee (Reserve Fund Included)	100,800.00	40.000.00	47,000,00		(71,100.00)		29,700.00
Finance Department Elections and Registration	801,187.00 54,824.00	10,000.00	17,998.00				829,185.00 54,824.00
Town Clerk's Office	149,017.00		3,810.00				152,827.00
Legal Services	95,000.00		0,010.00				95,000.00
Human Resources	194,410.00		2,600.00				197,010.00
Employee Benefits	6,218,082.00		(203,561.00)	(50,000.00)			5,964,521.00
Information systems	461,277.00		6,308.00				467,585.00
Facilities Maintenance	454,600.00		6,697.00				461,297.00
General Services Total General Government	405,361.00	10 000 00	(162 707 00)	(EO 000 00)	(71 100 00)		405,361.00
Total General Government	9,169,534.00	10,000.00	(162,797.00)	(50,000.00)	(71,100.00)		8,895,637.00
Public Safety:							
Police	3,801,963.00		84,566.00	40,000.00			3,926,529.00
Police Facility	180,708.00		1,289.00	10,000.00			191,997.00
Fire/Emergency Medical Services	3,568,543.00		14,949.00	39,578.00			3,623,070.00
Communications Center	561,580.00		2,995.00				564,575.00
Animal Control	47,850.00 8,160,644.00		1,373.00 105,172.00	89,578.00			49,223.00 8,355,394.00
Total Public Safety	0,100,044.00		103,172.00	09,570.00			0,333,394.00
Public Works:							
Public Works Administration	252,015.00		4,574.00				256,589.00
Construction and Maintenance	533,014.00		21,003.00			(25,223.00)	554,017.00
Snow and Ice Removal	189,410.00				71,100.00	25,223.00	260,510.00
Street and Traffic Lights	112,248.00						112,248.00
Equipment Maintenance	248,551.00		3,979.00				252,530.00
Tree Care and Pest Control Town Cemeteries	123,195.00		72.00 (4,556.00)				123,267.00 18,773.00
Parks and Commons	23,329.00 245,212.00		4,954.00				250,166.00
Total Public Works	1,726,974.00		30,026.00	-	71,100.00		1,828,100.00
			***************************************		,		.,,===,:====
Planning, Conservation and Inspections:							
Inspection Services	339,725.00		5,373.00				345,098.00
Conservation Commission and Department	219,863.00		8,601.00				228,464.00
Planning Department Total Planning, Conservation and Inspections	292,265.00 851,853.00		(6,171.00) 7,803.00				286,094.00 859,656.00
rotal rialling, conservation and inspections	031,033.00		7,003.00	-			039,030.00
Community Services:							-
Public Health	285,266.00		(6,723.00)				278,543.00
Community Services	15,824.00		1,337.00				17,161.00
Public Assistance (Human Services)	66,000.00						66,000.00
Council On Aging	188,162.00		4,422.00	45.000.00			192,584.00
Veterans' Services and Benefits	155,070.00		1,318.00	15,000.00			171,388.00
Town Commemorations Leisure Services and Supplemental Education	875.00 612,678.00		15,866.00				875.00 628,544.00
Municipal Pools	167,479.00		2,408.00				169,887.00
Cherry Hill Golf	208,213.00		1,168.00				209,381.00
Total Community Services	1,699,567.00	-	19,796.00	15,000.00	-		1,734,363.00
•							
Library Services:	4 504 505 00						4 504 505 00
Jones Library Total Library Services	1,591,585.00						1,591,585.00 1,591,585.00
Total Library Services	1,591,585.00	-	-				1,591,505.00
Public Education:							
Elementary Schools	20,689,430.00						20,689,430.00
Regional School District	12,395,375.00						12,395,375.00
Total Public Education	33,084,805.00	-	-	-	-		33,084,805.00
Debt Service:							
Debt Principal							-
General	380,873.00						380,873.00
Elementary Schools	265,000.00						265,000.00
Regional Schools	364,091.00						364,091.00
Debt Interest							-
General	83,202.00						83,202.00
Elementary Schools	80,916.00						80,916.00
Regional Schools	252,279.00			(45 000 00)			252,279.00
Temporary Debt/Borrowing Costs	20,000.00			(15,000.00)			5,000.00
Total Debt Service	1,446,361.00	-	-	(15,000.00)	-		1,431,361.00

FY 2009 Approved Budget General Fund

	FY 2009 ATM April-May 08	FY2009 RECAP Adjustments	FY 2009 STM Nov-08	FY 2009 ATM April-June 09	FY 2009 Fin Com Jul-09	FY 2009 Twn Mgr Jul-09	Final Approved Budget
Transfers:							
Art 15 Capital Program -Equipment	1,086,400.00					1	,086,400.00
Art 16 Capital Program- Facilities	93,000.00						93,000.00
Art 17B Fire Apparatus	635,000.00						635,000.00
Art 35 250th Anniverserary Celebration	25,000.00						25,000.00
Art 4 STM Transfer into Stabilization Fund			460,000.00				460,000.00
Art 14C Free Cash to transfer to Insurance Recovery Fund				106,243.00			106,243.00
Total Transfers	1,839,400.00	-	460,000.00	106,243.00	-	2	,405,643.00
Unpaid Bills:							
Art unpaid bills ATM (dismissed)							-
Tur unpaid sille Trim (diomission)							
Total Unpaid Bills	-		-	•	-		-
Assessments:							
State Motor Vehicle Parking Surcharge		64,460.00					64,460.00
Retired Teachers Health Insurance		887,989.00					887,989.00
Air Pollution Control Districts		6,864.00					6,864.00
Other		0,004.00					-
Regional Transit Authorities		815,746.00					815,746.00
School Choice Sending Tuition		210,542.00					210,542.00
Charter School Assessment		306,958.00					306,958.00
Special Education		296.00					296.00
Pioneer Valley Planning Commission		5,231.00					5,231.00
Hampshire County Regional Lock -up	31,323.00						31,323.00
Total Assessments	31,323.00	2,298,086.00	-	-	-	2	,329,409.00
Deficits:						•	
Revenue Deficit							-
Appropriation Deficit							-
Overlay Deficit		18,110.00					18,110.00
Total Deficits		18,110.00	-	-	-		18,110.00
SPECIAL APPROPRIATIONS							
General Government:							
Retirement Assessment							
Total Gen Gov Special Appropriations		-		•			
. Star Got Got Gotolai Appropriations							
GRAND TOTAL GENERAL FUND	\$ 59,602,046.00	\$ 2,326,196.00	\$ 460,000.00	\$ 145,821.00 \$	- \$	- \$62	,534,063.00

OFFICE OF THE TOWN CLERK

Fiscal Year 2009

The Town Clerk's office prepared for and conducted four elections in FY 09: the State Primary on September 16, 2008, the State/Presidential Election on November 4, 2008, a Special Town Election on November 4, 2008, and the Annual Town Election on March 31, 2009.

2008 was a Presidential election year.

The Town Clerk's office began preparations early for what was anticipated to be a record turnout for the Presidential election. This challenge was made even greater when the Select Board voted to hold a Special Town Election on the same day to fill the vacancy created by Anne Awad's resignation from the Select Board.

I believe this was the greatest challenge that the Town Clerk's office has ever had to deal with in terms of elections.

At Amherst Town Meeting on November 10, 2008, Town Manager Larry Shaffer recognized Town Clerk Sandra Burgess and the staff in the Town Clerk's office for their recent accomplishments in preparation for the November 4, 2008 State/National and Special Town Elections.

The successful preparation and conducting of these two elections would not have been possible without the help of many people.

The staff in the Town Clerk's office, including Roger Frant who was hired to fill the temporary position created for this purpose, worked very hard for many long hours, especially in the three weeks leading up to the elections and, of course, on Election Day.

A dedicated band of poll workers, many of them brand new, worked from early morning until late at night. These dedicated folks showed up in huge numbers to the training sessions held prior to the elections and were instrumental in quickly and efficiently processing voters through the polling locations on Election Day. Several poll workers also volunteered to come into the office in the days preceding the election to help us with election preparation. They were A.P. Stevens, Jim Scott, Billie Callahan and Carolyn Mailler and her husband Carl.

The League of Women Voters also responded to my request for assistance with many members signing up to help voters check their voter information at each polling location. Rachael Mustin, Carol Rothery and Joan Rabin also came into the office and helped.

Critical to the smooth running of the election was the cooperation which I received from the registrars at Amherst and Hampshire colleges and the assistance of Martha Nelson Patrick at the University of Massachusetts in the delivery of information to voters on campus.

Mary Carey of the Daily Hampshire Gazette was also instrumental in delivering this important information to readers.

I am so proud to work with a very fine group of Department Heads at Town Hall, many of whom stepped forward to assist by releasing staff members to work in the Town Clerk's office. Two people

who deserve special recognition are Lori Turati from the Assessor's office and Judith Arcamo from the Town Manager's office. Lori and Judith stayed late to assist us on several occasions.

* * *

Two special Town meetings were held on November 10, 2008 and November 17, 2008.

The Annual Town Meeting which began on May 4, 2009, lasted for eight sessions and deliberated on thirty articles. This was a remarkable achievement given the challenge of voting a budget in such a daunting economic time.

Annual Town Meeting also amended our Human Rights Bylaw to extend protections to individuals in the category of gender identity or expression and genetic information.

In the summer of 2007, the Town Clerk's office began overhauling its vital records indexing system. Vital record indexes are an inventory of all the records in the custody of the Town Clerk. These indices are vital to the location of records when dates of birth, death, or marriage are unknown to individuals requesting certified copies and other data. I am happy to report that this project has been completed, resulting in faster accessibility to vital records information and much-needed freed-up space in the Town Clerk vault.

Respectfully submitted, Sandra J. Burgess CMC, CMMC Town Clerk

2008 Vitals

(The Town Clerk is required to report to the Registry of Vital Records and Statistics on a calendar-year basis)

Births 182

Deaths 171

Marriages 109

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BOARD OF REGISTRARS

Joyce Crouch was appointed to the Board of Registrars on July 1, 2008, and was immediately called into action on July 3, 2008 when a petition was filed in accordance with M.G.L. Chapter 51, §48.

The Board of Registrars met twice to draw names for the Special Town Election ballot and the Annual Town Election ballot; once to count overseas absentee ballots following the State/Presidential election; and once to discuss the adequacy of the Town's polling places in accommodating large voter turnout. Discussion of the number and location of polling places will continue.

The Board of Registrars also assisted with the September Primary, the November Special Town Election and State/Presidential Elections, and the March Annual Town Election.

Registration sessions were held 20 days prior to each election in accordance with Chapter 51, §§26 and 28 of the Massachusetts General Laws. The Town Clerk's office was open from 8:00 a.m. until 8:00 p.m. to facilitate voter registration.

Voter totals as of March 31, 2009 were as follows:

Pct.	ΑI	D	GP	GR	\mathbf{L}	\mathbf{RC}	Ref	R	\mathbf{S}	\mathbf{U}	Total
1		616	1	15	6			64	3	594	1,299
2		809	3	6	6			83		512	1,419
3		555	2	12	5			67	1	578	1,220
4	1	664		2	2			84		665	1,418
5		711	1	8	2			77		579	1,378
6		1,083		16	6	2		123		817	2,047
7		940		15	9		2	87		782	1,835
8		1,317		17	7			152		805	2,298
9		949	1	13	3			98	1	945	2,010
10	1	610		7	2			54	2	545	1,221
	2	8,254	8	111	48	2	2	889	7	6,822	16,145

 $AI = American \ Independent$ D = Democrat $GP = Green \ Party \ USA$ $GR = Green \ Rainbow$ L = Libertarian $RC = Rainbow \ Coalition$ Ref - Reform R = Republican S = Socialist U = Unenrolled

3,936 voters were registered and 3,689 voters were deleted between July 1, 2008 and June 30, 2009.

Respectfully submitted, Sandra J. Burgess, CMC, CMMC Clerk to the Board of Registrars

STATE PRIMARY

September 16, 2008

In accordance with the Warrant, the polls were opened at 7:00 a.m. and closed at 8:00 p.m. The voters cast their ballots in their respective precincts. The results were as follows:

DEMOCRAT											
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	TOTAL
SENATOR IN CONGRESS											
JOHN F. KERRY	79	215	83	72	156	282	186	348	171	87	1679
EDWARD J. O'REILLY	47	60	25	24	41	59	50	67	50	41	464
ALL OTHERS	0	0	0	0	0	0	0	0	0	0	0
BLANKS	1	1	0	2	3	1	1	1	3	0	13
TOTAL	127	276	108	98	200	342	237	416	224	128	2156
REPRESENTATIVE IN CON	GRESS										
JOHN W. OLVER	99	248	88	84	159	304	202	265	189	95	1733
ROBERT A. FEUER	26	26	20	10	35	35	30	46	33	28	289
ALL OTHERS	0	0	0	1	0	0	0	0	0	1	2
BLANKS	2	2	0	3	6	3	5	105	2	4	132
TOTAL	127	276	108	98	200	342	237	416	224	128	2156
COUNCILLOR											
THOMAS T. MERRIGAN	93	167	77	62	130	242	154	274	162	80	1441
ALL OTHERS	0	0	1	1	1	1	2	2	1	2	11
BLANKS	34	109	30	35	69	99	81	140	61	46	704
TOTAL	127	276	108	98	200	342	237	416	224	128	2156
SENATOR IN GENERAL CO STANLEY C.	URT										
ROSENBERG	118	242	100	93	170	310	216	378	214	115	1956
ALL OTHERS	0	0	0	1	1	1	0	1	1	1	6
BLANKS	9	34	8	4	29	31	21	37	9	12	194
TOTAL	127	276	108	98	200	342	237	416	224	128	2156
REPRESENTATIVE IN GEN	ERAL										
COURT											
ELLEN STORY	116	246	97	91	165	311	216	377	216	118	1953
ALL OTHERS	0	0	0	1	1	1	0	0	1	1	5
BLANKS	11	30	11	6	34	30	21	39	7	9	198
TOTAL	127	276	108	98	200	342	237	416	224	128	2156
REGISTER OF PROBATE											
DAVID E. SULLIVAN	97	177	75	64	138	248	169	280	167	87	1502
ALL OTHERS	0	1	0	1	0	0	0	1	1	3	7
BLANKS	30	98	33	33	62	94	68	135	56	38	647
TOTAL	127	276	108	98	200	342	237	416	224	128	2156

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>				TOTAL
JEFFREY K. BEATTY	3		2	1	4	5		8	8	1	43
ALL OTHERS	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	0	0	0	0	0	2	0	0	0	2
TOTAL	3	5	2	1	4	5	8	8	8	1	45
REPRESENTATIVE IN CONGRESS											
NATHAN A. BECH	3	3	2	1	3	5	7	7	7	1	39
ALL OTHERS	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	2	0	0	1	0	1	1	1	0	6
TOTAL	3	5	2	1	4	5	8	8	8	1	45
COUNCILLOR											
MICHAEL FRANCO	3	4	2	1	3	5	7	7	8	1	41
ALL OTHERS	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	1	0	0	1	0	1	1	0	0	4
TOTAL	3	5	2	1	4	5	8	8	8	1	45
SENATOR IN GENERAL COURT											
KEITH C. McCORMIC	3	4	2	1	3	5	6	7	8	1	40
ALL OTHERS	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	1	0	0	1	0	2	1	0	0	5
TOTAL	3	5	2	1	4	5	8	8	8	1	45
REPRESENTATIVE IN GENT	ERAL										
ALL OTHERS	0	0	0	0	1	0	0	1	2	1	5
BLANKS	3	5	2	1	3	5	8	7	6	0	40
TOTAL	3	5	2	1	4	5	8	8	8	1	45
REGISTER OF PROBATE											
ALL OTHERS	0	0	1	0	1	0	0	1	2	1	6
BLANKS	3	5	1		3			7			39
TOTAL	3	5	2	1	4	5	8	8	8	1	45
TOTAL	J	J	-	•	•		· ·	· ·	Ü	•	-10
		_			NBOW		_		_		
SENATOR IN CONGRESS	1	<u>2</u>	3	4	<u>5</u>	<u>6</u>	7	<u>8</u>	9	<u>10</u>	TOTAL
ALL OTHERS	0	0	1	0	0	1	0	0	1	0	3
BLANKS	1	0	1	0	0	0	0	0	0	0	2
TOTAL	1	0	2	0	0	1	0	0	1	0	5
REPRESENTATIVE IN CONGRESS											
ALL OTHERS	0	0	1	0	0	1	0	0	1	0	3
BLANKS	1	0	1	0	0	0	0	0	0	0	2
TOTAL	1	0	2	0	0	1	0	0	1	0	5
COUNCILLOR											
ALL OTHERS	0	0	0	0	0	0	0	0	1	0	1
BLANKS	1	0	2	0	0	1	0	0	0	0	4
TOTAL	1	0	2	0	0	1	0	0	1	0	5

SENATOR IN GENERAL C	COURT										
ALL OTHERS	0	0	0	0	0	0	0	0	1	0	1
BLANKS	1	0	2	0	0	1	0	0	0	0	4
TOTAL	1	0	2	0	0	1	0	0	1	0	5
REPRESENTATIVE IN GE	NERAL										
COURT											
ALL OTHERS	0	0	0	0	0	0	0	0	1	0	1
BLANKS	1	0	2	0	0	1	0	0	0	0	4
TOTAL	1	0	2	0	0	1	0	0	1	0	5
REGISTER OF PROBATE											
ALL OTHERS	0	0	0	0	0	0	0	0	1	0	1
BLANKS	1	0	2	0	0	1	0	0	0	0	4
TOTAL	1	0	2	0	0	1	0	0	1	0	5

Pct	Registered Democrats	Democratic Ballots Cast	Registered Republicans	Republican Ballots Cast	Registered Green- Rainbow	Green- Rainbow Ballots Cast	Registered Working Families	Working Families Ballots Cast	Unenrolled Voters	P.M. Return	% Voting
1	683	127	81	3	22	1	0	0	711	9:14	8.66
2	843	276	89	5	10	0	0	0	534	9:30	18.96
3	498	108	67	2	12	2	1	0	482	9:18	10.53
4	530	98	72	1	2	0	0	0	394	9:47	9.85
5	732	200	94	4	17	0	0	0	654	9:47	13.57
6	1085	342	137	5	22	1	2	0	888	9:10	16.21
7	985	237	112	8	20	0	1	0	823	9:40	12.52
8	1368	416	175	8	28	0	0	0	920	9:42	16.95
9	961	224	105	8	35	1	0	0	860	9:05	11.82
10	553	128	43	1	5	0	0	0	485	9:46	11.82
	8238	2156	975	45	173	5	4	0	6751		13.67

The polls were closed at 8:00 p.m. as directed in the Warrant. 2,206 ballots were cast, representing 13.67% of the 16,141 voters eligible to vote.

Attest:

Sandra J. Burgess Town Clerk

Results SPECIAL TOWN ELECTION November 4, 2008

In accordance with the Warrant, the polls were opened at 7:00 a.m. and closed at 8:00 p.m. The voters cast their ballots in their respective precincts. The results were as follows:

SELECT BOARD	1	2	3	4	5	6	7	8	9	10	TOTAL
Vladimir Morales	187	207	157	67	233	576	396	344	192	133	2,492
Calvin L. Brower	20	28	23	7	65	24	34	39	28	26	294
Aaron A. Hayden	220	539	234	249	302	567	477	948	432	185	4,153
David T. Keenan	69	98	52	19	79	120	125	140	63	47	812
All Others	17	4	8	2	12	23	14	17	6	12	115
Blanks	35	36	32	2	50	93	59	92	46	42	487
TOTAL	548	912	506	346	741	1,403	1,105	1,580	767	445	8,353

The public announcement was made at 12:40 a.m. on November 5, 2008. 8,353 ballots were cast representing 44% of the 18,962 voters registered.

Attest: Sandra J. Burgess Town Clerk

Results STATE/PRESIDENTIAL ELECTION November 4, 2008

In accordance with the Warrant, the polls were opened at 7:00 a.m. and closed at 8:00 p.m. The voters cast their ballots in their respective precincts. The results were as follows:

	1	2	3	4	5	6	7	8	9	10	TOTAL
PRESIDENT AND VICE I	PRESID	ENT									
Baldwin and Castle	1	1	0	0	1	1	1	0	1	1	7
Barr and Root	6	6	2	1	3	9	8	6	12	5	58
McCain and Palin	90	136	106	117	108	171	159	215	126	79	1307
McKinney and Clemente	11	3	7	2	6	10	9	9	14	6	77
Nader and Gonzalez	13	11	9	11	12	19	20	18	38	13	164
Obama and Biden	797	1023	828	973	956	1481	1252	1659	1391	839	11199
Ron Paul*	1	1	2	2	0	1	2	0	0	1	10
Hillary Clinton*	0	1	1	4	3	5	0	5	0	3	22
All Others	4	4	10	9	6	6	3	11	9	6	68
Blanks	7	5	5	-6	3	0	0	3	8	0	25
TOTAL	930	1191	970	1113	1098	1703	1454	1926	1599	953	12937
SENATOR IN											
CONGRESS											
John F. Kerry	772	981	787	937	915	1431	1200	1630	1335	807	10795
Jeffrey K. Beatty	74	117	84	106	95	159	138	199	101	69	1142
Robert J. Underwood	41	35	42	26	36	47	52	48	77	34	438
Edward J. O'Reilly	1	0	0	0	1	7	1	2	0	0	12
All Others	6	1	12	2	7	6	5	3	5	4	51
Blanks	36	57	45	42	44	53	58	44	81	39	499
TOTAL	930	1191	970	1113	1098	1703	1454	1926	1599	953	12937
REPRESENTATIVE IN C	ONGRI	ESS									
John W. Olver	785	1033	800	923	939	1476	1235	1676	1360	784	11011
Nathan A. Bech	86	107	90	108	89	145	128	183	98	75	1109
All Others	2	0	8	3	3	3	3	9	12	9	52
Blanks	57	51	72	79	67	79	88	58	129	85	765
TOTAL	930	1191	970	1113	1098	1703	1454	1926	1599	953	12937
COUNCILLOR											
	607	853	715	822	823	1295	1052	1442	1222	702	0622
Thomas T. Merrigan	697		715	822							9623
Michael Franco	70	106	86	116	92	142	144	188	103	78	1125

All Others	1	3	6	6	1	3	3	5	6	6	40
Blanks	162	229	163	169	182	263	255	291	268	167	2149
TOTAL	930	1191	970	1113	1098	1703	1454	1926	1599	953	12937
SENATOR IN GENERAL COURT											
Stanley C. Rosenberg	768	1029	796	890	940	1471	1205	1680	1336	747	10862
Keith C. McCormic	76	78	71	113	68	115	118	149	92	84	964
All Others	1	3	8	4	2	3	1	8	5	7	42
Blanks	85	81	95	106	88	114	130	89	166	115	1069
TOTAL	930	1191	970	1113	1098	1703	1454	1926	1599	953	12937
REPRESENTATIVE IN GE	ENERA	L COU	RT								
Ellen Story	760	981	797	929	901	1460	1175	1635	1315	766	10719
All Others	9	4	7	7	10	11	9	17	16	11	101
Blanks	161	206	166	177	187	232	270	274	268	176	2117
TOTAL	930	1191	970	1113	1098	1703	1454	1926	1599	953	12937
REGISTER OF PROBATE											
David E. Sullivan	677	842	737	870	814	1302	1080	1450	1229	710	9711
All Others	6	3	8	6	6	6	4	13	16	13	81
Blanks	247	346	225	237	278	395	370	463	354	230	3145
TOTAL	930	1191	970	1113	1098	1703	1454	1926	1599	953	12937
QUESTION 1											
YES	85	124	83	108	120	199	169	184	109	100	1281
NO	796	1015	874	979	908	1447	1214	1673	1444	828	11178
BLANKS	49	52	13	26	70	57	71	69	46	25	478
TOTAL	930	1191	970	1113	1098	1703	1454	1926	1599	953	12937
0											
QUESTION 2	7.60	021		020	0.51	1220	1107	1505	1240	015	0.612
YES	762	931	1	930	851	1329	1127	1527	1340	815	9613
NO DI ANIZG	132	225	3	165	195	330	282	352	223	121	2028
BLANKS	36	35	966	18	52	44	45	47	36	17	1296
TOTAL	930	1191	970	1113	1098	1703	1454	1926	1599	953	12937
QUESTION 3											
YES	656	873	690	779	826	1296	1086	1495	1204	652	9557
NO	211	259	244	289	207	332	290	359	334	264	2789
BLANKS	63	59	36	45	65	75	78	72	61	37	591

TOTAL	930	1191	970	1113	1098	1703	1454	1926	1599	953	12937
QUESTION 4											
YES	418	428	401	391	461	661	569	742	388	389	4848
N0	333	558	386	455	426	756	642	886	551	323	5316
BLANKS	179	205	183	267	211	286	243	298	660	241	2773
TOTAL	930	1191	970	1113	1098	1703	1454	1926	1599	953	12937
QUESTION 5											
YES	692	819	699	778	792	1248	1094	1380	1235	722	9459
NO	110	171	124	147	127	248	167	300	147	87	1628
BLANKS	128	201	147	188	179	207	193	246	217	144	1850
TOTAL	930	1191	970	1113	1098	1703	1454	1926	1599	953	12937
QUESTION 6											
YES	725	861	766	854	848	1328	1119	1482	1289	757	10029
NO	82	133	75	88	79	171	139	214	94	69	1144
BLANKS	123	197	129	171	171	204	196	230	216	127	1764
TOTAL * Write-In	930	1191	970	1113	1098	1703	1454	1926	1599	953	12937

The public announcement was made at 12:40 a.m. on November 5, 2008. 12,856 ballots were cast representing 67.8% voters registered.

Attest: Sandra J. Burgess Town Clerk

* * *

SPECIAL TOWN MEETING November 10 and 17, 2008

The meeting was televised by Amherst Community Television and shown on the Government Channel.

The Special Town Meeting was called to order by the Moderator, Harrison Gregg at 7:38 p.m. There were 248 Town meeting members. 125 checked in and a quorum was declared. The call and the return of the warrant were read by Town Clerk, Sandra J. Burgess.

The Moderator swore in newly elected Town meeting members.

Mr. Gregg asked Town Meeting to stand for a moment of silence in memory of Frank Wells who passed away in June of this year.

Gerald Weiss recognized all citizens who serve on committees, particularly the following citizens who have completed their service of at least two full three-year terms, or three full two-year terms consecutively.

Council on Aging – Elsie Fetterman 2002 – 2008

Comprehensive Planning Committee – Douglas Kohl 2002 – 2008 and Joanne Levenson 2001 – 2008

Conservation Commission – Eleanor Manire-Gatti 2002 – 2008

Finance Committee – Alice Carlozzi 1993 – 2008

Housing Partnership/Fair Housing Committee – Franklin Wells (Posthumous Recognition) 2002 – 2008 Public Works Committee – Steve Puffer 1989 – 2008

Town/Commercial Relations Committee – Peter Grandonico, Jr. 2002 – 2008

Mr. Weiss made the following procedural motion:

To postpone Articles 6 and 11 to November 17, 2008 at 7:35 p.m. Motion was seconded and voted unanimously.

ARTICLE 1. Reports of Boards & Committees (Select Board)

VOTED to hear those reports of Town officers, the Finance Committee, and any other Town boards or committees which are not available in written form.

Action taken on 11/10/2008.

(Reports were given by Larry Shaffer, Town Manager; Barry Roberts, 250th Celebration Committee; Bob Saul, Facilitation of the Community Choices Committee; and Brian Morton, Finance Committee)

ARTICLE 2. Transfer of Funds – Unpaid Bills (Finance Committee)

VOTED unanimously to DISMISS. (To see if the Town will, in accordance with Chapter 44, Section 64, of the Massachusetts General Laws, appropriate and transfer a sum of money to pay unpaid bills of previous years.)

Action taken on 11/10/2008.

ARTICLE 3. Collector Demand Charge (Select Board)

VOTED that the Town charge for each written demand issued by the collector a fee of \$10 to be added to and collected as part of the tax, as authorized by Massachusetts General Laws Chapter 60, Section 15, effective as of January 1, 2009.

Action taken on 11/10/2008.

ARTICLE 4. FY 09 Budget Amendments (Finance Committee)

A **VOTED** to amend the action taken under Article 12 of the 2008 Annual Town Meeting – Fiscal Year 2009 Operating Budget to distribute the amount appropriated for FY 09 salary adjustments for Town employees from General Government to Public Safety, Public Works, Planning, Conservation, and Inspections, and Community Services and to transfer sums of money between these accounts to balance the FY 09 Fiscal Year, by decreasing the appropriation and the amount to be raised by taxation for the General Government account by \$162,797 and by increasing the appropriations and the amounts to be raised by taxation for the following accounts by \$162,797: Public Safety by \$105,172, Public Works by \$30,026, Planning, Conservation, and Inspections by \$7,803, and Community Services by \$19,796.

Action taken on 11/10/2008.

B. **VOTED** to amend the budget voted under Article 12 of the 2008 Annual Town Meeting (FY 09 Operating Budget) and appropriate \$10,262 for the Transportation Fund and to meet such appropriation \$10,262 be transferred from Transportation Fund Surplus.

Action taken on 11/10/2008.

C. **VOTED** to amend the budget voted under Article 12 of the 2008 Annual Town Meeting (FY 09 Operating Budget) and appropriate \$80,000 for the Solid Waste Fund and to meet such appropriation \$80,000 be transferred from Solid Waste Fund Surplus. Action taken on 11/10/2008.

ARTICLE 5. Stabilization Fund: Appropriate/Transfer from Free Cash (Finance Committee) **VOTED by a declared two-thirds** to appropriate and transfer \$460,000 from Free Cash in the Undesignated Fund Balance of the General Fund to the Stabilization Fund. Action taken on 11/10/2008.

* * *

The November 17, 2008 session, adjourned from November 10, 2008 was called to order by the Town Moderator, Harrison Gregg, at 7:51 p.m. 124 Town meeting members were checked in.

James W. Pistrang was elected Moderator pro tem for the duration of the discussion of Article 6. Mr. Pistrang was sworn to the faithful performance of his duties as Moderator pro tem before taking up Article 6.

The following Town meeting members were sworn in as tellers: Hilda Greenbaum, Nancy Gordon, Dorwenda Bynum-Lewis, James Scott, Nonny Burack, and David Mullins.

ARTICLE 6. Establishment of Municipal Housing Trust (Housing Partnership/Fair Housing Committee)

VOTED YES 95: NO 71 to refer back to the Housing Partnership / Fair Housing Committee.

[To see if the Town will vote to accept G.L. c.44, §55C, and establish a Municipal Affordable Housing Trust to be known as the Amherst Affordable Housing Trust Fund, whose purpose shall be to provide for the creation and preservation of affordable housing for the benefit of low and moderate income households, and further to amend the General Bylaws of the Town by inserting a new Bylaw in Article IV to be entitled "Amherst Affordable Housing Trust Fund," as follows:

AMHERST AFFORDABLE HOUSING TRUST FUND

- 1. There shall be a Board of Trustees of the Amherst Affordable Housing Trust Fund, composed of seven members, of whom at least one shall be a member of the Select Board, at least one shall be the Town Manager, and at least two shall be members of the Housing Partnership/Fair Housing Committee. The Select Board shall appoint the Trustees for terms not to exceed two years, except that two of the initial trustee appointments shall be for a term of one year, provided said Trustees may be re-appointed at the discretion of the Select Board. Vacancies shall be filled by the Select Board for the remainder of the unexpired term. Any member of the Board of Trustees may be removed by the Select Board for cause after the opportunity of a hearing.
- 2. The Trustees are hereby authorized to execute a Declaration of Trust and Certificate of Trust for the Amherst Affordable Housing Trust to be recorded with Hampshire District Registry of Deeds and filed with Hampshire Registry District of the Land Court.
- 3. The powers of the Board of Trustees, all of which shall be carried on in furtherance of the purposes set forth in G.L. c. 44, § 55C, shall include the following:
 - a. to accept and receive real property, personal property or money, by gift, grant, contribution, devise or transfer from any person, firm, corporation or other public or private entity, including but not limited to money, grants of funds or other property tendered to the trust in connection with any ordinance or by-law or any general or special law or any other source, including money from G.L. c. 44B;
 - b. to purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income;
 - c. to sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertaking relative to trust property as the Board deems advisable notwithstanding the length of any such lease or contract;
 - d. to execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the Board engages for the accomplishment of the purposes of the Trust;
 - e. to employ advisors and agents, such as accountants, appraisers and lawyers as the Board deems necessary;
 - f. to pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the Board deems advisable;
 - g. to apportion receipts and charges between incomes and principal as the Board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise:
 - to participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;
 - i. to deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the Board may deem proper and to pay, out of Trust property, such portion of expenses and compensation of such committee as the Board may deem necessary and appropriate;
 - j. to carry property for accounting purposes other than acquisition date values;
 - k. to borrow money on such terms and conditions and from such sources as the Board deems advisable, to mortgage and pledge trust assets as collateral;
 - 1. to make distributions or divisions of principal in kind;
 - m. to comprise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the Trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of this act, to continue to hold the same for such period of time as the Board may deem appropriate;
 - n. to manage or improve real property; and to abandon any property which the Board determined not to be worth retaining;
 - o. to hold all or part of the Trust property uninvested for such purposes and for such time as the Board may deem appropriate; and
 - p. to extend the time for payment of any obligation to the trust.
- 4. The Board of Trustees shall provide for an annual audit of the books and records of the Trust. Such audit shall be performed by an independent auditor in accordance with accepted accounting practices. Upon receipt of the audit by the Board of Trustees, a copy shall be provided forthwith to the Select Board.]

Action taken on 11/17/2008.

(A friendly motion to remove the language "or take any other action relative thereto" was carried. A motion made by Hwei-Ling Greeney to insert "at least one shall be a member of the Committee on Homelessness" was defeated.)

Harrison Gregg resumed his duties as Moderator following the vote on Article 6.

ARTICLE 7. Zoning Bylaw - Duplexes in R-G & R-VC (Planning Board)

VOTED by a declared two-thirds to amend Section 3.321, Two family detached dwelling, of the Zoning Bylaw by changing the permit requirement in the R-G and R-VC Districts from Special Permit (SP) to Site Plan Review (SPR).

VOTED by a declared two-thirds to add the following new language under Standards and Conditions: In all districts, the Special Permit Granting Authority or Permit-Granting Board, as applicable, shall apply the provisions of Sections 3.2040 and 3.2041 to any construction, renovation, or expansion resulting in the creation of a new two family detached dwelling or the addition of a single new dwelling unit to an existing single family residence such that a two family detached dwelling is created.

Action taken on 11/10/2008.

(Article was divided at the request of Al Woodhull)

ARTICLE 8. Zoning Bylaw - B-G & B-VC Residential Density (Planning Board)

VOTED by a declared two-thirds to amend Sections 3.322, 3.323, and footnote b. of Table 3, Dimensional Regulations of the Zoning Bylaw, by deleting the language and adding the language in *bold italics*, as follows:

- **A.** Amend footnote b. of Table 3, Dimensional Regulations, as follows:
 - b. Applies to Residences Uses only (Section 3.32). In the B-G and B-VC districts, the Basic Minimum Lot Area shall apply only to the first dwelling unit on the ground floor of subdividable dwellings and converted dwellings. For townhouses, apartments, buildings containing dwelling units in combination with stores or other permitted commercial uses, and other permitted multi-unit residential uses in these districts, the Basic Minimum Lot Area and Additional Lot Area requirements shall not apply. For a Section 3.325 use, or any other use in the districts where all residential dwelling units are located on upper floors, no Basic Minimum Lot Area shall be required and the Additional Lot Area/Family requirement shall apply to all dwelling units.
- **B.** Amend Section 3.322, Town House:

A management plan, as defined in terms of form and content in the Rules and Regulations adopted by the Zoning Board of Appeals Permit Granting Board or Special Permit Granting Authority shall be included as an integral part of any application made under this section. All dimensional regulations in Article 6 shall be observed. In all districts, the Permit Granting Board or Special Permit Granting Authority shall apply the provisions of Sections 3.2040 and 3.2041 to any construction, renovation, or expansion resulting in the creation of new dwelling units under this section.

C. Amend Section 3.323:

No more than 50% of the total number of dwelling units shall be of any one size (i.e. # of bedrooms). A management plan, as defined in terms of form and content in the Rules and Regulations adopted by the Zoning Board of Appeals Permit Granting Board or Special Permit Granting Authority shall be included as an integral part of any application under this section. In all districts, the Permit Granting Board or Special Permit Granting Authority shall apply the provisions of Sections 3.2040 and 3.2041 to any construction, renovation, or expansion resulting in the creation of new dwelling units under this section.

Action taken on 11/10/2008.

ARTICLE 9. Zoning Bylaw - Recreation Facilities (Planning Board)

VOTED to refer motion under parts A, B, D, and E of this article back to the Planning Board.

- [A. Amend Article 12 by adding the following language as Section 12.27, and renumbering the remaining sections as appropriate:
- 12.27 Recreation: The refreshment of body and mind through active or passive forms of play, amusement, engaged study, contemplation or relaxation.
- 12.270: Recreation, Active: Indoor or outdoor leisure activity involving the physically active use of the body, whether undertaken by individuals (hiking, running, bicycling, skiing, climbing, etc.) or involving organized participatory activity with others, specialized equipment, and occurring at prescribed sites, fields, courses, structures, or buildings developed or improved for that purpose. Active recreation uses include but are not limited to golf courses, playgrounds, tot lots, skateboarding parks, courts for tennis and other court games, swimming pools, and fields for team sports such as baseball, soccer, basketball, football, lacrosse, Ultimate Frisbee, and similar activities. Active recreation may involve motorized or non-motorized vehicles.
- 12.271: Recreation, Outdoor: Leisure activity which may be either active or passive recreation, occurring outdoors. Outdoor recreation uses may be either commercial or non-commercial in nature. Outdoor recreational uses may involve either minimal or extensive improvements or development of sites, structures, and buildings, and may include outdoor amusement facilities, fields, rides, racing or riding tracks, campground facilities, golf courses, miniature golf facilities, shooting ranges, hunting or fishing preserves, and similar uses. Non-commercial outdoor recreation uses include but are not limited to hiking, camping, bicycling, bird watching and other nature study, rock-climbing, boating, horseback riding, skiing, snowmobiling, picnicking, etc. For the purposes of this Bylaw, outdoor recreation shall be considered to include traditional consumptive forms of outdoor recreation including but not limited to hunting, fishing, trapping, gathering, and similar activities.
- 12.272: Recreation, Passive: Leisure activity involving moderate physical activity, the use of improved or unimproved sites, structures, or buildings, and which may involve observation of nature or other study. Examples include but are not limited to seating areas, picnicking, hiking, bird watching or other nature study, and similar uses.
- **B.** Amend Article 12 by adding the following language as Section 12.38 (or the appropriate section in alphabetical order), and renumbering the remaining sections as appropriate:
- 12.38 Usable Open Space: Open land, including but not limited to required common land, that is provided, improved and maintained for active or passive recreation in association with residential uses or development methods under this Bylaw, and which is accessible for the use of all residents of a residential use or development, and/or members of the public. Usable open space shall be contiguous areas of sufficient size to support their proposed use(s), and may be developed and available for play areas, seating or picnicking areas, tot lots, gardens, off-road trails (including but not limited to hiking, jogging, bridle and bicycle trails, as well as those paths and easements which provide access or connection to such trails, regardless of location), ball or playing fields, basketball or tennis courts or similar facilities as are appropriate. Usable open space shall not include parking areas, roadways, sidewalks, private yards or land within wetlands as determined by the Conservation Commission, except as hereinafter provided, and may include areas that are substantially undeveloped and free of structures. Except as may be otherwise provided for in this Bylaw, undeveloped land areas (ex., wetlands) that are inaccessible on foot or otherwise may constitute no more than twenty-five percent (25%) of the total area of usable open space provided for the purpose of any permit under this Bylaw.
- D. Amend the title of Section 3.315 to read:
- 3.315 Outdoor commercial recreational use
- E. Amend Section 4.570 by removing the phrase "and/or wetlands" from the last sentence.

Action taken on 11/10/2008

(Motion by Robert Kusner to amend Part B by deleting everything between "except as hereinafter provided," and "under this Bylaw." Was defeated)

VOTED unanimously to refer Part C of Article 9 back to the Planning Board for further review.

[To see if the Town will amend Sections 3.315, 4.570, 10.397, 11.2403, and Article 12 of the Zoning Bylaw, by adding the language in *bold italics*, as follows:

C. Amend Sections 10.397 and 11.2403, as follows

10.397 The proposal provides adequate recreational facilities, open space and amenities for the proposed use. Except in the B-G and B-VC districts, or as may be otherwise required in this Bylaw, all residential uses or developments containing a total of four or more dwelling units shall provide a minimum of 1,000 square feet of usable open space for active or passive recreation per dwelling unit. The Special Permit Granting Authority may allow up to fifty percent (50%) of this requirement to be met by existing active or passive off-site recreational facilities located within 1,000 feet of the subject property and capable of being readily and safely accessed on foot.

11.2403 Provision of adequate recreational facilities, open space and amenities. Except in the B-G and B-VC districts, or as may be otherwise required in this Bylaw, all residential uses or developments containing a total of four or more dwelling units shall provide a minimum of 1,000 square feet of usable open space for active or passive recreation per dwelling unit. The Permit Granting Board may allow up to fifty percent (50%) of this requirement to be met by existing active or passive off-site recreational facilities located within 1,000 feet of the subject property and capable of being readily and safely accessed on foot.]

Action taken on 11/17/2008.

At 10:09 p.m. on November 10, 2008, the meeting voted to adjourn to Monday, November 17, 2008 at 7:35 p.m. in the auditorium of the Amherst Regional Middle School. 171 Town meeting members were checked in.

ARTICLE 10. Zoning Bylaw & Map-Professional Offices in Light Industrial District (Planning Board)

A. VOTED Yes 104: No 46 to amend Section 3.358.1, Technical or professional office, of the Zoning Bylaw by changing the permit requirement in the Light Industrial (LI) District from N (No) to SP (Special Permit), as follows:

3.358.1 Technical or professional office such as architect, engineer, lawyer, financial services, or similar office providing services predominantly by appointment to the public in person on the premises

For the purposes of this section, the public shall be defined as including all persons acting as customers or clients receiving services. "Predominantly by appointment" shall mean that a majority of customers or clients who are provided services in person on the premises during any extended period of operation (monthly, quarterly, or annually) shall do so through prior appointment. Exceptions shall be discretionary follow-up visits by customers or clients with regard to services already provided, visits by affiliated professionals or consultants, salespersons, service contractors (delivery, maintenance, etc.), and the like. Office uses under this section shall advertise their on-premises services as being available to the general public only by appointment.

Action taken on 11/17/2008

(The article was divided at the request of Vincent O'Connor. A motion to refer Part A back to the Planning Board was defeated by a Tally Vote YES 64: NO 91. Vote on Main motion was counted by Tally Vote)

B. VOTED by a declared two-thirds to amend the Official Zoning Map by changing the zoning designation on the following properties in the following manner:

Map 11D, Parcel 183 – Extending the LI District into the north and northwest portions of the property, currently zoned R-G, such that the entire property is within the LI District.

Map 14B, Parcel 98 – Rezoning the eastern end of the property from LI to R-G, such that the entire property is within the R-G District.

Action taken on 11/17/2008.

(A motion to change the map and parcel reference from 48 to 98 was voted.)

ARTICLE 11. Larch Hill Article 97 (Hitchcock Center) (Conservation Commission)

VOTED by a declared two-thirds pursuant to G.L. c. 40, §15A to transfer the care, custody, management and control of all or a portion of the following described parcel of land from the Conservation Commission for conservation purposes and for the purpose of leasing for environmental education, which parcel of land is shown as "Parcel A" on a sketch plan on file with the Town Clerk, and is a portion of the Town-owned land known as "Larch Hill" and described more particularly in a deed recorded with the Hampshire District Registry of Deeds in Book 1743, Page 250, together with use of the access easement appurtenant to said land; and to authorize the Select Board to seek legislative approval for such transfer and lease under Article 97 of the Amendments to the Massachusetts Constitution; such transfer to become effective when the Conservation Commission determines that Parcel A is no longer needed solely for conservation purposes and upon the enactment of said Article 97 legislation.

Action taken on 11/17/2008.

(Motion made in terms of the article excluded the language "or take any action relative thereto" as it was determined by the Moderator to have no meaning.)

The business of the warrant having been completed, the meeting voted to dissolve at 10:20 p.m. on Monday, November 17, 2008. 173 Town meeting members were checked in.

Attest: Sandra J. Burgess Town Clerk

* * *

SPECIAL TOWN MEETING November 17, 2008

The meeting was televised by Amherst Community Television and shown on the Government Channel.

The Special Town Meeting was called to order by the Moderator, Harrison Gregg at 7:38 p.m. There were 247 Town meeting members. 124 checked in and a quorum was declared. The call and the return of the warrant were read by Town Clerk, Sandra J. Burgess.

The Moderator swore in newly elected Town meeting members.

ARTICLE 1. 284 North Pleasant Street Covenant (Select Board)

VOTED unanimously to authorize the Select Board to accept a revised covenant governing the range of allowable land uses on the property at 284 North Pleasant Street (Map 11C/Parcel 174), by deleting the lined out language and adding the language in *bold italics*, as follows:

Notwithstanding the rezoning *designation* of the subject premises into the Limited Business District (B-L) and any uses allowed in the B-L District *thereby* under the Amherst Zoning Bylaw, as such bylaw may be amended from time to time, the use of the premises shall be limited on the first floor *to the following:*

chiropractic offices and related medical services for the treatment of patients in person and principally by appointment; *and*

Non-profit educational or religious uses as permitted under G.L. c. 40A, s3;

and *shall be limited* on the upper floor and basement to residential use. Action taken on 11/17/2008/

The business of the warrant having been completed, the meeting voted to dissolve at 7:50 p.m. on Monday, November 17, 2008. 172 Town meeting members were checked in.

Attest: Sandra J. Burgess Town Clerk

RESULTS ANNUAL TOWN ELECTION March 31, 2009

In accordance with the Warrant, the polls were opened at 7:00 a.m. and closed at 8:00 p.m. The voters cast their ballots in their respective precincts. The results were as follows:

MODERATOR	1	2	3	4	5	6	7	8	9	10	TOTAL
Harrison L. Gregg	109	189	107	112	120	265	186	331	153	67	1639
All Others	2	2	4	0	7	3	4	9	1	2	34
Blanks	43	51	32	23	43	103	69	96	47	28	535
TOTAL	154	242	143	135	170	371	259	436	201	97	2208
SELECT BOARD											
Aaron A. Hayden	103	182	102	114	120	249	182	314	142	67	1575
All Others	1	3	4	0	6	2	7	10	6	4	43
Blanks	50	57	37	21	44	120	70	112	53	26	590
TOTAL	154	242	143	135	170	371	259	436	201	97	2208
SCHOOL COMMITTED	Ε										
Steven G. Rivkin	44	120	62	87	82	248	128	302	112	56	1241
Irvin E. Rhodes	109	156	96	110	108	242	205	320	148	72	1566
Megan D. Rosa	106	127	92	41	79	117	115	110	78	25	890
All Others	4	1	2	1	2	0	0	3	1	3	17
Blanks	45	80	34	31	69	135	70	137	63	38	702
TOTAL	308	484	286	270	340	742	518	872	402	194	4416
JONES LIBRARY TRUS											
Lucy L. McMurrer	29	72	44	56	43	93	104	157	50	27	675
Carol Jeannette Gray	65	78	54	35	75	155	120	198	101	36	917
Sarah McKee	71	102	62	49	75	139	73	163	92	51	877
John M. McDonald III	21	58	30	37	29	96	46	97	42	18	474
All Others	0	0	0	0	1	0	0	2	0	0	3
Blanks	122	174	96	93	117	259	175	255	117	62	1470
TOTAL	308	484	286	270	340	742	518	872	402	194	4416
ELECTOR, OLIVER SM											
David Farnham	51	56	42	37	58	110	85	139	86	31	695
John Coull	60	123	57	57	63	148	82	168	76	39	873
All Others	0	0	0	0	0	0	0	1	0	0	1
Blanks	43	63	44	41	49	113	92	128	39	27	639
TOTAL	154	242	143	135	170	371	259	436	201	97	2208
HOUSING AUTHORIT		154	00	0.0	00	220	1.50	267	105	~~	10/0
Peter Jessop	97	154	89	88	98	228	152	267	125	65	1363
All Others	1	1	0	0	1	1	1	5	1	0	11

Blanks	56	87	54	47	71	142	106	164	75	32	834
TOTAL	154	242	143	135	170	371	259	436	201	97	2208
REDEVELOPMENT AU	UTHOR	RITY									
Robert B. Kusner	71	83	53	40	88	116	95	165	83	38	832
John W. Coull	55	113	59	63	54	154	100	177	94	41	910
All Others	0	0	0	0	0	0	0	1	0	0	1
Blanks	28	46	31	32	28	101	64	93	24	18	465
TOTAL	154	242	143	135	170	371	259	436	201	97	2208

Precinct I, three years (8)				Precinct 1, one year (1)	
David Robson Gillham	87	@Catherine Anne Stryker	27	Valerie A. Cooley	103
Terry J. Franklin	83	@Deborah Jean Timberlake	27		
Margaret E. Gage	102	@+Muthoni C. Magua	1		
Daniel P. Kramer	92	@+Jane H. Wald	1		

Two candidates who received two write-in votes each declined their election. The next highest vote getters received one vote each. In accordance with Section 1.541 of the Amherst Town Government Act a special meeting of the remaining Precinct 1 Town Meeting Members was held on April 22, 2009 and Muthoni C. Magua and Jane H. Wald were elected to fill two of the three remaining vacancies in Precinct 1. Joshua James Stoffel was also elected at the special meeting but declined.

Precinct II, three years (8)				Precinct 2, two years (1)	
Stephanie Gelfan	115	Stanley F. Gawle	125	Bryan C. Harvey	152
Cynthia C. Brubaker	133	Albert S. Woodhull	115		
Megan D. Rosa	155	Edith Nye MacMullen	124		
Carol R. Sharick	144	Carolyn M. Holstein	153		
Precinct III, three years (8)					
Catharine C. Porter	97	@Audrey A. Barker Plotkin	24		
Marcy A. Sala	96	@Adrian A. Durlester	25		
Kimberly May Mead	77	@Dorwenda Bynum-Lewis	15		
Denise R. Kim-Kusner	71				

One candidate who received two write-in votes declined their election. The next highest vote getters received one vote each. In accordance with Section 1.541 of the Amherst Town Government Act a special meeting of the remaining Precinct 3 Town Meeting Members was held on April 22, 2009 and Barbara S. Noland was elected but later declined.

Precinct IV, three years (8)		Precinct IV, two years (2)				
Robert J. Joy	84		95			
Michael A. Giles	86	Katharine E. Troast	87			
Abigail M. Jensen	87					
Gregory P. Boisseau	86					
@Donna M. Zucker	4					
	-		-			

Three write-in candidates who each received three write-in votes declined.

Precinct V, three years (8)		Precinct V, two years (1)		Precinct V, one year (1)	
Richard Blake Hood	72	Daniel Edward Melick	91	Adan D. Martinez	83
Hisham F. Nakshbendi	75				
Zella B. Harrington	75				
Marilyn J. Rodzwell	83				
Tong Shen	76				
Merrylees Turner	84				
Carolyn Farrington	76				
@Calvin L. Brower	12				
D					
Precinct VI, three years (8)					
Michael C. Jacques	158	Paulette C. Brooks	145	Paul H. Kaplan	173
Robert A. Spence	191	*Joseph M. Wronka	65	Miriam M. Dayton	118
*Joseph J. Wille	88	James A. Brissette	174	*Andrew T. Melnechuk	112
Michael L. Greenebaum	133	Alison Kadlec Donta-Venman	145	*Beth A. Moonstone	100
Precinct VII, three years (8)					
Laura L. Quinn	122	Carol Jeannette Gray	135	Thaddeus E. Dabrowski	120
Louise R. Hammann	126	Albert Chevan	117	+Michael Anthony Bell,	84
Rebekah R. Demling	128	Susan M. Heitker	116	Jr.	132
				Robert R. Wellman	

Irvin E. Rhodes, Town Meeting Member in Precinct 7, was elected to the School Committee which is an ex-officio position. In accordance with Section 1.541 of the Amherst Town Government Act the losing candidate with the highest number of votes was elected to fill the vacancy.

Precinct VIII, three years (8)				Precinct VIII, two years	
N.J. Demerath	191	Frank M. Gatti	203	(1)	256
Bart Bouricius	210	Clare E. Bertrand	256	Dolly G. Jolly	103
M. Jane Ashby	189	Lisa Anne McKeag	167	*Eleanor R. Manire-Gatti	
Andrew William Phillips	217	Robert Lyman Phillips	207		
Precinct IX, three years (8)				Precinct IX, one year (1)	
Precinct IX, three years (8) Jill M. Shulman	129	Niels P. LaCour	137	Precinct IX, one year (1) @Richard T. Roznoy	3
, ,	129 131	Niels P. LaCour @Charles J. Traitor	137 19		3
Jill M. Shulman	/				3
Jill M. Shulman Michael A. Ash	131	@Charles J. Traitor			3

Three vacancies remained following the election. The two write-in candidates with the highest number of votes accepted. The write-in candidates with the next highest numbers of votes declined election. The next highest vote getters had one vote each. In accordance with Section 1.541 of the Amherst Town Government Act a special meeting of the remaining Precinct 9 Town Meeting Members was held on April 22, 2009 and Tom W. Roeper was elected to fill one remaining vacancy.

Precinct X, three years (8)

Howard T. Ewert	54	Regina B. Rheault	43	John J. Michaels	52
Grace A. Griecci	66	Inge M. Ackermann	63	Robert John Ackermann	60
Christine A. Kline	60	Irwin H. Friman	54		

[@] Write-In Candidate

^{*} Defeated

⁺ Section 1.541 Amherst Town Government Act

Precinct	Ballots Cast	Number Registered	PM Return Time	% Turnout
1	154	1,442	9:15	10.68
2	242	1,478	9:44	16.31
3	143	1,318	9:40	10.85
4	135	1,524	9:42	8.86
5	170	1,470	9:25	11.56
6	371	2,179	8:50	17.03
7	259	1,921	9:00	13.48
8	436	2,520	9:28	17.30
9	201	2,167	9:00	9.28
10	97	1,324	9:27	7.33
TOTAL	2,208	17,343		12.73

The public announcement was made at 9:45 p.m. on March 31, 2009. 2,208 ballots were cast, representing 12.73% of the 17,343 voters registered.

Attest:

Sandra J. Burgess Town Clerk

RESULTS ANNUAL TOWN MEETING May 4, 6, 11, June 15, 17, 22, 23 & 24, 2009

The meeting was televised by Amherst Community Television and shown on the government channel.

The 251st Annual Town Meeting was called to order by the Moderator, Harrison Gregg at 7:37 p.m. There were 248 Town Meeting Members. 125 checked in and a quorum was declared. The call and the return of the warrant were read by Town Clerk, Sandra J. Burgess.

The Town Moderator was sworn to the faithful performance of his duties. Town Meeting Members were sworn to the faithful performance of their duties.

The Moderator acknowledged the election of Town-wide officers, and asked the meeting to remember those current and former town meeting members who had died in the past year. Remembered were: Former Town Meeting and Select Board member Homer Cowles; former Town Meeting and Finance Committee member Arthur Swift; and former Town Meeting members Ben Bowditch and Richard Warner.

Hilda Greenbaum, Nancy Gordon, Nonny Burack, James Pistrang, Harry Brooks, and James Scott were sworn in as tellers.

ARTICLE 1. Reports of Boards and Committees (Select Board)

VOTED to hear those reports of Town officers, the Finance Committee, and any other Town boards or committees which are not available in written form.

Action taken on 5/4/2009.

Reports were heard from Margaret Roberts, Town Meeting Coordinating Committee; Barry Roberts, 250th Anniversary Celebration Committee; Laurence Shaffer, Town Manager; and Brian Morton, Finance Committee.

ARTICLE 2. Transfer of Funds – Unpaid Bills (Select Board)

DISMISSED [To see if the Town will, in accordance with Chapter 44, section 64, of the Massachusetts General Laws, appropriate and transfer a sum of money to pay unpaid bills of previous years.] Action taken on 5/4/2009.

ARTICLE 3. Optional Tax Exemptions (Select Board)

VOTED unanimously to authorize a maximum additional exemption of up to 100 percent for taxpayers qualifying for exemption under Chapter 59, Section 5, Clauses 17D, 22, 37A, or 41C of the Massachusetts General Laws.

Action taken on 5/4/2009.

ARTICLE 4. Authorization for Compensating Balances (Select Board)

VOTED unanimously to accept the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, which authorize the Treasurer to enter into written agreements with banking institutions pursuant to which the Treasurer agrees to maintain funds on deposit in exchange for banking services. Action taken on 5/4/2009.

ARTICLE 5. Atkins Corner Right of Way Issues (Select Board)

VOTED unanimously to amend the vote taken under Article 7 of the May 7, 2007 Annual Town Meeting to authorize the Select Board to acquire, by gift, purchase or eminent domain, the fee in parcels of land from the owners described below:

Part A. To acquire from Hampshire College the fee in a parcel or parcels of land and related easements, and to convey the excess right-of-way to Hampshire College, all as shown on the plans entitled "Reconstruction and related work on Route 116 (West St.- Atkins)," prepared by Camp Dresser & McKee, Inc., dated February 2009, which are on file with the office of the Town Clerk.

Part B. To acquire from Atkins Fruit Bowl the fee in a parcel or parcels of land and related easements, and to convey the excess right-of-way to Atkins Fruit Bowl, all as shown on the aforementioned plans, and further, to authorize the Town to pave the new Atkins Fruit Bowl parking lot as compensation for the conveyance of said property to the Town.

Part C. To acquire from Hampshire Village I & II Community Corp., the fee in a parcel or parcels of land and related easements, and to convey the excess right-of-way to Hampshire Village Community Corp., all as shown on the aforementioned plans. Action taken on 5/4/2009.

ARTICLE 6. Zoning Amendment – Taxi Services (Planning Board)

VOTED by a declared two-thirds to amend Sections 3.340.3 and 5.013, and Article 12, of the Zoning Bylaw, by deleting the lined out language and adding the language in **bold italics**, as follows:

A. Amend Section 3.340.3 as follows:

3.340.3 *Transportation facility*

3.340.30 Railroad or bus depot or other transportation facility

R-O

R-LD R-N B-VC COM OP R-VC R-G R-F B-G B-L LI PRP FPC SP SP SP SP SP SP SP SP SPR SP SP SP SP

Standards & Conditions

Excluding any office, storage, or repair use unless otherwise allowed by the regulations of the district.

3.340.31 Taxicab, limousine service and similar uses.

R-O R-LD R-N R-VC R-G R-F B-G B-L B-VC COM OP <u>LI</u> <u>PRP</u> **FPC** NNNNNSPR SP SPR **SPR** SP SP SP N

Standards & Conditions

The operation of a taxi or limousine (livery) service shall be considered a principal use regulated under this section of the Bylaw when any of the following conditions are met: 1) passengers are transported from or delivered to the site, or; 2) three or more vehicles are physically dispatched from or stored on-site, or; 3) any vehicle carries more than 8 passengers, or; 4) on-site activities include ongoing associated vehicle maintenance and repairs.

The operation of a taxicab or limousine service may be permitted as an accessory home occupation under the provisions of Section 5.013 when all of the following conditions are met: 1) on-site activity is limited to dispatch and storage of no more than two vehicles, 2) no vehicle used by the service is capable of carrying more than eight passengers, 3) only occasional minor vehicle maintenance occurs on-site, and 4) no passengers visit the premises.

B. Amend the first paragraph of Section 5.013, as follows:

- 5.013 Home Occupation The Board of Appeals may authorize, by issue of a Special Permit, the use of a portion of a dwelling or building accessory thereto as the workroom of a resident artist, craftsperson, beautician, dressmaker, milliner, photographer, cabinetmaker, skate sharpener, radio repair technician, or other person engaged in a customary home occupation, or as the office of a resident taxicab or limousine service operator (see Section 3.340.3), or as a place for incidental work and storage in connection with the off-premises trade by a resident builder, carpenter, electrician, painter, plumber or other artisan, or by a resident tree surgeon, landscape gardener or similar person, provided that: . . .
- C. Amend Article 12, by adding the following new definitions, the first under current Section 12.22, and the second under Section 12.34 or 12.35, as appropriate, with the remaining sections renumbered as appropriate:
- 12.22 Limousine: A livery vehicle primarily garaged or engaged for hire in the Town of Amherst, which is used to carry passengers under pre-arranged contract for an agreed-upon hourly fare, or; operates as a charter, business courtesy, employee shuttle, customer shuttle, or; a motor vehicle on a regularly scheduled route without the use of a taximeter.
- 12.35: Taxicab: A vehicle for hire garaged in Amherst and used for the conveyance of persons from any point of origin within the Town of Amherst to any other location for a fee, whether hourly or by a taximeter; except livery vehicles as previously defined or a vehicle operated in a manner and for the purposes stated in Massachusetts General Laws, Chapter 159A.

Action taken on 5/4/2009

Motion made by James Burgess Oldham to reinstate deleted language in Section 3.340.30 "Statements & Conditions" was voted.

The Moderator denied a motion to divide the article.

ARTICLE 7. Zoning Amendment – Municipal Parking District (Planning Board)

VOTED Yes 137, No 47, to amend the Official Zoning Map to increase the boundary of the Municipal Parking District (MPD) to include the entirety of the Town center General Business (B-G) District and abutting Limited Business (B-L) districts north of Kellogg Avenue and Cowles Lane, along with the following properties in the General Residence (R-G) District:

- All of the properties comprising Kendrick Park
- The northern portions of Assessors Map 11C, Parcels 265 and 322, and Map 11D, Parcel 42.

Action taken on 5/4/2009.

Upon a motion made by Gerald S. Weiss Town meeting voted Yes 99, No 85 to delete the first two bulleted items.

A motion to refer back to the Planning Board was defeated.

At 10:11 p.m. on May 4, 2009, Town meeting voted to adjourn to Wednesday, May 6, 2009 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 199 Town meeting members were checked in.

* * *

The May 6, 2009 session was called to order by the Town Moderator, Harrison Gregg, at 7:42 p.m. 125 Town Meeting Members were checked in.

On a motion made by Mr. Wald, Town Meeting voted to consider Article 18 at 7:30 p.m. on Monday, May 11, 2009.

ARTICLE 8. Zoning Amendment – B-G & B-VC Lot Frontage (Planning Board)

VOTED by a declared two-thirds to amend footnote b. of Table 3, Dimensional Regulations of the Zoning Bylaw, by deleting the lined out language and adding the language in **bold italics**, as follows:

b. Applies to Residence Uses only (Section 3.32). In the B-G and B-VC districts, the Basic Minimum Lot Area shall apply only to the first dwelling unit on the ground floor of subdividable dwellings and converted dwellings. For townhouses, apartments, buildings containing dwelling units in combination with stores or other permitted commercial uses, and other permitted multi-unit residential uses in these districts, the Basic Minimum Lot Area, and Additional Lot Area/Family, and Basic Minimum Lot Frontage requirements shall not apply.

Action taken on 5/6/2009.

ARTICLE 9. Mullin Rule (Planning Board)

VOTED Yes 107, No 51 to accept, for the Select Board, Planning Board, Conservation Commission and Historical Commission, the provisions of M.G.L. c.39, §23D. Action taken on 5/6/2009.

ARTICLE 10. Rescind General Bylaws, Article IV, Housing Review Board (Select Board)

VOTED to rescind General Bylaws, Article IV, Housing Review Board, commonly known as the "Rent Control Bylaw," voted by the Town at the February 26, 1986 Special Town Meeting under Article 4, pursuant to Chapter 72 of the Acts of 1986, and later amended at the May 1, 1989 Annual Town Meeting under Article 64.

Action taken on 5/6/2009.

ARTICLE 11. General Bylaws of the Town of Amherst, Massachusetts – Human Rights Bylaw (Select Board)

VOTED unanimously to amend the HUMAN RIGHTS BYLAW (STM – November 8, 1999 - Art. 16), by adding the language in *bold italics*, as follows:

- 1. The Town of Amherst hereby adopts a "Human Rights Policy" pursuant to which it shall be the policy of the Town that no person, public or private, shall be denied any rights guaranteed pursuant to local, state, and/or federal law on the basis of race or color, gender, physical or mental ability, religion, socio-economic status, ethnic or national origin, affectional or sexual preference, *gender identity or expression, genetic information*, lifestyle, or age.
- a. The term "gender identity" shall include a person's actual or perceived gender, as well as a person's gender identity, gender-related self-image, gender-related appearance, or gender-related expression whether or not that gender identity, gender-related self image, gender-related appearance, or gender -related expression is different from that traditionally associated with a person's sex at birth.
- b. The term "genetic information" shall mean any written or recorded individually identifiable result of a genetic test as defined by this section or explanation of such a result or family history pertaining to the presence, absence, variation, alteration, or modification of a human gene or genes. For the purposes of this By-Law, the term genetic information shall not include information pertaining to the abuse of drugs or alcohol which is derived from tests given for the exclusive purpose of determining the abuse of drugs or alcohol.

Action taken on 5/6/2009.

A motion was made in terms of the article except to make changes in grammar and punctuation.

ARTICLE 12. Petition – Special Act – Resident Aliens (Morales)

VOTED Yes 136, No 14 to authorize the Select Board to file with the legislature a request for a special act entitled, An Act authorizing local voting rights for permanent resident aliens residing in Amherst, as follows:

Section 1. Notwithstanding the provision of section one of chapter fifty-one of the General Laws, or any other general or special law, rule or regulation to the contrary, resident aliens eighteen years of age or older who reside in Amherst may, upon application, have their names entered on a list of voters established by the Town Clerk for the Town of Amherst and may thereafter vote in any election for local offices and local ballot questions.

Section 2. The Select Board of Amherst is authorized to formulate regulations and guidelines to implement the purpose of this act.

Section 3. Nothing in this act shall be construed to confer upon permanent resident aliens the right to vote for any state or federal office or any state or federal ballot question." Action taken on 5/6/2009.

On a motion made by Mr. O'Connor, Town Meeting voted to postpone consideration of Article 13 until after Article 20.

ARTICLE 13. Petition – Gas Tax (O'Connor)

DEFEATED Yes 53, No 66

["To see if the Town will vote to support by resolution, with reservations and reform requirements:

Whereas, road and sidewalk reconstruction and repair provides decent jobs at above living wage standards; and,

Whereas, decent roads and sidewalks are necessary for the safe operation of motor vehicles including public transportation and school buses, and for safe walking and bicycling, and

Whereas, it is estimated that it will take \$15 to \$19 billion over the next twenty years simply to maintain Massachusetts' transportation infrastructure in its present deplorable condition; and,

Whereas, many of Amherst's primary roads and sidewalks, and most of its secondary and tertiary roads are in deteriorated and unsafe condition; and,

Whereas, an annual increase of 1/2¢/gallon in the Massachusetts gasoline tax from 1991 forward would have provided sufficient funding to prevent the deterioration of Massachusetts' transportation infrastructure and its funding mechanisms; and,

Whereas, Massachusetts' gasoline tax of 23.5¢/gallon was last increased in 1991, when the average price of regular unleaded gasoline was \$1.14/gallon (\$1.45 in C\$) and oil was \$24/barrel (\$30.5 in C\$); and that tax has, as a consequence, lost 1/3 of its purchasing power since the commodities and services it purchases have also escalated in price; and,

Whereas, the Massachusetts House of Representatives and State Senate voted in the State Budget both adopted on Friday, June 19, 2009 to designate for transportation purposes \$275 million of the \$759 million estimated to be raised by a 1.25ϕ increase in the sales tax – that \$275 million being an amount equivalent to a 10ϕ increase in the state's gasoline tax;

NOW, THEREFORE, BE IT RESOLVED that the Town of Amherst's Representative Town Meeting requests that its state legislators and the leaders of the Massachusetts General Court support, at or near the levels proposed by the Patrick Administration, an increase in the Commonwealth's gasoline tax with the following reservations and conditions:

that in the year when such a gasoline tax increase takes effect, that forward-funding for all regional transit authorities (RTAs) sufficient to preserve services at the FY 09 level begin and continue on as long as that gasoline tax increase continues to be collected; and

that 15% of all gas tax receipts be allocated to Chapter 90 aid to cities and towns; and,

that Chapter 81, which provided that 7.5% of all gas tax revenues be allocated to cities and towns via the Cherry Sheet for policing and maintaining local roads, be reinstated; and,

that at least 80% of all gas tax receipts be allocated to the regions from which they are collected, which allocation shall include Chapters 81 and 90 and RTA allocations, rail infrastructure and service improvements, bikeway funding, etc; and,

that gasoline used for municipal and school vehicles and for tax-supported public transportation vehicles be exempted entirely from the Massachusetts gasoline tax; and,

Further be it resolved that a copy of this resolution as finally voted by the Amherst Representative Town Meeting be sent by the Town Clerk to Governor Deval Patrick, to State Senate President Therese Murray, to Speaker of the House Robert A. DeLeo, to State Senator Stanley Rosenberg, and to State Representative Ellen Story.

b) a proposal to increase the federal gasoline tax by an amount not greater than the amount needed to bring that tax in line with inflation since the last increase in the federal gasoline tax "

Action taken on 6/24/2009.

ARTICLE 14. FY 09 Budget Amendments (Finance Committee)

A. **VOTED unanimously** to transfer \$185,000 from the Ambulance Receipts Reserved for Appropriation Account to be used as an other financing source in the General Fund for FY 09.

Action taken on 5/6/2009.

B. **VOTED unanimously**, in accordance with M.G.L. c. 44, § 53 (2), to appropriate and transfer \$39,578 from the Insurance Recovery Fund to the FY 09 Operating Budget – Public Safety for reimbursement of the cost of repairs to the damaged ambulance.

Action taken on 5/6/2009.

C. **VOTED** to appropriate and transfer \$106,243 from Free Cash in the Undesignated Fund Balance of the General Fund to the Health Claims Trust Fund to account for Medicare Part D reimbursements received by the Town of Amherst for prescription drug costs incurred by the Health Claims Trust Fund for Town of Amherst, Amherst-Pelham Regional School District, and Town of Pelham members.

Action taken on 5/6/2009

D. **VOTED** to amend the action taken under Article 12 of the 2008 Annual Town Meeting – Fiscal Year 2009 Operating Budget by increasing the appropriations and the amounts to be raised by taxation for the following accounts by \$65,000: Public Safety by \$50,000 and Community Services by \$15,000, and to meet such increased appropriation by decreasing the appropriation and the amount to be raised by taxation for the following accounts by \$65,000: General Government by \$50,000 and Debt Service by \$15,000.

Action taken on 6/15/2009.

E. **DISMISSED** [To see if the Town will amend the action taken under Article 13 of the 2008 Annual Town Meeting (Reserve Fund) and appropriate and transfer a sum of money from Free Cash in the Undesignated Fund Balance of the General Fund.]
Action taken on 6/15/2009.

 F. VOTED unanimously to transfer \$153,975 from Overlay Surplus to be used as an other financing source in the General Fund for FY 09.
 Action taken on 5/6/2009.

ARTICLE 15. Accept M.G.L. Chapter 32B, Section 18A – Medicare Enrollment for Retirees

(Select Board)

VOTED unanimously to accept the provisions of M.G.L. c. 32B, § 18A. Action taken on 5/6/2009.

ARTICLE 16. Retirement Assessment (Select Board)

VOTED unanimously to raise and appropriate \$3,000,652 for the Hampshire County Retirement System assessment.

Action taken on 5/6/2009.

ARTICLE 17. Regional Lockup Assessment (Select Board)

VOTED to raise and appropriate \$31,323 for the Hampshire County Regional Lockup Facility assessment.

Action taken on 5/6/2009.

ARTICLE 18. Community Preservation Act (Community Preservation Act Committee)

I. VOTED unanimously to appropriate the sum of \$47, 200 in terms of Parts A and B of the Article for Community Preservation Affordable Housing purposes recommended by the Community Preservation Act Committee and that the amount be appropriated from Community Preservation Estimated Revenues.

	Affordable Housing		
Α	Habitat for Humanity	\$30,000	\$30,000 from CPA FY 10 Estimated Revenues
В	Housing Reserve	\$17,200	\$17,200 from CPA FY 10 Estimated Revenues
	Total Affordable Housing	\$47,200	

Action taken 5/11/2009

II. VOTED to appropriate the sum of \$265,600 in terms of Parts C – N of the Article for Community Preservation Historic Preservation Purposes recommended by the Community Preservation Act Committee and that the amount be appropriated from Community Preservation Estimated Revenues. Action taken 5/11/2009

	Historic Preservation		
С	West Cemetery ironwork (Cutler & Dickinson plot fencing, Tomb Door)	\$25,000	\$25,000 from CPA FY 10 Estimated Revenues
D	West Cemetery Town Tomb reconstruction	\$30,000	\$30,000 from CPA FY 10 Estimated Revenues
E	West Cemetery Landscape Improvement s (1730-1870 sections)	\$20,000	\$20,000 from CPA FY 10 Estimated Revenues
F	Kimball House Historic Preservation 575 North East street (year 3 of 5)	\$25,600	\$25,600 from CPA FY 10 Estimated Revenues
G	Archival Material Conservation & Restoration (year 4 of 5) Town Clerk - special collections Jones Library special collections	\$20,000	\$20,000 from CPA FY 10 Estimated Revenues

Н	Jones Library roof study/bid specs & emergency repairs (if needed)	\$15,000	\$15,000 from CPA FY 10 Estimated Revenues
I	Jones Library Special Collections climate control (HVAC) study/bid specs	\$10,000	\$10,000 from CPA FY 10 Estimated Revenues
J	Civil War Tablets – Phase I Conservation, Engineering & Design, Installation and Interpretation	\$65,000	\$65,000 from CPA FY 10 Estimated Revenues
L	Historic signs (Writer's Walk - Dickinson, Frost, Francis, etc.)	\$30,000	\$30,000 from CPA FY 10 Estimated Revenues
M	Historic Register District Nomination (Dickinson District expansion & new Amherst Depot District)	\$10,000	\$10,0000 from CPA FY 10 Estimated Revenues
N	Historic Resource Inventory Phase II, Historic Barns/outbuildings	\$15,000	\$15,000 from CPA FY 10 Estimated Revenues
	Total Historic Preservation	\$265,600	

Action taken on 5/11/2009

A motion was made to reduce Part J – Civil War Tablets – Phase I to \$45,000. In accordance with Section 7 of the Rules of Order for Town Meeting (Town of Amherst General Bylaws) Town meeting voted on the motions in descending order beginning with the largest sum. The Finance Committee motion carried Yes 91, No 84 and the amendment failed by default.

Part K – \$7,000 for North Congregational Church Slate Roof Repairs was defeated.

Part L – Historic Signs, was also a counted vote: Yes 95, No 70.

III. VOTED unanimously to appropriate the sum of \$23,500 in terms of Part O of the Article for Community Preservation Open Space Purposes recommended by the Community Preservation Act Committee and that the amount be appropriated from Community Preservation Estimated Revenues.

	Open Space		
0	Open Space Surveys and appraisals	\$23,500	\$23,500 from CPA FY 10 Estimated Revenues
	Total Open Space	\$23,500	

Action taken on 5/11/2009.

IV. VOTED to appropriate the sum of \$1,500 in terms of Part P of the Article for Community Preservation Administrative Purposes recommended by the Community Preservation Act Committee and that the amount be appropriated from Community Preservation Estimated Revenues.

	Administrative		
Р	To fund CPC administrative expenses.	\$1,500	\$1,500 from CPA FY 10 Estimated Revenues
	Total Administrative	\$1,500	

Action was taken on 5/11/2009.

At 10:11 p.m. on May 11, 2009, the meeting voted to adjourn to June 15, 2009 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 182 Town Meeting Members were checked in.

ARTICLE 19. Community Preservation Act – Open Space - Johnson (Community Preservation Act Committee)

VOTED unanimously to authorize the Select Board to acquire, for open space purposes, by gift or negotiated purchase, a conservation restriction on a parcel of land in South Amherst (Map 23B, Parcel 45), to be held by the Conservation Commission in accordance with M.G.L. c. 40, § 8C, in common with The Kestrel Trust, Inc., and to appropriate \$22,500.00 from the Community Preservation Estimated Revenues and \$52,500 from the Community Preservation Fund Balance to fund the acquisition of said conservation restriction and costs related thereto;

and further, to authorize the Town Manager and/or the Conservation Commission or their designee to seek and file on behalf of the Town any and all applications deemed necessary for grants through the Executive Office of Energy and Environmental Affairs or any other program governed by federal or state statute under which this conservation restriction acquisition may be eligible for funding; and to authorize the Select Board, the Town Manager, and/or the Conservation Commission to enter into any and all agreements, including, without limitation, agreements with The Kestrel Trust, and execute any and all instruments as may be necessary or appropriate to effectuate the acquisition of said conservation restriction.

Action taken on 5/6/2009.

ARTICLE 20. Community Preservation Act – Open Space - Olendzki (Community Preservation Act Committee)

VOTED by a declared two-thirds to authorize the Select Board to acquire by gift or negotiated purchase, the fee interest in and to a portion of a parcel of land (Map 20D, Parcel 51), to be managed and controlled by the Amherst Conservation Commission in accordance with M.G.L. c. 40, § 8C for conservation and passive recreation purposes, and to acquire a conservation restriction on the remaining portion of said parcel, which parcel is located south of Station Road and contains a total of 25.61 acres, more or less, all as shown on a plan entitled "Station Road Conservation Land Plan," on file with the Town Clerk, and to appropriate the sum of \$530,000.00 for the acquisition of said parcel of land and the conservation restriction and costs related thereto, of which \$150,000 shall be appropriated from the Community Preservation Fund Balance and the remaining \$380,000.00 shall be borrowed in accordance with M.G.L. c. 44B, the Community Preservation Act; to authorize the Treasurer, with the approval of the Select Board, to issue any bonds or notes that may be necessary for that purpose, as authorized by M.G.L. Chapter 44, or any other enabling authority;

And further, to authorize the Town Manager and/or the Conservation Commission or their designee to file on behalf of the Town any and all applications deemed necessary under the LAND Program (M.G.L.

c. 132A, §11) or any other applications for funds in any way connected with the scope of this acquisition; and to authorize the Select Board, the Town Manager, and/or the Conservation Commission, as they deem appropriate, to enter into all agreements and execute any and all instruments, including the conveyance of a perpetual conservation restriction in the portion of the parcel of land that is to be acquired by the Town in fee in accordance with M.G.L. c. 184 as required by Section 12(a) of M.G.L. c. 44B, as may be necessary on behalf of the Town to effectuate said purchase. Action taken on 5/6/2009.

At 9:58 p.m. on May 6, 2009, the meeting voted to adjourn to May 11, 2009 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 170 Town Meeting Members were checked in.

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The May 11, 2009 session was called to order by the Town Moderator, Harrison Gregg, at 7:41 p.m. 125 Town Meeting Members were checked in.

Town Meeting voted to postpone consideration of Article 13 until after Article 30. Town Meeting resumed with consideration of Article 18 which was postponed from May 6, 2009.

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The June 15, 2009 session was called to order by Town Clerk, Sandra J. Burgess, at 7:40 p.m. 124 Town Meeting Members were checked in

James W. Pistrang was elected Moderator pro tem for the duration of the June 15, 2009 session and sworn to the faithful performance of his duties.

Town Meeting resumed with consideration of Article 14, Sections D and E.

ARTICLE 21. Amherst-Pelham Regional School District Assessment Method (Amherst-Pelham Regional School Committee)

VOTED unanimously to approve following the existing Amherst-Pelham Regional School District Agreement for allocating the total amount to be contributed by each member Town of the District for Fiscal Year 2010 as required by Section VI of the Regional Agreement. Action taken on 6/15/2009.

Adrianne Terrizzi and Jeffrey Lee were sworn in as tellers.

Prior to consideration of Article 22 Town Meeting heard reports from the Finance Committee and the Select Board.

Town Manager, Laurence Shaffer, acknowledged the service of Charles Scherpa, Police Chief, and Keith Hoyle, Fire Chief, both of whom were resigning and were attending their last Town meeting. Chief Scherpa and Chief Hoyle received a standing ovation.

ARTICLE 22. FY 10 Operating Budget (Finance Committee)

PUBLIC SAFETY

VOTED to appropriate \$8,315,386 for Public Safety and that to meet such appropriation \$6,310,111 be raised by taxation and \$2,005,275 be transferred from the Ambulance Receipts Reserved for Appropriation Account. Action taken on 6/15/2009.

A motion made by Vincent O'Connor to postpone consideration of Article 22 until June 22, 2009 was defeated. A motion made by Gerald Weiss to consider Community Services before Public Safety was defeated, Yes 72; No 99.

A motion made by Michael Ash to increase the amount for Public Safety to \$8,726,846 (+\$411,460) contingent on an override was defeated.

At 10:17 p.m. on June 15, 2009, the meeting voted to adjourn to Wednesday, June 17, 2009 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 179 Town meeting members were checked in.

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The June 17, 2009 session was called to order by the Town Moderator, Harrison Gregg, at 7:41 p.m. 124 Town Meeting Members were checked in.

Town Meeting voted to postpone consideration of the Library Services budget until after Article 27. Carolyn Holstein was sworn in as a teller.

PUBLIC WORKS

VOTED to raise and appropriate \$1,843,942 for Public Works.

Action taken on 6/17/2009.

PLANNING/CONSERVATION/INSPECTIONS

VOTED to raise and appropriate \$886,562 for Planning/Conservation/Inspections.

Action taken on 6/17/2009.

A motion was made by Hwei-Ling Greeney to reduce the Planning/Conservation/Inspections budget by \$60,000. In accordance with Section 7 of the Rules of Order for Town Meeting (Town of Amherst General Bylaws) Town meeting voted on the motions in descending order beginning with the largest sum.

The Finance Committee motion passed and the Greeney amendment failed by default.

COMMUNITY SERVICES

VOTED to raise and appropriate \$1,533,637 for Community Services.

Action taken on 6/17/2009.

Motions to amend: Vincent O'Connor, increase by \$175,000 contingent upon a Proposition 2½ Override; Laura Quinn, increase by \$80,000; Carol Gray, increase by \$24,000; Kevin Eddings, increase by \$10,000; Robert John Ackermann, increase by \$8,000; James Smith, decrease by \$795,637. In accordance with Section 7 of the Rules of Order for Town Meeting (Town of Amherst General Bylaws) Town meeting voted on the motions in descending order beginning with the largest sum. O'Connor, defeated; Quinn, defeated; Gray, defeated; Yes 50: No 98; Eddings, defeated; Ackermann, defeated. The Finance Committee motion was voted on and passed and the Smith amendment failed by default.

At 10:59 p.m. on June 17, 2009, the meeting voted to adjourn to June 22, 2009 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 162 Town Meeting Members were checked in.

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The June 22, 2009 session was called to order by the Town Moderator, Harrison Gregg, at 7:37 p.m. 123 Town Meeting Members were checked in.

Town Meeting voted to consider Article 24 after consideration of the Library Services budget.

GENERAL GOVERNMENT

VOTED to appropriate \$5,752,026 for General Government, that the salary of the Moderator be fixed at \$100, that of the Select Board at \$300 each, that of the Elector under the Oliver Smith Will at \$20, and that to meet such appropriation \$5,663,039 be raised by taxation and \$88,987 be transferred from the Ambulance Receipts Reserved for Appropriation Account.

Action taken on 6/22/2009.

DEBT SERVICE

VOTED unanimously to appropriate \$1,545,867 for payment of the Town's General Fund indebtedness, and to meet such appropriation \$1,412,103 be raised by taxation, \$83,774 be appropriated and transferred from Community Preservation Fund annual revenues, and \$49,990 be appropriated from Wildwood School Roof Reserved for Debt Service Account.

Action taken on 6/22/2009.

LIBRARY SERVICES

VOTED to approve the Library Services operating budget of \$2,093,584, and to raise and appropriate \$1,468,029 as its share of that budget.

Action taken on 6/24/2009.

Robert Kusner made a motion to increase the Library Services budget and the Town's share of that budget by \$149,000. Patricia Holland, President of the Jones Library Trustees, made a motion to increase the Library Services budget and the Town's share of that budget by \$34,704. James Smith made a motion to reduce the Library Services budget by \$149,000. In accordance with Section 7 of the Rules of Order for Town Meeting (Town of Amherst General Bylaws) Town Meeting voted on the motions in descending order beginning with the largest sum. The Kusner amendment was defeated. The Holland amendment was defeated by a tally vote: Yes 74, No 76. The Finance Committee motion carried and the Smith amendment failed by default.

ELEMENTARY SCHOOLS

VOTED Yes 116, No 45 to raise and appropriate \$20,381,768 for the Amherst Elementary Schools. Action taken on 6/22/2009.

Vincent O'Connor made a motion to increase the Elementary Schools budget by \$400,000, and Michael Greenebaum made a motion to decrease by \$1,000. In accordance with Section 7 of the Rules of Order for Town Meeting (Town of Amherst General Bylaws) Town Meeting voted on the motions in descending order beginning with the largest sum. The O'Connor amendment was defeated; Yes 41, No 114. The Finance Committee motion carried and the Greenebaum amendment failed by default.

REGIONAL SCHOOLS

VOTED to approve the Amherst-Pelham Regional School District operating and capital budget of \$27,776,352 and to raise and appropriate \$12,574,043 as its share of that budget. Action taken on 6/22/2009.

At 10:06 p.m. on June 22, 2009, the meeting voted to adjourn to June 23, 2009 at 7:30 p.m. in the auditorium of the Amherst Regional Middle School. 170 Town Meeting Members were checked in.

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The June 23, 2009 session was called to order by the Town Moderator, Harrison Gregg, at 7:48 p.m. 123 Town Meeting Members were checked in.

WATER FUND

VOTED unanimously to appropriate \$3,743,268 for the Water Fund and to meet such appropriation \$3,527,584 be made available from Water Fund revenues of the current year and \$215,684 be transferred from Water Fund Surplus.

Action taken on 6/23/2009.

SEWER FUND

VOTED unanimously to appropriate \$3,417,014 for the Sewer Fund and to meet such appropriation \$3,184,356 be made available from Sewer Fund revenues of the current year and \$232,658 be transferred from Sewer Fund Surplus.

Action taken on 6/23/2009.

SOLID WASTE FUND

VOTED to appropriate \$531,194 for the Solid Waste Fund and to meet such appropriation \$507,000 be made available from Solid Waste Fund revenues of the current year and \$24,194 be transferred from Solid Waste Fund Surplus.

Action taken on 6/23/2009.

TRANSPORTATION FUND

VOTED unanimously to appropriate \$891,116 for the Transportation Fund and to meet such appropriation \$806,793 be made available from Transportation Fund revenues of the current year and \$84,323 be transferred from Transportation Fund Surplus.

Action taken on 6/23/2009.

ARTICLE 23. Human Service Budget (The Coalition to Support an Amherst Human Services Budget) **DISMISSED**

["To see if the Town will raise and appropriate \$66,000 to assist agencies delivering a variety of critical services to Amherst residents, distributing these monies as per the FY 08 and FY 09 allocations recommended and implemented by the Community Development Committee as follows:

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Action taken on 6/23/2009.

ARTICLE 24. Reserve Fund (Finance Committee)

VOTED to raise and appropriate \$100,000 for the Reserve Fund for FY 10.

Action taken on 6/24/2009.

ARTICLE 25. Capital Program – Chapter 90 (Joint Capital Planning Committee)

VOTED to authorize the expenditure of \$670,000 of Chapter 90 funds for qualifying purposes and further authorize the Treasurer to borrow in anticipation of reimbursement of these funds from the Commonwealth of Massachusetts.

Action taken on 6/23/2009.